

BOARD OF EDUCATION  
Millburn School District 24

REGULAR MEETING  
April 25, 2016

BOARD MEMBERS PRESENT

Diane Campbell  
Jane Gattone  
Carissa LaTourette  
Nichol Mangino  
Trak Patel  
Casandra Slade

TREASURER

Gary White

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent  
Dr. Stephen Johns, Business Manager  
Joanne Rathunde, Technology Director  
Jake Jorgenson, Principal  
Bennett Walshire, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Suzanne Dekorsi	Carol McGill
Jean Vargas	Carine Lancaster
Vanessa Clohessy	Jessica Walker

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7 p.m. by President Jane Gattone. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Carissa LaTourette, Trak Patel and Casandra Slade. Nichol Mangino later in the meeting.

PUBLIC COMMENT – There was none.

ADDITION OF NON-ACTION ITEMS – There were none.

ACTION ITEMS

CONSENT AGENDA – A motion was made by Diane Campbell and seconded by Trak Patel to approve the Consent Agenda, including the following:

1. Approval of Minutes
  - a. Regular Meeting and Executive Session of March 29, 2016
  - b. Special Meeting of April 11, 2016
  - c. Committee of the Whole Meeting and Executive Session of April 11, 2016
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report
  - a. Resignation – Christine Wypych, Substitute Bus Driver
  - b. Retirement (IMRF)
    - I. Lawrence Laird, Bus Driver—at the end of the 2015-16 SY
    - II. Robert Fugett, Bus Driver—at the end of the 2015-16 SY
  - c. New Hires
    - I. Becky Honaker, Substitute Teacher
    - II. Aaron Lacey, 1.0 FTE Elementary Art Teacher 2016-17 SY
    - III. Carl Gorr, 1.0 FTE Elementary Music Teacher 2016-17 SY
  - d. FMLA – Geneen Hoetzer, 1.0 FTE Elementary PE Teacher

On a roll call vote, the following Board Members voted Aye: Trak Patel, Casandra Slade, Jane Gattone, Carissa LaTourette and Diane Campbell. Nays: none. Absent: Nichol Mangino. The motion passed.

**APRIL 2016 EXPENDITURES****EDUCATION**

BILLS PAYABLE	\$174,212.12
PAYROLL/BENEFITS	\$769,071.76
MISC	
TOTAL	\$943,283.88

**TRANSPORTATION**

BILLS PAYABLE	\$19,340.13
PAYROLL/BENEFITS	\$47,591.34
TOTAL	\$66,931.47

**CAPITAL PROJECTS**

BILLS PAYABLE	\$21,301.72
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**OPERATIONS & MAINTENANCE**

BILLS PAYABLE	\$47,632.65
PAYROLL	\$40,577.48
TOTAL	\$88,210.13

**IMRF/SOCIAL SECURITY**

BILLS PAYABLE	\$0.00
PAYROLL/BENEFITS	\$38,889.84
TOTAL	\$38,889.84

**DEBT SERVICE**

BILLS PAYABLE	\$0.00
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**TORT**

BILLS PAYABLE	\$4,921.05
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**FUNDS TOTAL**

\$1,163,538.09

**BUILDER DONATION DOCUMENTS** – Dr. Stephen Johns explained that the district needs to update the developer agreement that was approved in 2003 for the Cottonwood Estates subdivision. Since that time portions of the property have been sold and now there are three developers. A motion was made by Carissa LaTourette and seconded by Casandra Slade to approve the Builder Documents for Cottonwood Estates, as follows:

1. Updated School Cash Donation Agreement for Re-subdivision of Cottonwood Estates—Exhibit A
2. Cottonwood Estates Contribution Agreement Addendum
3. Indemnification Agreement with Lake County to Collect Cash Contributions on Behalf of Millburn School District
4. Letter to Lake County Regional Office of Education regarding the School and Park Contributions from the Re-subdivision of Cottonwood Estates.

On a roll call vote, the following Board Members voted Aye: Casandra Slade, Jane Gattone, Carissa LaTourette, Diane Campbell and Trak Patel. Nays: none. Absent: Nichol Mangino. The motion passed.

It was noted that Gary White exited the meeting at 7:06 p.m.

**CURRICULUM, SCHEDULE AND STAFFING FOR SCHOOL YEAR 2016-17** – Supt. Jason Lind explained that the next 11 agenda items are related to proposed changes in the curriculum, schedule and staffing for next school year. He said that all of the recommendations are based on the results of the Strategic Plan. Theses topics have been discussed at several previous School Board meetings.

**ADDITION OF SPANISH AS FOREIGN LANGUAGE OPTION** – A motion was made by Trak Patel and seconded by Casandra Slade to approve the addition of Spanish as a foreign language option in middle school. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Carissa LaTourette, Diane Campbell, Trak Patel and Casandra Slade. Nays: none. Absent: Nichol Mangino. The motion passed.



APPROVE MIDDLE SCHOOL SCHEDULE—Supt. Jason Lind said the proposed changes in the middle school schedule provide an additional period in the school day that will accommodate Specials, Special Education, AIM and other classes and options. The schedule also extends the school day by 11 minutes. A motion was made by Carissa LaTourette and seconded by Diane Campbell to approve the middle school schedule, as presented. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Diane Campbell, Trak Patel, Casandra Slade and Jane Gattone. Nays: none. Absent: Nichol Mangino. The motion passed.

BAND AND CHOIR DURING THE SCHOOL DAY -- A motion was made by Diane Campbell and seconded by Carissa LaTourette to approve offering band and choir during the school day. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Trak Patel, Casandra Slade, Jane Gattone and Carissa LaTourette. Nays: none. Absent: Nichol Mangino. The motion passed.

