

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
Jan. 25, 2016

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Carissa LaTourette
Nichol Mangino
Trak Patel
Casandra Slade

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Bennett Walshire, Principal

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Terry Hodges Jessica Walker
Carol McGill

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:05 p.m. by President Jane Gattone. Roll call was taken earlier at the Public Hearing with the following Board Members in attendance: Diane Campbell, Jane Gattone, Carissa LaTourette, Nichol Mangino, Trak Patel and Casandra Slade. Greg Ball was absent.

PUBLIC COMMENT – There was none.

It was noted that Dr. Stephen Johns, Elizabeth Keefe, Joanne Rathunde, Jake Jorgenson, Bennett Walshire and Bernadette Hanna exited the meeting at 7:06 p.m.

EXECUTIVE SESSION

A motion was made by Jane Gattone and seconded by Diane Campbell to adjourn to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Trak Patel, Carissa LaTourette, Nichol Mangino, Jane Gattone, Casandra Slade and Diane Campbell. Nays: none. Absent: Greg Ball. The motion passed. The Executive Session began at 7:08 p.m.

A motion was made by Diane Campbell and seconded by Trak Patel to adjourn the Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball. The motion passed. The Executive Session ended at 8:13 p.m.

REGUALR MEETING RESUMES

It was noted that Dr. Stephen Johns, Elizabeth Keefe, Joanne Rathunde, Jake Jorgenson, Bennett Walshire and Bernadette Hanna returned to the meeting at 8:19 p.m.

ADDITION OF NON-ACTION ITEMS – There was none.

ACTION ITEMS

2016-17 SCHOOL YEAR CALENDAR – A motion was made by Nichol Mangino and seconded by Trak Patel to approve the official School Calendar for the 2016-17 School Year. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball. The motion passed.

EARLY CHILDHOOD ASSESSMENT OPTION – Supt. Jason Lind reviewed the options for completing early childhood assessments next school year: either hire SEDOL to conduct the assessments; or complete the assessments in-house, using the money that would have been paid to SEDOL to add 0.1 FTE of Occupational Therapy and additional administrative support. A motion was made by Diane Campbell and seconded by Trak Patel to approve the in-house Early Childhood Assessment Option that includes adding 0.1 FTE Occupational Therapy and administrative support. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Nichol Mangino, Jane Gattone, Casandra Slade, Diane Campbell and Trak Patel. Nays: none. Absent: Greg Ball. The motion passed.

SEMI-ANNUAL REVIEW OF CLOSED EXECUTIVE SESSION MINUTES – A motion was made by Diane Campbell and seconded by Trak Patel to approve opening the Executive Session minutes, as presented, with the addition of Aug. 10, 2015. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball. The motion passed.

DESTRUCTION OF AUDIO TAPES FROM EXECUTIVE SESSION MINUTES MORE THAN 18 MONTHS OLD -- A motion was made by Carissa LaTourette and seconded by Diane Campbell to table action on the Destruction of Audio Tapes from Executive Session Minutes more than 18 Months Old. On a roll call vote, the following Board Members voted Aye: Nichol Mangino, Jane Gattone, Casandra Slade, Diane Campbell, Trak Patel and Carissa LaTourette. Nays: none. Absent: Greg Ball. The motion passed.

CONSENT AGENDA – A motion was made by Nichol Mangino and seconded by Trak Patel to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Regular Board of Education Meeting and Executive Session of Dec. 14, 2015
 - b. Committee of the Whole Meeting and Executive Session of Jan. 11, 2016
2. Treasurer’s Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report
 - a. Resignations
 - I. Catherine Sprague—1.0 Paraprofessional MMS effective 1/22/16
 - II. Evangelina Reyes—1.0 FTE Custodian MES effective 3/4/16
 - b. Leave of Absence
 - I. Maureen Jepsen—1.0 FTE Speech Pathologist—2016-17 SY
 - II. Gina Winiewicz—1.0 FTE Paraprofessional—remainder of 2015-16 SY
 - c. Employ
 - I. Stacy Towne—1.0 FTE Paraprofessional—remainder of 2015-16 SY
 - II. Rafael Mendoza—1.0 FTE Substitute Teacher (long-term to cover FMLA/LOA at MMS to end of 2015-16 SY)
 - III. Thomas Kelly—Substitute Teacher
 - IV. Zachary Popp—Substitute Teacher
 - d. Intent to Retire
 - I. Kathleen Neville—1.0 FTE Grade 2 Teacher effective June 2020

