

MILLBURN C. C. SCHOOL DISTRICT 24
BOARD OF EDUCATION
Regular Meeting
November 26, 2018

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Jim Guziak, Secretary
Denise Ide, Member
Irshad Khan, Member
Brendan Murphy Member
Maggie Wentzell, Member

BOARD CLERK

Bernadette Hanna

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Joanne Rathunde, Director of Technology
Elizabeth Keefe, Director of Special Services
Ben Walshire, Principal, MES
Jake Jorgenson, Principal, MMS

TREASURER

Gary White

VISITORS

Judy Calhoun

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Maggie Wentzell. Absent: Casandra Slade.

PUBLIC COMMENT - None.

ADDITION of DISCUSSION ITEMS

Dr. Lind asked that the calendar process be added for discussion.

ACTION ITEMS

Board Expenses

A motion was made by Denise Ide, with a second by Maggie Wentzell, to approve the Board expenses totaling \$522.40. These expenses were for the IASB Lake Fall Meeting and LeaderShop Academy workshop.

CONSENT AGENDA

Ms. Casbon LaTourette asked that the Bill Approval and Payment Authorization be pulled from the Consent Agenda for further clarification. A motion was made by Denise Ide, with a second by Maggie Wentzell, to approve the Consent Agenda excluding the Bill Approval and Payment Authorization. On a roll call vote the following members voted Aye: Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Maggie Wentzell, Carissa Casbon LaTourette. Nays: none. Absent: Casandra Slade. The motion passed.

The Consent Agenda included:

- Approval of Minutes
 - Regular Board Meeting of November 26, 2018
 - Closed Session of November 26, 2018
- Treasurer's Report and Approval
- Bill Approval and Payment Authorization
- Activity Account
- Out of State Travel for Elizabeth Keefe, Director of Special Services and Adam Rowlands, Asst. Principal to attend LRP National Special Education Law Conference, Orlando, FL in May 2019

- Personnel Report
 - Resignation - Steven Sikorski – Bus Driver
 - Intent to Retire - Sandra Hessing - Elementary LD Teacher Eff. 2022-23 SY

Bill Approval and Payment Authorization

Ms. Casbon LaTourette questioned the purchase of furniture just under \$10,000. Dr. Johns informed the Board that this was replacement furniture primarily for the elementary school. The other question was about two payments in the exact amount to the Village of Lindenhurst. It was noted that one of the payments was a "void." A motion was made by Denise Ide, with a second by Maggie Wentzell, to approve the Bill Approval and Payment Authorization as presented. On a roll call vote the following members voted Aye: Denise Ide, Irshad Khan, Brendan Murphy, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak. Nays: none. Absent: Casandra Slade. The motion passed.

INFORMATION/DISCUSSION

Abatement Ordinance

The Board will be asked to approve a tax abatement in the amount of \$250,000 at the December meeting. It is not property tax relief but a good will gesture to the taxpayers. During discussion of this topic Mr. Guziak felt that the amount being returned to the taxpayers was too little to matter. Ms. Casbon LaTourette pointed out that we have the third highest taxes in Lake County. Mr. Khan feels that it is an important gesture in the governance of taxpayer money. Ms. Ide stated that even though taxpayers may only get a small return, the cumulative number of \$250,000 is important.

Tax Abatement Impact for 2018 Tax Bills

11/20/2018

\$250,000 Abatement	
BUDGET YEAR	2020
LEVY YEAR	2018
YEAR PAID BY TAXPAYER	2019
Est 2018 EAV	\$ 232,420,060
DEBT SERVICE PAYMENT	\$ 250,000
LEVY EXTENSION	\$ 250,000.00
RATE	\$ 0.108
\$ GENERATED	\$ 250,000.00
TAX ON \$100,000 HOME	\$ 35.85
TAX ON \$200,000 HOME	\$ 71.71
TAX ON \$300,000 HOME	\$ 107.56

Administrative Restructure

Dr. Lind provided a draft job description for a Director of Student Services. He told the Board the process that the administrative team used to disburse the current duties of the Directors of Technology and Special Education among principals, assistant principals, administrative assistants, and the Director of Student Services. Some board members still express concern over the restructure, and Ms. Wentzell suggested that during the transition, progress reports to the Board could be made. Dr. Lind's intention is to advertise the position in February, attend job fairs, and send information out to current Lake County superintendents seeking candidates. The intentionality for all positions is to seek diverse candidates.

