

**MILLBURN C. C. SCHOOL DISTRICT 24**  
**BOARD OF EDUCATION**  
**Regular Meeting**  
**February 27, 2017**

**BOARD MEMBERS PRESENT**

Jane Gattone, President  
Diane Campbell, Member  
Carissa LaTourette, Member  
Heath Rosten, Member  
Casandra Slade, Member

**BOARD CLERK**

Bernadette Hanna

**ADMINISTRATION PRESENT**

Jason Lind, Superintendent of Schools  
Stephen Johns, Business Manager/CSBO  
Joanne Rathunde, Director of Technology  
Elizabeth Keefe, Director of Special Services  
Jake Jorgenson, Principal, MMS  
Ben Walshire, Principal, MES

**TREASURER**

Gary White

**VISITORS**

Carine Lancaster	Suzanne Dekorsi
Meghan Konicki	Meghan Edelmann
Eric Calcagnino	Melissa Watters
Carol McGill	Melissa Lowrance
Jim Guziak	Lorie Cipolla
Maggie Wentzell	Elizabeth Garnier
Lisa Jazo	

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:00 p.m. by President Jane Gattone. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Carissa LaTourette, Heath Rosten, Casandra Slade. Absent: Nichol Mangino. Trak Patel.

**PUBLIC COMMENT** – There were no public comments.

**APPOINTMENT of SECRETARY PRO-TEM**

Cassandra Slade was nominated and all members in attendance voted Aye. Nays: none. Absent: Nichol Mangino and Trak Patel. Ms. Slade accepted the appointment.

**ADDITION of DISCUSSION ITEMS** - None.

**INFORMATION/DISCUSSION**

Presentation by Tech Committee – Members of the Tech Committee were in attendance to present to the Board regarding the full implementation of a 1:1 iPad environment. They are in the second year of the pilot, having expanded the program to include all third and sixth grade students and one fifth and one eighth grade classroom. After many hours of observation, conversation, and reflection the committee recommends moving forward with the full implementation for the 2017-18 school year.

Preliminary Staffing Discussion

Between retirements and resignations, there will be a decrease in the total full-time equivalency. The Tech Integrationist position will be posted in-house as a full-time position. There will be a reduction-in-force in the future, but it is too early to determine. The Board expressed concern about expenses after seeing the projections at the last meeting. With this in mind, the Board would like to look at the numbers that would pay for iPads vs. the current computer lease program. Dr. Lind will present the Board with three scenarios – the curriculum costs involved by not implementing 1:1, doing the implementation in phases, and doing the full implementation.

**ACTION ITEMS**

Resignation of Board Member

A motion was made by Diane Campbell, with a second by Casandra Slade, to accept the resignation of Nichol Mangino as Board Member and Vice President. On a roll call vote the following members voted Aye: Diane Campbell, Jane Gattone, Carissa LaTourette, Heath Rosten, Casandra Slade. Nays: none. Absent: Trak Patel. The motion passed.

### Approve Fees fro 2017-18 School Year

A motion was made by Carissa LaTourette, with a second by Heath Rosten, to approve the fee schedule for Facilities Use, Student Activities, Student Clubs, and Transportation for the 2017-18 school year. On a roll call vote the following members voted Aye: Diane Campbell, Jane Gattone, Carissa LaTourette, Heath Rosten, Casandra Slade. Nays: none. Absent: Trak Patel. The motion passed.

### Approve Science Curriculum Pilot

A motion was made by Carissa LaTourette, with a second by Heath Rosten, to approve the purchase of one unit from IQWST science curriculum as a pilot program for the middle school. On a roll call vote the following members voted Aye: Jane Gattone, Carissa LaTourette, Heath Rosten, Casandra Slade, Diane Campbell. Nays: none. Absent: Trak Patel. The motion passed.

### Approve FY17 Audit Proposal

A motion was made by Carissa LaTourette, with a second by Diane Campbell, to accept the proposal from Milburn Cain & Company for the FY17 audit not to exceed \$13,500. On a roll call vote the following members voted Aye: Carissa LaTourette, Heath Rosten, Casandra Slade, Diane Campbell, Jane Gattone. Nays: none. Absent: Trak Patel. The motion passed.

### **CONSENT AGENDA**

A motion was made by Jane Gattone, with a second by Casandra Slade, to approve the Consent Agenda. On a roll call vote the following members voted Aye: Heath Rosten, Casandra Slade, Diane Campbell, Jane Gattone, Carissa LaTourette. Nays: None. Absent: Trak Patel. The motion passed.

The Consent Agenda included:

- Approval of Minutes of the Public Hearing for Holiday Waiver of January 23, 2017
- Approval of Minutes of the Regular Board Meeting of January 23, 2017
- Approval of Minutes of the Closed Session Meeting of January 23, 2017
- Approval of Minutes of the Committee of the Whole Meeting of February 13, 2017
- Approval of Minutes of the Closed Session Meeting of February 13, 2017
- Treasurer's Report and Approval
- Bill Approval and Payment Authorization
- Activity Account
- Personnel Report
  - Resignation
    - Samantha Kerton – MBAC Counselor
    - Cynthia Gallagher – 1.0 FTE LD Teacher (not returning from LOA)
    - David Bogenschutz - .4 FTE Adapted PE Teacher effective 6/2017
    - Lisa Kerton – 1.0 FTE Paraprofessional
  - Employ
    - Timothy Douglas – Temporary Custodial Position
    - Carly Kraft – 1.0 FTE Bookkeeper
    - Barbra Kessler – 1.0 FTE Paraprofessional
    - Teagan Tennerman – MBAC Counselor
    - Felix Cizewski, Jr. – Substitute Teacher
    - Dianne Bowman – Substitute Teacher
    - Lisa Nehila - .4 FTE Adapted PE Teacher for 2017-18 SY
  - Leave of Absence
    - Meredith Frediani – 1.0 FTE Teacher – 2<sup>nd</sup> Year LOA

It was noted that Mr. White exited the meeting at 8:42 p.m.