On a roll call vote, the following Board Members voted Aye: Jane Gattone, Casandra Slade, Diane Campbell, Trak Patel, Carissa LaTourette and Nichol Mangino. Nays: none. Absent: Greg Ball. The motion passed.

JANUARY, 2016 EXPENDITURES

EDUCATION		OPERATIONS & MAINTENANCE	
BILLS PAYABLE	\$105,304.87	BILLS PAYABLE	\$90,868.06
PAYROLL/BENEFITS	\$749,824.35	PAYROLL	\$42,632.00
MISC			
TOTAL	\$855,129.22	TOTAL	\$133,500.06
TRANSPORTATION		IMRF/SOCIAL SECURITY	
BILLS PAYABLE	\$15,671.14	BILLS PAYABLE	\$0.00
PAYROLL/BENEFITS	\$50,359.17	PAYROLL/BENEFITS	\$39,796.50
TOTAL	\$66,030.31	TOTAL	\$39,796.50
CAPITAL PROJECTS		DEBT SERVICE	
BILLS PAYABLE	\$3,040.00	BILLS PAYABLE	\$200.00
		TORT	
		BILLS PAYABLE	\$470.64
		FUNDS TOTAL	
			\$1,098,166.73

INFORMATION/DISCUSSION ITEMS

STAFFING FOR 2016-17 SCHOOL YEAR—Supt. Jason Lind said that Principal Jake Jorgenson is meeting with a group of teachers regarding the schedule and staffing for next school year at the middle school. Supt. Lind said he also is researching budget scenarios, including revenue-generating programs that might support an additional administrative position. He plans to present staffing options to the Board at an upcoming Board meeting.

FEES FOR 2016-17 SCHOOL YEAR – Supt. Jason Lind distributed data comparing the fees at Millburn compared to other area schools. The information covered registration fees, activity fees, activity bus fees and facility use fees. The Board will be asked to approve fees for the 2016-17 school year at an upcoming Board meeting.

STRATEGIC PLAN UPDATE – Supt. Jason Lind said elements of the Strategic Plan were discussed earlier in the meeting, including the topics of staffing and scheduling.

FUTURE AGENDA ITEMS

Future agenda items include:

- Illinois Prevailing Wage Act for Lake County, 2016
- Fees for 2016-17 SY
- Superintendent's contract

BOARD REPORTS

There were none.

SUPERINTENDENT REPORT

Supt. Jason Lind explained that more money might be spent this school year on Operations and Maintenance projects than has been in the past. The purpose for doing this is that funds are available, and improvements now should lower expenditures in future years. He used the purchase of snow plowing equipment this year as an example. This year's purchases should save the district expenditures toward snow plowing in the future. Dr. Stephen Johns pointed out that upgrades in lighting and other energy-saving equipment should help lower utility costs in the future.

BUSINESS OFFICE REPORT


Dr. Stephen Johns' Business Office Update included information on the following:

- The Consumer Price Index is up 0.7 percent over December 2014
- Bids for the Paving/Landscape and Lighting/Electrical projects should go out next month.
- Carbon monoxide standards have not yet been released by the state fire marshal.
- A salt spreader has been purchased to add to the snow-plowing equipment.

EXECUTIVE SESSION


It was determined that an additional Executive Session would not be needed.

There being no further business, a motion was made by Diane Campbell and seconded by Trak Patel to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball. The motion passed. The Regular Meeting adjourned at 8:59 p.m.



 President
 Board of Education
 Millburn School District 24

ATTEST:



 Secretary
 Board of Education
 Millburn School District 24

2-22-16

 Date