

**BOARD OF EDUCATION
Millburn School District 24
REGULAR BOARD MEETING
August 22, 2016**

BOARD MEMBERS PRESENT

Jane Gattone, President
Nichol Mangino, Vice President
Trak Patel, Secretary
Diane Campbell, Member
Carissa LaTourette, Member
Heath Rosten, Member
Casandra Slade, Member

BOARD CLERK

Bernadette Hanna

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Elizabeth Keefe, Director of Special Services
Joanne Rathunde, Director of Technology
Jake Jorgenson, Principal, MMS
Ben Walshire, Principal, MES

TREASURER

Gary White

VISITORS

None

The Regular Board of Education Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:00 p.m. by President Jane Gattone. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Carissa LaTourette, Nichol Mangino, Trak Patel, Heath Rosten, Casandra Slade. Absent: None.

PUBLIC COMMENT – There were no public comments.

ADDITION of DISCUSSION ITEMS

There is one item to be added under Information/Discussion – Policy Approval Process.

ACTION ITEMS

Approve Restructure of Transportation Department

A motion was made by Trak Patel, second by Carissa LaTourette, to approve the restructure of the Transportation Department by creating a Transportation Operations position and a 1.0 FTE Administrative Assistant to support the Transportation Department and the Business Office. On a roll call vote the following Board Members voted Aye: Diane Campbell, Jane Gattone, Carissa LaTourette, Nichol Mangino, Trak Patel, Heath Rosten, Casandra Slade. Nays: none. Absent: None. The motion passed.

CONSENT AGENDA

The following changes to the Consent Agenda were requested:

- Remove Emergency Management Plan for separate approval after the presentation.
- Remove Christine Schneider's request for resignation.
- Remove Water Rafting from list of Overnight Field Trips. At a later date a presentation will be made to the Board

A motion was made by Jane Gattone, second by Diane Campbell, to approve the Consent Agenda as presented. On a roll call vote the following members voted Aye: Jane Gattone, Carissa LaTourette, Nichol Mangino, Trak Patel, Heath Rosten, Casandra Slade, Diane Campbell. Nays: none. Absent: none. The motion passed.

The Consent Agenda included:

1. Approval of Minutes
 - a. Regular Board Meeting of July 25, 2016
 - b. Closed Session Meeting of July 25, 2016
 - c. Special Meeting of August 8, 2016
 - d. Committee of the Whole Meeting of August 8, 2016
2. Treasurer's Report and Approval

3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report included:
 - a. Resignations
 - Michael Goldberg – 1.0 FTE Grade 4 Teacher
 - Amber Stewart – Transportation Coordinator
 - b. Leave of Absence
 - Meredith Frediani – 1.0 FTE Grade 2 Teacher
 - c. Employ
 - Ana Rodriguez – 1.0 FTE Middle School Spanish Teacher
 - Cathleen Coleman – 1.0 FTE Grade 2 Teacher
 - Angelyn Richardson – 1.0 FTE Grade 4 Teacher
 - Heather Speck – 1.0 FTE Custodian MES
 - Laura Huber – Substitute Teacher
 - Christine Grolmes – Substitute Teacher
 - Annette Sarrazine – Substitute Teacher
 - Carly Kraft – Substitute Teacher
 - Kathy Gardner – Transportation Operations
6. Overnight Field Trips for 2016-17

<ul style="list-style-type: none"> • Camp Timber-Lee • 24-Hour Challenge • State Cross Country Meet • State Wrestling Meet • Band Trip 	<ul style="list-style-type: none"> • State Cheerleading Competition • State Track Meet • Springfield Trip
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7. Parent/Student Handbook Changes for 2016-17
8. Report of Shared Services or Outsourcing

It was noted that Mr. White exited the meeting at 7:36 p.m.

AUGUST, 2016 EXPENDITURES

EDUCATION		OPERATIONS & MAINTENANCE	
BILLS PAYABLE	\$107,857.45	BILLS PAYABLE	\$62,917.80
PAYROLL/BENEFITS	\$711,408.65	PAYROLL	\$56,604.95
MISC			
TOTAL	\$819,266.10	TOTAL	\$119,522.75
TRANSPORTATION		IMRF/SOCIAL SECURITY	
BILLS PAYABLE	8453.65	BILLS PAYABLE	
PAYROLL/BENEFITS	7308.01	PAYROLL/BENEFITS	\$26,562.89
TOTAL	\$15,761.66	TOTAL	\$26,562.89
CAPITAL PROJECTS		DEBT SERVICE	
BILLS PAYABLE	\$197,062.73	BILLS PAYABLE	\$0.00
		TORT	
		BILLS PAYABLE	\$4,832.14
		FUNDS TOTAL	\$1,183,008.27

