**Classroom Policies and Procedures**

**Mrs. Schmidgall**

**7th Grade ELA**

**Contact Information:**

Email:

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Work Phone: (847) 245-1600

**Classroom Expectations:**

1. Treat others with respect.
2. Feel free to do anything that doesn’t cause a problem for anyone else.
3. If you cause a problem, I will ask you to solve it.
4. If you can’t solve the problem, or choose not to, I will do something.

(What I do will depend on the person and the situation.)

**Binder:**

* Each 7th grade student is responsible for having a binder with 5 sections. In ELA, students will be given many reference sheets for reading and writing, assignments in vocabulary and parts of speech, and vocabulary/parts of speech quizzes that will be used throughout the year and, therefore, must be maintained in this binder. Our goal is for all students to create an organizational system in ELA that will assist them in essay writing, quiz, and test preparation. This will maximize learning time and help students to stay organized in ELA. We are enthusiastic about this system because this will become a reference tool that students will be able to use through high school and beyond.

* Sections:
  + 1: Reading
  + 2: Writing
  + 3: Vocabulary
  + 4: Parts of Speech
  + 5: Notes

**Preparation:**

* You should come to class prepared every day. Each member of the class is responsible for having a **binder (5 sections)** with **loose-leaf paper or a notebook** in it, as well as a **blue or black pen** for classroom assignments and a **red pen** for peer editing and self-assessing. It is beneficial for you to come prepared with **highlighters** and **white out** in case they are needed for class work.
* You will need to check the board outside the room daily to ensure that you are bringing all necessary materials.
* We will have a classroom set of Literature and English books, and use them as needed in the classroom.

**Grading Policies:**

Grade scale is as follows:

Compositions/Tests(Quizzes)/Projects Assignments

90-100 =A + = 10/10

80-89 =B ✓ = 7/10

70-79 =C  **-** = 6/10

60-69 =D

<59 =F

**Essays, Group/Individual Projects, and Tests:**

* Essays, Group/Individual Projects, and Tests will account for **40%** of your overall grade.
* These are considered summative assessments and show me what you have learned over an entire unit.

**Vocabulary Quizzes and Parts of Speech Quizzes:**

* These will be worth **35%** of your overall grade.
* Vocabulary Quizzes will occur every two weeks and will be cumulative for the entire year.
* Parts of Speech Quizzes will occur every two weeks and will also be cumulative for the entire year.

**Assignment Requirements:**

* Assignments will be **25%** of your grade.
* You will be responsible for having your assignments done before class begins on the due date.
* If an assignment is late, the district policies and procedures will be followed.

**Website Information:**

Please use my website to find out due dates, test days, and use the various review activities to help you study.

Mrs. Schmidgall’s Website: http://www.millburn24.net/webpages/7thgradeela/

I have read my copy of the Classroom Policies and Procedures and understand the classroom expectations and grading policies. I will follow these procedures because I want to be successful in the class.

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(Student Signature) (Date)

I have read the classroom policies/procedures for my child’s 7th grade ELA class.

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(Parent/Guardian Signature) (Date)