

BOARD OF EDUCATION
Millburn School District 24

COMMITTEE OF THE WHOLE MEETING
Oct. 15, 2013

BOARD MEMBERS PRESENT

Greg Ball
Diane Campbell
Jane Gattone
Nichol Mangino
Scott Miller
Trak Patel
Joseph Pineau

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Joanne Rathunde, Technology Director
Marybeth DeLaMar, Principal
Jake Jorgenson, Principal

BOARD CLERK

Dorothy Pazanin

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:17 p.m. by President Joseph Pineau. Roll call was taken with the following Board Members in attendance: Greg Ball, Diane Campbell, Jane Gattone, Nichol Mangino, Scott Miller, Trak Patel and Joseph Pineau.

PUBLIC COMMENT – There was none.

ADDITIONAL INFORMATION/DISCUSSION ITEMS – Diane Campbell said a letter was received from the Illinois Association of School Boards thanking the Millburn Board for its nomination of Administration Assistant Bernadette Hanna for the Holly Jack Outstanding Service Award. The award honors the memory of the late Holly Jack, a long-time IASB employee, and recognizes extraordinary work and service provided by administrative assistants who serve and assist their local school boards and administration. This year's winner has not yet been announced.

RECOGNITION – There was none.

INFORMATION/DISCUSSION ITEMS

SCHOOL IMPROVEMENT PLAN – Principals Marybeth DeLaMar and Jake Jorgenson presented the annual update on the School Improvement Plan. The plan highlights four major areas: Academics; Facilities and Finance; Communication; and Culture and Climate. Topics discussed include:

- Updated math curriculum
- Staff Training and Development of the Common Core State Standards
- Academic articulation between grade levels
- Monthly meetings with Rtl staff in Math and Reading
- Problem-solving teams to match students with appropriate interventions

- Trends in testing data
- Prioritization of expenditures with staff and administration
- Building maintenance requests
- Sharing information with staff, students and community
- Middle School scheduling
- National Junior Honor Society
- College and Career Readiness
- Awareness of cultural differences and community responsibility
- Support of PBIS and social and emotional learning
- Goal-setting with students
- Content of staff meetings and staff recognition

The principals answered Board Member questions and thanked the Board for its support.

FIRST READING OF BOARD POLICIES – Supt. Jason Lind gave Board Members copies of the seven policies under review, with the proposed changes highlighted. The policies are:

1. Operational Services—Transportation—Policy 4:110
2. General Personnel—Equal Employment Opportunity and Minority Recruitment—Policy 5:10
3. General Personnel—Workplace Harassment Prohibited—Policy 5:20
4. General Personnel—Abused and Neglected Child Reporting—Policy 5:90
5. Students—Equal Educational Opportunities—Policy 7:10
6. Students—Harassment of Student Prohibited—Policy 7:20
7. Students—Student Discipline—Policy 7:190

Supt. Lind said he has discussed these policies and changes with the Policy Subcommittee, which consists of Diane Campbell and Jane Gattone. Most of the changes are recommended updates in language or legal references to match current legislation.

BOARD REPORTS – Nichol Mangino reported on her recent visit to the Elementary School. She enjoyed the “open door” policy and the freedom to visit any area of the school. She observed a teacher using the newly purchased projector, the audio enhancer and her laptop computer all in one lesson. She saw students in a computer lab working on their personal baseline assessments and new software programs. She was impressed with the quantity and quality of opportunities that the students have access to, despite recent financial challenges. She also had positive experiences in an art class, a fifth grade team meeting, the cafeteria, the playground, and visits with a social worker, AIM teacher, primary teachers, and an Early Childhood teacher. Ms. Mangino said that, overall, there was a welcoming, happy feeling throughout the building.

BUSINESS OFFICE REPORT – Dr. Stephen Johns reported on grants he is researching. He plans to reapply for the ISBE School Maintenance Project Grant to complete the roofing project at the Elementary School. He also is exploring a Department of Commerce and Economic Opportunity Grant that is available for energy saving projects.

The Annual Life Safety Inspection went smoothly. He said the positive improvements in the building were noted by the Regional Office representative and the fire chief. Dr. Johns also reviewed the timeline for the upcoming Property Tax Levy.

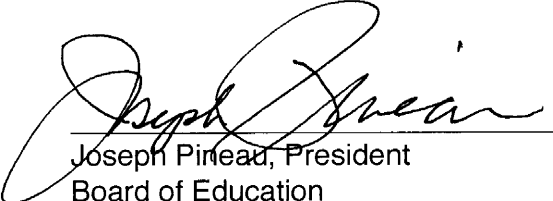
SUPERINTENDENT REPORT—Supt. Jason Lind reported on an upcoming Board dinner meeting with area districts, anticipated expenses for the upcoming state cross country meet, the recent teacher institute day on Common Core teaching practices, the 5Essentials Survey results, and visits to Lakes High School and Warren High School. He is surveying staff to obtain feedback about the new classroom projectors. The results will be presented to the Millburn Foundation, which helped finance the project.

Supt. Lind said the School Report Card will be posted by the end of this month. Millburn students' overall ISAT scores dropped 18.2 percent, compared to the state's overall decline of 23.7 percent. The declines were expected because of changes in the test. Supt. Lind said he will report more specifics at a future meeting, and compare Millburn's scores to other area school districts.

FUTURE AGENDA ITEMS -- Upcoming agenda items include:

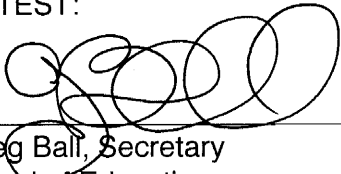
- Application for Recognition of Schools 2013
- Board Policies – Second Reading and Adoption
- First Reading of the 2013 (pay 2014) Property Tax Levy and Approval for Publication of the Truth in Taxation Statement

There being no further business, a motion was made by Diane Campbell and seconded by Nichol Mangino to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The meeting adjourned at 8:34 p.m.



 Joseph Pinead, President
 Board of Education
 Millburn School District 24

ATTEST:



 Greg Ball, Secretary
 Board of Education
 Millburn School District 24

10/28/13

 Date