

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
Feb. 22, 2016

BOARD MEMBERS PRESENT

Greg Ball
Diane Campbell
Jane Gattone
Carissa LaTourette
Nichol Mangino
Trak Patel
Casandra Slade

TREASURER

Gary White

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Nancy Stream	Gail Sinkus
Jodi Laughman	Sandy Stolzer
Carol McGill	Cathy Duffy
Steve Crouse	

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7 p.m. by President Jane Gattone. Roll call was taken with the following Board Members in attendance: Greg Ball, Diane Campbell, Jane Gattone, Carissa LaTourette, Nichol Mangino, Trak Patel and Casandra Slade.

PUBLIC COMMENT – There was none.

ADDITION OF NON-ACTION ITEMS – There were none.

INFORMATION/DISCUSSION ITEMS

AIM PRESENTATION – Nancy Stream, coordinator and instructor of the AIM (Appropriate Instruction at Millburn) Program, presented an overview of the current AIM Program and plans for the future. She was assisted by other members of the AIM Committee who were at the meeting: Cathy Duffy, Jodi Laughman, Gail Sinkus and Sandy Stolzer. Mrs. Stream said the AIM Committee has been meeting about twice a week since September. The committee surveyed teachers, students and parents; revised the district's Gifted Education Plan; and prioritized program needs. Highlights from the presentation include the following information:

- Two AIM teachers see 181 students in Gr. 1-8 each week.
- Staff members have expressed a desire for more AIM services.
- Gifted students require a more challenging education.
- The AIM program has moved from a total pull-out program to a mix of pull-out and replacement instruction.
- In addition to teaching, the two AIM staff members work on curriculum design, screening and identifying gifted students, and providing support for classroom teachers.

The Committee submitted a range of options for the Board to consider, including:

- Ensure that the gifted coordinator position continues to be half-time teaching and half-time AIM administration.
- Meet the staff request for more professional development.
- Increase reading time for Grades 3-5.
- Increase services for Kindergarten through Gr. 2.
- Continue Middle School services.
- Consider additional personnel to expand services.

Mrs. Stream answered questions from Board Members concerning the screening process, the overall make-up of the AIM population, financial impact on the program, time spent with various grade levels, options for professional development, and educating students and parents about what it means to be gifted.

FORECAST 5 PRESENTATION – Steve Crouse, consultant with PMA Financial Network, presented the most recent analysis of the Millburn District 24 financial outlook. Mr. Crouse used the Forecast 5 Analytics software. Information discussed included the following:

- Property taxes are approximately 64 percent of the district's total revenue.
- General State Aid (GSA) is about 17 percent of total revenue.
- The district has declining enrollment and increasing property values which decreases GSA.
- Employee salaries and benefits account for 78.6 percent of expenditures.
- A positive year-end balance is projected for Fiscal Years 2017-2020.
- A negative year-end balance is projected for Fiscal Year 2021.
- There are significant legislative unknowns including a possible tax freeze or TRS cost shift.

The Forecast 5 document can be viewed on the district's website.

PRELIMINARY SCHEDULING AND STAFFING DISCUSSIONS – Preliminary scheduling and staffing plans for next school year were discussed together. Supt. Jason Lind said that some scheduling changes are being considered based on results of the Strategic Planning process and community surveys. Topics discussed include:

- Adding Spanish to the middle school schedule
- Offering fine arts electives during the school day
- Increasing AIM support
- Adding an additional period to the middle school schedule
- Adding professional development and curriculum support for staff members
- Review of activity fees
- Consequences of increasing or reducing staff
- Cost of any proposed change and the affect on the budget

The staffing and scheduling discussions will continue at future Board meetings.

ACTION ITEMS

REGISTRATION FEES 2016-17 – A motion was made by Nichol Mangino and seconded by Trak Patel to leave Registration Fees for the 2016-17 School Year unchanged from the current school year. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Diane Campbell, Trak Patel, Jane Gattone, Nichol Mangino, Greg Ball and Casandra Slade. Nays: none. Absent: none. The motion passed.

