

BOARD OF EDUCATION
Millburn School District 24
COMMITTEE OF THE WHOLE MEETING
Aug. 10, 2015

BOARD MEMBERS PRESENT

Greg Ball (via speaker phone)
Diane Campbell
Jane Gattone
Nichol Mangino
Trak Patel
Casandra Slade

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Bennett Walshire, Principal

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Carol McGill

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 8:44 p.m. by President Jane Gattone. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Nichol Mangino, Trak Patel and Casandra Slade. Greg Ball participated via conference phone. Carissa LaTourette was absent.

PUBLIC COMMENT –There was none.

ADDITION OF NON-ACTION DISCUSSION ITEMS – There was none.

INFORMATION/DISCUSSION ITEMS

STRATEGIC PLAN UPDATE – Supt. Jason Lind said that on Wednesday of this week the administrators will attend a training session on conducting focus groups and how the Strategic Planning process works. On Aug. 19, there will be a Mission Statement event. Several school leaders and stakeholders will meet to create a new district Mission Statement. All participants are asked to have 7-10 words in mind that describe why Millburn School District exists. The event is scheduled from 6:30-8:30 p.m. in the Elementary School Cafeteria. Supt. Lind said the new Mission Statement will set the stage for the rollout of the Strategic Plan process.

SUPERINTENDENT GOALS – Supt. Jason Lind said he has given Board Members a draft of his goals for the upcoming school year. He said that during his first years as superintendent he concentrated on financial issues. He plans now to direct more focus toward curriculum, teaching and learning. He reported that the teachers have been doing curriculum committee work, especially in the areas of ELA, math and writing. He also will be concentrating on the implementation of the Student Growth Model as a part of teacher evaluations. Finally, development of a new Strategic Plan is part of his goals. It was suggested that the Board not only monitor that goals are met, but evaluate the outcomes after the goals are completed. Part of this process would include the superintendent's response to his evaluation. Board Members will review the draft of the superintendent goals and forward their suggestions to Supt. Lind.

FACILITIES PLANNING COMMITTEE – Dr. Stephen Johns said he would like to have two School Board Members serve on the Facilities Planning Committee. Nichol Mangino and Jane Gattone volunteered. They both participated on the Architect Search Committee. Dr. Johns said he will contact them with further information about meeting times.

FIRST READING OF BOARD POLICIES – The Board conducted the First Reading of two Board policies:
Students—7:340 Student Records
Personnel—5:130 Responsibilities Concerning Internal Information
Action on approving the policies will be on an upcoming Board Meeting agenda.

BOARD REPORTS

There were no Board Reports.

SUPERINTENDENT REPORT

Supt. Jason Lind reported that he received the results of the spring compliance visit from the Regional Office of Education. He said there were 2-3 items that were recommended for improvement, which mainly involved filing of student records.

BUSINESS OFFICE REPORT

Dr. Stephen Johns gave updates on several projects, including the Elementary School roof repair, the retaining wall at the Middle School, the drain tile study of the soccer fields, and the sidewalk and drainage improvements at the Elementary School. Dr. Johns also reported that a staff restroom has been decommissioned because repairing it would have involved exposing and removing asbestos tile.

Dr. Johns also said that the district's external audit was rescheduled, at his request, to Aug. 17. He anticipates that the auditors will be on site most of the week.

FUTURE AGENDA ITEMS

Future agenda items include:

- Emergency Management Plans for Millburn Elementary and Millburn Middle schools
- Parent/Student Handbook Changes for 2015-16
- Principals' Contracts
- Overnight Field Trips for 2015-16
- Superintendent Goals

It was noted that Dr. Stephen Johns, Elizabeth Keefe, Joanne Rathunde, Jake Jorgenson, Bennett Walshire and Bernadette Hanna exited the meeting at 9:23 p.m.

EXECUTIVE SESSION

A motion was made by Diane Campbell and seconded by Trak Patel to enter into Executive Session to discuss matters pertaining to the appointment, employment and compensation of specific employees of the public body. On a roll call vote, the following Board Members voted Aye: Trak Patel, Nichol Mangino, Greg Ball, Jane Gattone, Casandra Slade and Diane Campbell. Nays: none. Absent: Carissa LaTourette. The motion passed. The Executive Session began at 9:25 p.m.

A motion was made by Diane Campbell and seconded by Casandra Slade to adjourn the Executive Session at 9:34 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Carissa LaTourette. The motion passed.

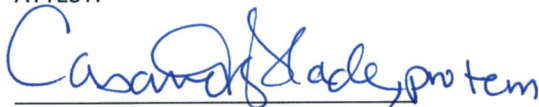
COMMITTEE OF THE WHOLE MEETING RESUMES

There being no further business, a motion was made by Diane Campbell and seconded by Trak Patel to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Carissa LaTourette. The motion passed. The meeting adjourned at 9:35 p.m.



 President
 Board of Education
 Millburn School District 24

ATTEST:



Secretary
Board of Education
Millburn School District 24

8/24/15

 Date