EMERGENCY MANAGEMENT PLANS FOR MILLBURN ELEMENTARY AND MILLBURN MIDDLE SCHOOLS

Principals Jorgenson and Walshire presented the plans to the Board. They articulated over the summer with personnel from the Lake County Sheriff's Department, the Lindenhurst Police Department, and both fire departments. At the meeting, ALICE (Alert/Lockdown/Inform/Counter/Evacuate) training was discussed. Mr. Walshire went to an intense, two-day training. The Admin Team listened to a presentation by a representative from the Lake County Sheriff's Department. The staff will be trained on this new technique. The safety plan is being transitioned to an electronic version using NaviGate.

A motion was made by Nichol Mangino, second by Trak Patel, to approve the Emergency Management Plans as presented for Millburn Elementary and Middle Schools. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

INFORMATION/DISCUSSION

Board Agreements will continue to be updated and approved at a future meeting.

Dr. Lind explained the policy approval process. The district subscribes to PRESS through the IASB, which provides changes and updates to policies with detailed footnotes and references. New policies or changes to policy have a first reading and are usually approved after the second reading.

Senate Bill 100, which mostly addresses suspensions and expulsions, will be included in one of the policies that the Board will be reviewing next month.

FUTURE AGENDA ITEMS

Items to be included in the next couple months are:

- A. Adoption of FY17 Budget
- B. Salary Compensation Report
- C. Application for the Recognition of Schools
- D. Completed Summer Projects
- E. Property Tax Levy
- F. Superintendent's Evaluation

BOARD REPORTS

Ms. LaTourette commented that the new middle school schedule looks great.

SUPERINTENDENT REPORT

Dr. Lind reported that the staff starts tomorrow (8/24) and that he was looking forward to starting school. He will be presenting to the staff a video by Brené Brown focusing on pride and vulnerability.

Dr. Lind also noted that handling transportation is taking more time than anticipated.

The New Teacher Mentoring program was held on August 10. The new staff was introduced to administrators and training about iPads, computers, placing orders, etc. They spent the afternoon with their mentor.

BUSINESS OFFICE REPORT

Dr. Johns informed the Board that the chiller for the middle school is expected to be delivered by the second week in September. It will take two weeks to install. In the meantime, more fans have been purchased, larger ones for the media center. If more are needed, they can be delivered within a day or two.

One of the areas in the district that is under road construction that will slow down our busses should be finished in a week. The Jonathan Knolls subdivision and Dilley's Road are being repaved. Hunt Club Road is almost finished, but the work on Wadsworth Road will also delay the busses.

Dr. Johns also reported that the Life Safety walk through with the Regional Office of Education is scheduled for September 14.

It was noted that Stephen Johns, Elizabeth Keefe, Joanne Rathunde, Jake Jorgenson, and Ben Walshire exited the meeting at 8:14 p.m.

CLOSED SESSION

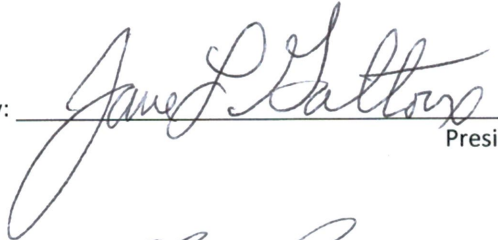
A motion was made by Jane Gattone, with a second by Nichol Mangino, to enter into Closed Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Nichol Mangino, Trak Patel, Heath Rosten, Casandra Slade, Diane Campbell, Jane Gattone. Nays: none. Absent: none. The motion passed. The Closed Session began at 8:22 p.m.

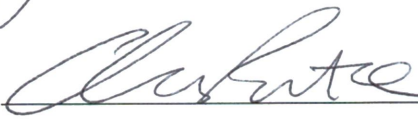
A motion was made by Nichol Mangino with a second by Jane Gattone, to exit Closed Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Closed Session ended at 8:35 p.m.

REGULAR MEETING RESUMES

There being no further business, a motion was made by Nichol Mangino and seconded by Trak Patel to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Regular Meeting adjourned at 8:36 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By:  President

Attest:  Secretary

9/26/16 Date