CONSENT AGENDA – A motion was made by Nichol Mangino and seconded by Diane Campbell to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Public Hearing of Jan. 25, 2016
 - b. Regular Board of Education Meeting and Executive Session of Jan. 25, 2016
 - b. Committee of the Whole Meeting and Executive Session of Feb. 8, 2016
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report
 - a. Employ
 - I. Steven Lester–Substitute teacher
 - b. Family Medical Leave
 - I. Laura Klier
 - II. Angela McMahan (Intermittent Leave)

On a roll call vote, the following Board Members voted Aye: Diane Campbell, Trak Patel, Jane Gattone, Nichol Mangino, Greg Ball, Casandra Slade and Carissa LaTourette. Nays: none. Absent: none. The motion passed.

It was noted that Gary White exited the meeting at 9:23 p.m.

FEBRUARY, 2016 EXPENDITURES**EDUCATION**

BILLS PAYABLE	\$106,624.30
PAYROLL/BENEFITS	\$784,837.29
MISC	
TOTAL	\$891,461.59

OPERATIONS & MAINTENANCE

BILLS PAYABLE	\$54,257.12
PAYROLL	\$41,906.80
TOTAL	\$96,163.92

TRANSPORTATION

BILLS PAYABLE	\$13,881.05
PAYROLL/BENEFITS	\$62,497.86
TOTAL	\$76,378.91

IMRF/SOCIAL SECURITY

BILLS PAYABLE	\$0.00
PAYROLL/BENEFITS	\$45,575.31
TOTAL	\$45,575.31

CAPITAL PROJECTS

BILLS PAYABLE	\$34,538.77
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DEBT SERVICE

BILLS PAYABLE	\$0.00
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TORT

BILLS PAYABLE	\$0.00
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FUNDS TOTAL

\$1,144,118.50

FUTURE AGENDA ITEMS

Future agenda items include continuing discussions on curriculum, technology, staffing and scheduling for School Year 2016-17.

BOARD REPORTS

Board Members were asked to notify Bernadette Hanna if they will be attending the IASB Lake Division Spring Dinner Meeting on March 9, 2016.

SUPERINTENDENT REPORT

Supt. Jason Lind reported that he attended a SEDOL meeting concerning long-range planning. He said only two districts will be using SEDOL for Early Childhood screening.

BUSINESS OFFICE REPORT

Dr. Stephen Johns said that in addition to the topics in his Business Office Update, he has been continuing negotiations on the following:

- Leasing district land for a cell tower
- Renting classroom space to a private school for students with special needs.

He also suggested that the next meeting be a Special Meeting so that bids can be approved on two projects: lighting and paving/drainage.

It was noted that Dr. Stephen Johns, Joanne Rathunde, Jake Jorgenson and Bernadette Hanna exited the meeting at 9:29 p.m.

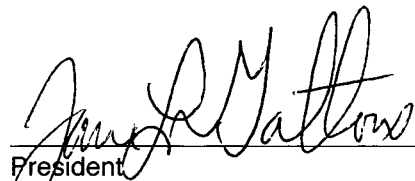
EXECUTIVE SESSION

A motion was made by Jane Gattone and seconded by Trak Patel to enter into Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Trak Patel, Jane Gattone, Nichol Mangino, Greg Ball, Casandra Slade, Carissa LaTourette and Diane Campbell. Nays: none. Absent: none. The motion passed. The Executive Session began at 9:35 p.m.

A motion was made by Trak Patel and seconded by Nichol Mangino to exit Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Executive Session ended at 10:15 p.m.


REGULAR MEETING RESUMES

There being no further business, a motion was made by Jane Gattone and seconded by Greg Ball to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Regular Meeting adjourned at 10:16 p.m.



 President
 Board of Education
 Millburn School District 24

ATTEST:



 Secretary
 Board of Education
 Millburn School District 24

3-29-16

 Date