



## OCCUPATIONAL THERAPIST AND PHYSICAL THERAPIST

**QUALIFICATIONS:** Occupational therapists (OTR), certified occupational therapy assistants (COTA), physical therapists (PT), and physical therapist assistants (PTA) are health care professionals distinctly trained and qualified to provide the unique services of occupational therapy and physical therapy. As such, these professionals practicing in Illinois must meet licensure requirements established by the Illinois Department of Professional Regulation.

**REPORTS TO:** Director of Special Services

### **PERFORMANCE RESPONSIBILITIES:**

1. Evaluate students to determine eligibility for OT/PT services
2. When indicated, based on the OT evaluation, establish and implement treatment programs in collaboration with parents and school staff including:
  - a. Obtain medical information and referrals for treatment
  - b. Define problem areas and formulate written goals
  - c. Schedule treatment sessions
  - d. Communicate with parents and staff with follow up recommendations
  - e. Reevaluate and update goals throughout the year
3. Participate in Intervention Team Meetings, annual reviews, and IEP meetings as appropriate
4. Maintain accurate written records
5. Maintain an inventory and assess the need for new equipment/supplies on a yearly basis
6. Participate in inservice, student/parent/teacher conferences and annual reviews
7. Be available to all staff as a consultant
8. Facilitate safety in the school environment by decreasing the possibility of injury to student's self or others as he/she moves or performs skills/tasks.
9. Improve success for small muscle school tasks by increasing coordination of eye- hand movements.
10. Facilitate access to and mobility within school by assessing and changing the environment.
11. Increase functional use of extremities through adapted equipment.
12. Enhance ability to learn through sensorimotor activities that address motor planning, attending and behavior issues.
13. Performs such other tasks and assumes such other responsibilities as may be assigned by the Director of Special Services

**TERMS OF EMPLOYMENT:** One hundred eighty five (180) days or as established through contract based on the caseload. Salary established by the Board of Education.