DRAMA COURSE -- A motion was made by Diane Campbell and seconded by Trak Patel to approve offering a drama course. On a roll call vote, the following Board Members voted Aye: Trak Patel, Casandra Slade, Jane Gattone, Carissa LaTourette and Diane Campbell. Nays: none. Absent: Nichol Mangino. The motion passed.

ADDITION OF ENRICHMENT CLASSES -- A motion was made by Jane Gattone and seconded by Carissa LaTourette to approve the offering of enrichment classes during study hall period. On a roll call vote, the following Board Members voted Aye: Casandra Slade, Jane Gattone, Carissa LaTourette, Diane Campbell and Trak Patel. Nays: none. Absent: Nichol Mangino. The motion passed.

SEMESTER CHOICE OPTION FOR 8<sup>TH</sup> GRADE SPECIALS -- A motion was made by Jane Gattone and seconded by Trak Patel to approve a semester choice option of science enrichment, art or technology for 8<sup>th</sup> grade specials. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Carissa LaTourette, Diane Campbell, Trak Patel and Casandra Slade. Nays: none. Absent: Nichol Mangino. The motion passed.

1:1 IPAD PILOT EXTENSION -- A motion was made by Carissa LaTourette and seconded by Diane Campbell to approve extending the 1:1 iPad pilot initiative for two full grade levels (3<sup>rd</sup> and 6<sup>th</sup>) and two additional classrooms (5<sup>th</sup> and 8<sup>th</sup>), including a 0.5 FTE for tech integration. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Diane Campbell, Trak Patel and Jane Gattone. Nays: Casandra Slade. Absent: Nichol Mangino. The motion passed.

ADDITION OF 0.5 FTE AIM TEACHER -- A motion was made by Diane Campbell and seconded by Carissa LaTourette to approve the addition of a 0.5 FTE AIM teacher. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Trak Patel, Casandra Slade, Jane Gattone and Carissa LaTourette. Nays: none. Absent: Nichol Mangino. The motion passed.

ADDITION OF 1.0 FTE ADMINISTRATOR – Supt. Jason Lind explained that an adding an administrator would provide support in the areas of curriculum, special education, evaluations and discipline. A motion was made by Jane Gattone and seconded by Diane Campbell to approve the addition of a 1.0 FTE administrator. On a roll call vote, the following Board Members voted Aye: Trak Patel, Casandra Slade, Jane Gattone, Carissa LaTourette and Diane Campbell. Nays: none. Absent: Nichol Mangino. The motion passed.

ADDITION OF 1.0 FTE PARAPROFESSIONAL – A motion was made by Jane Gattone and seconded by Carissa LaTourette to approve the addition of a 1.0 FTE paraprofessional (supervision for study hall). On a roll call vote, the following Board Members voted Aye: Casandra Slade, Jane Gattone, Carissa LaTourette, Diane Campbell and Trak Patel. Nays: none. Absent: Nichol Mangino. The motion passed.

ACTIVITY FEES AND TRANSPORTATION COSTS – Supt. Jason Lind explained that the Activity Fees and Activity Bus Fees for next school will remain generally the same, except for the fee for band, which is being decreased. Students who choose to take band or choir only during the school day will not be charged a fee. A motion was made by Jane Gattone and seconded by Diane Campbell to approve Activity Fees and

Transportation Costs for the 2016-17 School Year. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Carissa LaTourette, Diane Campbell, Trak Patel and Casandra Slade. Nays: none. Absent: Nichol Mangino. The motion passed.

It was noted that Nichol Mangino entered the meeting at 7:43 p.m.

#### INFORMATION/DISCUSSION ITEMS

BOARD VACANCY – Supt. Jason Lind discussed a proposed timetable for filling the vacancy on the School Board created by the resignation of Greg Ball. Information about the vacancy will be posted, starting tomorrow, in the newspaper and school newsletters. Applications will be due before the next Committee of the Whole Meeting. The applications will be reviewed at the Committee Meeting. The Board can then decide if they want to interview the applicants. The new Board Member could be appointed at the Regular Board Meeting in May. Board Members came to a general consensus to follow the proposed timetable.

#### FUTURE AGENDA ITEMS

Future agenda items include:

- Amended FY16 Budget
- Superintendent's contract

#### BOARD REPORTS

Board Members were asked to notify Bernadette Hanna if they plan to attend the Antioch area Board dinner scheduled for May 17. Also, Diane Campbell said she was grateful to Bus Driver Robert Fugett, known to the students and parents as "Mr. Bob," for his years of service to her neighborhood, and she will miss him after his retirement.

#### SUPERINTENDENT REPORT

Supt. Jason Lind said he had nothing further to add.

#### BUSINESS OFFICE REPORT

Dr. Stephen Johns said that he nothing further to add to his written report.

It was noted that Dr. Stephen Johns, Joanne Rathunde, Jake Jorgenson, Bennett Walshire and Bernadette Hanna exited the meeting at 7:55 p.m.

#### EXECUTIVE SESSION

A motion was made by Jane Gattone and seconded by Nichol Mangino to enter into Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Diane Campbell, Nichol Mangino, Trak Patel, Casandra Slade and Jane Gattone. Nays: none. Absent: none. The motion passed. The Executive Session began at 8:03 p.m.

A motion was made by Trak Patel and seconded by Diane Campbell to exit Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Executive Session ended at 9:27 p.m.

## REGULAR MEETING RESUMES

There being no further business, a motion was made by Diane Campbell and seconded by Carissa LaTourette to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Regular Meeting adjourned at 9:28 p.m.



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President  
Board of Education  
Millburn School District 24

ATTEST:



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Secretary Pro-Tem  
Board of Education  
Millburn School District 24



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Date