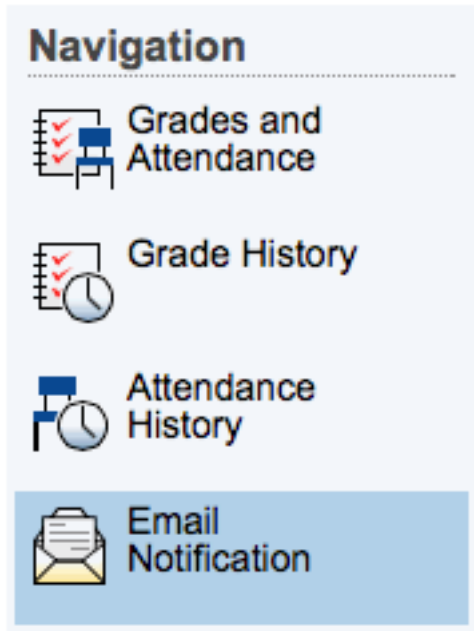


# PowerSchool Notifications Through Email



1. Log in to PowerSchool.
2. Click on Email Notification on the left side.

**What information would you like to receive?**

- Summary of current grades and attendance
- Detail report showing assignment scores for each class.
- Detail report of attendance.
- School announcements.
- Balance Alert (Note: will only be sent when student is low on funds).

**How often?**

3. Then click on what information you would like sent to you and how often you would like to receive notifications.
4. The last thing you will be asked to do is enter the email address that you would like to use to get notifications.