**Technology Rules**

**Mrs. Harpke**

Although you have already signed a contract stating that you would respect any and all technology that you use in your tenure at Millburn Consolidated School District #24, this contract is to reiterate that contract.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, affirm that I will use any and all technology with due diligence and respect, both in Mrs. Harpke’s room as well as in other room in the school/district.

 I will have an electronic device assigned to me and understand that that device will be my responsibility while it is in my possession. If **my** device is not operable when I go to check it out, I understand that I will not be able to use a device and will have to look on with another student. I am not allowed to use that device, since it is checked out to another student. I will just have to look on. Should there be a classroom computer available, I will be able to use that, but the same technology rules will apply.

When I remove the device from its charging station, I will make certain it is off. If not, I will notify Mrs. Harpke (or whatever teacher is in charge) immediately. Mrs. Harpke (or whatever teacher is in charge) will then check the device to make certain it has not been tampered with. Then, she/he will check to see who was responsible for that device prior to a new student removing it from its charging that station. That student, depending on the condition of the device, will receive, ***at the very least,*** a referral for a Technology Violation.

If I should note a problem with the device, while I am using it, I will advise the teacher immediately. I also will never enter the Settings App on a device, as this is not pertinent to me.

After having used the device, the item will be returned by me in proper working condition. I will turn off the device and will make certain that my device is firmly plugged into its proper slot and that it is charging before I leave the room.

If I have not followed these requirements, I understand that: I could:

* …lose all my rights and privileges with regards to technology. If that should occur, it will be my responsibility to find a way to complete an assignment that requires technology.
* … have a referral, detention,and/or an In-School suspension issued.

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Student Name Class Period Date Device Number