School Report Card 2018

The Illinois School Report Card is presented to the Board and can be found on the website under District.

Freedom of Information Act (FOIA)

One FOIA was received from Smart Procure requesting purchasing records from 7/01/18 to current.

Calendar Process

Dr. Lind said that the teachers on the Champions for Equity Committee would like direction from the Board. Option 1 would be to remove Good Friday and the Monday after Easter from the calendar. Option 2 – would be to excuse the absences for those who take school off to celebrate their religious holidays.

Ms. Wentzell would prefer an inclusive calendar. Ms. Casbon LaTourette would like to address equity and inclusion in a way that might be more valuable but still be in sync with the area high school calendars. Mr. Murphy said he normally likes a secular calendar but likes the idea of an inclusive calendar, which might spread out the school year with more periodic breaks.

The Board directive is to look at the options and see how an inclusive calendar would actually look month by month.

Board Agreements – Adding an Agenda Item

Discussion on this topic included the proposed version. Areas of concern were that adding agenda items 7 days before the meeting was too long a period of time, and changing the minutes for discussion from 3 to 5 per board member. Ms. Wentzell will send a clarifying version to Ms. Casbon LaTourette.

FUTURE AGENDA ITEMS

- Adoption of Property Tax Levy (Board Policy 4:10)
- Audit FY18 (Board Policy 4:80)
- Annual State of Affairs (Board Policy 4:10)
- Official School Calendar 2019-20 SY (Board Policy 2:20)
- House Lease Lottery/Contract Renewal 2019-20 (Board Policy 4:60)
- Summer 2018 Projects
- Tax Abatement Ordinance
- Board Agreements
- SEDOL DHH at Millburn

BOARD REPORTS

Ms. Ide noted that the speakers at the Triple I Conference were outstanding. She attended two pre-conference sessions on Friday where the information was useful and helpful.

Mr. Khan agreed about the outstanding speakers. He suggested that to be more effective the board members should plan to attend different sessions for broader coverage. As a parent and board member, he is interested in knowing if we are in alignment with some of the processes discussed on school safety and cyber security.

Ms. Wentzell informed the board that the SEDOL superintendent, Dr. Valerie Donnan, sent letters out because teachers from the Powers Center for Deaf and Hard of Hearing heard the program is being moved to Millburn. Since Ms. Wentzell will not be the SEDOL representative next year she invited any board member to attend Wednesday's SEDOL meeting. There will be an overview of all the programs that they offer.

Ms. Casbon LaTourette also spoke highly about the Triple I Conference speakers. One of the sessions was on the Myers-Brigg Type Indicator, which is an introspective self-report questionnaire with the purpose of

indicating differing psychological preferences in how people perceive the world around them and make decisions. It was discussed about doing this for the Board Reflection instead of the usual program.

SUPERINTENDENT REPORT

There was no additional report.

BUSINESS OFFICE REPORT

Dr. Johns reported that the Annual Statement of Affairs would be published prior to December 1 in the Daily Herald.

CLOSED SESSION

A motion was made by Denise Ide, second by Irshad Khan, to enter into Closed Session for the purpose of:

The collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

On a roll call vote the following members voted Aye: Irshad Khan, Brendan Murphy, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide. Nays: none. Absent: Casandra Slade. The motion passed and the Board entered into Closed Session at 9:17 p.m.

It was noted that all visitors exited the meeting at this time.

RETURN TO OPEN SESSION

A motion was made by Denise Ide, second by Irshad Khan, to return to Open Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Casandra Slade. The board returned to Open Session at 9:44 p.m.

ADJOURNMENT

There being no further business, a motion was made by Denise Ide, with a second by Irshad Khan, to adjourn the Regular Board of Education Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Casandra Slade. The motion passed. The meeting adjourned at 9:44 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By:  _____ President

Attest:  _____ Secretary

December 17, 2018
Date