

BOARD OF EDUCATION  
Millburn School District 24  
SPECIAL MEETING  
Aug. 10, 2015

BOARD MEMBERS PRESENT

Greg Ball (via speaker phone)  
Diane Campbell  
Jane Gattone  
Nichol Mangino  
Trak Patel  
Casandra Slade

BOARD CLERK  
Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent  
Dr. Stephen Johns, Business Manager  
Elizabeth Keefe, Special Services Director  
Joanne Rathunde, Technology Director  
Jake Jorgenson, Principal  
Bennett Walshire, Principal

ADMINISTRATION ASSISTANT  
Bernadette Hanna

VISITORS  
Carol McGill

A Special Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:05 p.m. by President Jane Gattone. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Nichol Mangino, Trak Patel and Casandra Slade. Greg Ball joined the meeting by conference phone at 7:20 p.m. Carissa LaTourette was absent.

PUBLIC COMMENT – There was none.

**ACTION ITEMS**

TENTATIVE BUDGET FY16 – Dr. Stephen Johns gave a presentation on the proposed Tentative Budget for Fiscal Year 2016. He highlighted information concerning revenue and expenses in each of the major funds. He asked the Board Members to keep in mind that the budget includes some costs that are unknown, such as substitute costs, utility costs and staff development requests. Dr. Johns noted that this is the first budget in several years that does not rely on Tax Anticipation Warrants for cash flow. He said passage of the recent referendum is one of the major factors allowing the district to move away from TAWs. He emphasized that the district is still spending next year's tax dollars to pay for this year's expenses, and must continue to be vigilant about expenditures. He reviewed the timeline for the steps involved in approving the budget. Approval to put the Tentative Budget on public display is an action item on the agenda of tonight's meeting. A Public Hearing and Adoption of the Budget is scheduled for the meeting on Sept. 14, 2015. A motion was made by Nichol Mangino and seconded by Trak Patel to approve putting the Tentative Budget for Fiscal Year 2016 on Public Display. On a roll call vote, the following Board Members voted Aye: Trak Patel, Nichol Mangino, Greg Ball, Jane Gattone,

Cassandra Slade and Diane Campbell. Nays: none. Absent: Carissa LaTourette. The motion passed.

PERSONNEL REPORT – A motion was made by Diane Campbell and seconded by Nichol Mangino to approve the Personnel Report, including the following:

1. Resignations

- A. **Amy Jorgenson** – 1.0 FTE Special Ed Paraprofessional
- B. **Melissa Giametta** – 1.0 FTE Special Ed Paraprofessional
- C. **Kimberly Simmons** – 1.0 FTE Special Ed Paraprofessional

2. Hire

- A. **Melissa Lowrance** – 1.0 FTE Fifth Grade Teacher
- B. **Amy Jorgenson** – 0.526 FTE Rtl Teacher
- C. **Beth Kelly** – 1.0 FTE Special Ed Paraprofessional
- D. **Robert Imperial** – 1.0 FTE Special Ed Paraprofessional
- E. **James Lane** – 1.0 FTE Special Ed Paraprofessional
- F. **Debbie Kelly** – 1.0 FTE Special Ed Paraprofessional

On a roll call vote, the following Board Members voted Aye: Nichol Mangino, Greg Ball, Jane Gattone, Cassandra Slade, Diane Campbell and Trak Patel. Nays: none. Absent: Carissa LaTourette. The motion passed.

NON-CERTIFIED SALARY SCHEDULE – Supt. Jason Lind explained that the administration is continuing its efforts to balance pay rates within the various non-certified employee groups, which include bus drivers, custodians, paraprofessionals and office personnel. The range of pay increases is from 2-9 percent. The average cost to the district across all four groups is about a 4.5 percent increase. A motion was made by Nichol Mangino and seconded by Diane Campbell to approve the Non-Certified Salary Schedule for the 2015-16 School Year. On a roll call vote, the following Board Members voted Aye: Greg Ball, Jane Gattone, Cassandra Slade, Diane Campbell, Trak Patel and Nichol Mangino. Nays: none. Absent: Carissa LaTourette. The motion passed.

SECOND READING AND ADOPTION OF BUS CONDUCT POLICY – The Board reviewed the updated Policy 7:220 regarding Bus Conduct. The updated policy includes the statement: “The content of the electronic recordings *may become* student records and *may be* subject to District policy and procedure concerning school student records. The words “may become” and “may be” replace the word “are.” Supt. Jason Lind said this change was recommended by the attorneys so that camera images only become part of a student’s record if they are viewed by the student’s parent(s). Jane Gattone read a letter concerning this issue from Board Member Carissa LaTourette who was unable to attend tonight’s meeting. Ms. LaTourette expressed her concerns with the policy and said she cannot support it as written. The Board discussed various aspects of the policy including: advice from the attorneys; state laws regarding use of cameras that would supercede district policy; who might view the images; and the reasons for using cameras on school buses. A motion was made by Nichol Mangino and seconded by Diane Campbell to approve the Second Reading and Adoption of Policy 7:220 Bus Conduct, as amended. On a roll call


vote, the following Board Members voted Aye: Jane Gattone, Casandra Slade, Diane Campbell, Trak Patel and Nichol Mangino. Nays: Greg Ball. Absent: Carissa LaTourette. The motion passed.

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES – Supt. Jason Lind asked Board Members if they had a chance to review the copies of Closed Session Minutes that had been distributed to them previously. No one expressed any disagreement with Supt. Lind’s recommendations for which Minutes that could be opened to the public and which ones should remain closed. A motion was made by Diane Campbell and seconded by Trak Patel to approve the superintendent’s recommendation regarding the Semi-Annual Review of Closed Session Minutes. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Carissa LaTourette. The motion passed.


DESTRUCTION OF AUDIO TAPES FROM CLOSED SESSIONS – A motion was made by Diane Campbell and seconded by Nichol Mangino to approve the Destruction of Audio Tapes from Closed Sessions More Than 18 Months Old. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Carissa LaTourette. The motion passed.

EXECUTIVE SESSION – The Board determined that there was no need for an Executive Session during the Special Meeting.

There being no further business, a motion was made by Casandra Slade and seconded by Diane Campbell to adjourn the Special Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Carissa LaTourette. The motion passed. The Special Meeting adjourned at 8:35 p.m.

  
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President  
Board of Education  
Millburn School District 24

ATTEST:

  
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Secretary  
Board of Education  
Millburn School District 24

8/24/15  
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Date