**FEBRUARY, 2017 EXPENDITURES****EDUCATION**

BILLS PAYABLE	\$79,983.72
PAYROLL/BENEFITS	\$783,535.62
MISC	
TOTAL	\$863,519.34

**OPERATIONS & MAINTENANCE**

BILLS PAYABLE	\$56,708.11
PAYROLL	\$44,383.47
TOTAL	\$101,091.58

**TRANSPORTATION**

BILLS PAYABLE	\$9,901.07
PAYROLL/BENEFITS	\$57,899.03
TOTAL	\$67,800.10

**IMRF/SOCIAL SECURITY**

BILLS PAYABLE	\$0.00
PAYROLL/BENEFITS	\$45,266.84
TOTAL	\$45,266.84

**CAPITAL PROJECTS**

BILLS PAYABLE	\$3,700.46
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**DEBT SERVICE**

BILLS PAYABLE	\$0.00
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**LIFE SAFETY**

BILLS PAYABLE	\$0.00
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**TORT**

BILLS PAYABLE	\$106.00
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**FUNDS TOTAL** \$1,081,484.32

**FUTURE AGENDA ITEMS**

- Draft 2017 Summer Projects
- Rtl Presentation - COW
- Policy 2:220 Board of Education Meeting Procedure
- Superintendent Evaluation

**BOARD REPORTS**

Mr. Rosten commented on the Millburn Foundation's "Millburn Madness" event. The Foundation approved the purchase of seventy-two Apple TVs for classrooms. These are digital players to assist teachers' use of media.

**SUPERINTENDENT REPORT**

Dr. Lind reported that he met with the superintendents whose schools all feed into Community High School District 117. One of the topics they discussed was 1:1 technology. We are the only feeder school who does not have 1:1. The high school also has not implemented 1:1.

**BUSINESS OFFICE REPORT**

Dr. Johns reported:

- One item that will help the financial projections is the cost of insurance.
- Flooring work on the asbestos tiles will be completed over spring break.
- West gym floor at MES has water damage from the January flooding; drying is in process; covered by insurance with a \$2500 deductible.
- Started the bid process for food service. This is the only bid that is controlled by ISBE due to the federal guidelines.

**CLOSED SESSION**

A motion was made by Jane Gattone and seconded by Diane Campbell, to enter into Closed Session for the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.



On a roll call vote, the following Board Members voted Aye: Casandra Slade, Diane Campbell, Jane Gattone, Carissa LaTourette, Heath Rosten. Nays: none. Absent: Trak Patel. The motion passed. The Board exited the Regular Meeting at 8:55 p.m.

It was noted that Dr. Johns, Ms. Keefe, Mr. Jorgenson, Mr. Walshire, Ms. Rathunde and all visitors exited the meeting at this time.

A motion was made by Jane Gattone, seconded by Diane Campbell, to exit Closed Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Trak Patel. The motion passed. The Closed Session ended at 10:40 p.m.

#### **RETURN TO OPEN SESSION**

A motion was made by Jane Gattone, seconded by Diane Campbell, to return to Open Session. On a voice vote all Board Members voted Aye. Nays: none. Absent: Trak Patel. The motion passed. The Board returned to Open Session at 10:40 p.m.

#### **ACTION ITEMS**

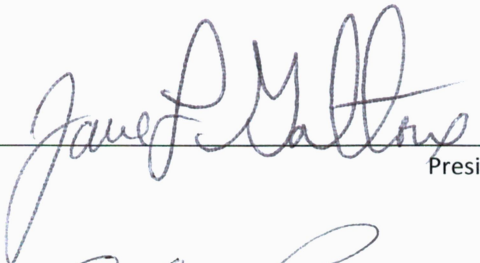
A motion was made by Jane Gattone, seconded by Carissa LaTourette to appoint Maggie Wentzell to fill the Board vacancy. On a voice vote all Board Members voted Aye. Nays: none. Absent: Trak Patel. The motion passed. The Oath of Office was administered and Dr. Wentzell was seated as a Board Member whose term expires in 2019.

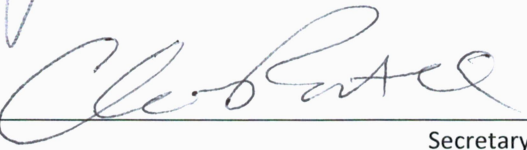
Ms. Gattone called for nominations for Vice President. Ms. Slade nominated Carissa LaTourette. On a voice vote all Board Members voted Aye. Nays: none. Absent: Trak Patel. Ms. LaTourette accepted the position of Board Vice President.

#### **ADJOURNMENT**

There being no further business, a motion was made by Diane Campbell, second by Maggie Wentzell to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Trak Patel. The motion passed. The Regular Meeting adjourned at 10:46 p.m.

Board of Education  
Millburn School District 24  
Lake County, Illinois

By:  \_\_\_\_\_  
President

Attest:  \_\_\_\_\_  
Secretary

Date: March 20, 2017