

Millburn School District 24

**BOARD OF EDUCATION
COMMITTEE of the WHOLE MEETING
June 11, 2018**

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Casandra Slade, Vice President
Jim Guziak, Secretary
Brendan Murphy, Member
Maggie Wentzell, Member

BOARD CLERK

Bernadette Hanna

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Joanne Rathunde, Director of Technology
Elizabeth Keefe, Director of Special Services
Jake Jorgenson, Principal, MMS
Bennett Walshire, Principal, MES

GUESTS

Dave Schroeder
Tricia Phelan
Ashley Mahoney
Dawn Morris
Janet Hoffman

The Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Jim Guziak, Brendan Murphy, Casandra Slade, Maggie Wentzell. Absent: Denise Ide, Irshad Khan.

PUBLIC COMMENT- None.

ADDITION of INFORMATION/DISCUSSION ITEMS

Dr. Wentzell asked that attendance at Board meetings be added.

PRESENTATIONS

MMS Newsela Update

Seventh grade teacher, Mr. Schroeder, presented to the Board about the Newsela curriculum that is used for social studies. Newsela Pro is an online reading platform coupled with 1:1 technology designed to enhance the social studies content. He demonstrated how he can choose articles to support the subject matter whether it is current events, the Illinois State Constitution, Civil Rights Movement, etc. The program supports reading, writing, and comprehension skills with Common Core reading standards. Moving forward, Mr. Schroeder would like to increase the number of articles used and utilize other features such as graphing. Mr. Schroeder was thanked for his presentation.

MMS IQWST Science Update

Ms. Morris, (Gr. 6), Ms. Mahoney (Gr. 7), and Ms. Hoffman (Gr. 8) presented an update on the science curriculum. Each grade level teacher showed students engaged in different activities, such as investigations and critical thinking. They use a Driving Question Board and students investigate and try to answer all the questions that were generated by the beginning phenomenon. The science teachers were thanked for their presentation.

INFORMATION/DISCUSSION ITEMS

Safety Update

Mr. Walshire and Mr. Jorgenson presented a chart with the district's safety measures compared to the recommendations from the Illinois Terrorism Task Force. Among many other safety and security recommendations, the chart listed the Priority List for Hardening School Facilities. The principals listed the "next steps" as adding more cameras around the buildings and busses; a more secure front door entry system, and the installation of classroom security (door straps, window covers).

Illinois Unpaid Meals Bill

Dr. Johns informed the Board about a new bill that was passed that addressed unpaid meals and how and when collections could be made. It also listed ways that school districts could not single children out for unpaid lunches. Millburn does not participate in tactics like that.

2018-19 Salary Schedule for Classified Staff

Dr. Lind presented the salary schedule for classified staff who are not unionized. This will be voted on at the June 18th meeting.

First Reading of Board Policies

Dr. Lind explained that only the first five policies listed have changes or are new. The others just have updated legal references.

- 1) 8:30 Visitors to and Conduct on School Property
The Board discussed how the policy reads about the inability to carry a gun on school property including in a locked car. Mr. Guziak feels that one should be able to lock a firearm in their car.
- 2) 4:20 Fund Balances
- 3) 7:50 School Admissions and Student Transfers To and From Non-District Schools
- 4) 6:130 Program for the Gifted
The change to this policy states that the Gifted Program needs to be reviewed by Board periodically, instead of annually.
- 5) 6:135 Accelerated Placement Program
This is a new policy.
- 6) 2:105 Ethics and Gift Ban
- 7) 2:107 Procurement of Architectural, Engineering, and Land Surveying Services
- 8) 4:80 Accounting and Audits
The change would be to the amount actually kept available in the district's checking account. The policy currently reads \$500 and would be changed to \$7,500.
- 9) 4:140 Waiver of Student Fees
- 10) 6:10 Educational Philosophy and Objectives
- 11) 6:30 Organization of Instruction
- 12) 6:60 Curriculum Content
Mr. Guziak asked if we are teaching cursive. Dr. Lind said the students begin getting exposure in grade two and then continues in grades three and four.
- 13) 6:120 Education of Children with Disabilities
- 14) 6:190 Extracurricular and Co-Curricular Activities
- 15) 6:230 Library Media Program
- 16) 6:240 Field Trips
- 17) 6:250 Community Resource Persons and Volunteers
- 18) 7:290 Suicide and Depression Awareness and Prevention
- 19) 7:330 Student Use of Buildings – Equal Access
- 20) 7:340 Student Records
- 21) 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

Attendance at Board Meetings

Dr. Wentzell would like to avoid any personal discussion of board members missing events. She would like to see a more positive result. Ms. Casbon LaTourette suggested an addition to the Board Agreements.

FUTURE AGENDA ITEMS

- Public Hearing for Inter-Fund Transfers – June 18 meeting
- Updated Annual Impact Agreement with Cottonwood Estates
- iPad Academy for Parents
- Review Closed Session Minutes
- Approve destruction of tape recordings of Closed Sessions greater than 18 months
- Approve Prevailing Wage
- Budget FY19 Adoption
- Board Agreements

BOARD REPORTS

Mr. Guziak reported that he attended Field Day at MES as an observer. The weather was perfect and the students enjoyed it. He also attended the PTO and Millburn Foundation discussion meeting.

Ms. Slade wanted to let Mr. Jorgenson know that she appreciates all the next year's dates being listed in his newsletter.

Speaking about the recent Board Governance meeting, Ms. Casbon LaTourette appreciates everyone's attendance and working towards the district's goal. She also attended a LeaderShop Academy Symposium.

SUPERINTENDENT REPORT

Dr. Lind reported that the Wellness Committee meeting was held and Dr. Wentzell served on it. He also reported on the PTO and Foundation meeting. The two groups may merge.

BUSINESS OFFICE REPORT

None.

CLOSED SESSION

A motion was made by Casandra Slade, with a second by Brendan Murphy, to enter into Closed Session for the following purposes:

To consider the appointment, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, *and*

The collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

On a roll call vote, the following Board Member voted Aye: Carissa Casbon LaTourette, Jim Guziak, Brendan Murphy, Casandra Slade, Maggie Wentzell. Absent: Denise Ide, Irshad Khan. The motion passed the Board entered into Closed Session at 9:28 p.m.

Visitors exited the meeting at this time.

RETURN TO OPEN SESSION

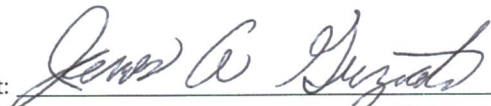
A motion was made by Casandra Slade, with a second by Brendan Murphy, to exit Closed Session and return to the Committee of the Whole Meeting. On a voice vote, all board members voted Aye. Nays: none. Absent: Denise Ide, Irshad Khan. The motion passed and the Board reentered Open Session at 11:15 p.m.

ADJOURNMENT

There being no further business, a motion was made by Casandra Slade, with a second by Brendan Murphy, to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Denise Ide, Irshad Khan. The motion passed. The meeting adjourned at 11:15 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By: 
President

Attest: 
Secretary

June 18, 2018

Date