

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
May 23, 2016

BOARD MEMBERS PRESENT

Diane Campbell
Carissa LaTourette
Nichol Mangino
Casandra Slade

TREASURER

Gary White

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Dr. Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Bennett Walshire, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Eric Lynch	Patrick Lynch
Matthew Gray	Heath Rosten
Carol McGill	Julie Buchanan
Ryan Buchanan	

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:07 p.m. by Vice President Nichol Mangino. Roll call was taken at the Public Hearing that preceded the meeting with the following Board Members in attendance: Diane Campbell, Carissa LaTourette, Nichol Mangino and Casandra Slade. Jane Gattone and Trak Patel were absent.

Due to the absence of Board Secretary Trak Patel, a motion was made by Nichol Mangino and seconded by Diane Campbell to name Carissa LaTourette as Secretary Pro Tem. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Jane Gattone and Trak Patel. The motion passed.

PUBLIC COMMENT – Carol McGill, speaking on behalf of the Millburn Federation of Teachers, thanked Dorothy Pazanin for her service to the district. Ms. Pazanin is retiring at the end of this school year.

ADDITION OF NON-ACTION ITEMS – There was none.

ACTION ITEMS

AMENDED BUDGET FY16 – A motion was made by Nichol Mangino and seconded by Diane Campbell to approve the Amended Budget for FY16. On a roll call vote, the following Board Members voted Aye: Casandra Slade, Nichol Mangino, Carissa LaTourette and Diane Campbell. Nays: none. Absent: Jane Gattone and Trak Patel. The motion passed.

CONSENT AGENDA – A motion was made by Diane Campbell and seconded by Carissa LaTourette to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Regular Meeting and Executive Session of April 25, 2016
 - b. Committee of the Whole Meeting and Executive Session of May 9, 2016
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account

5. Personnel Report

a. Retirement Resignation – Dorothy Pazanin, 1.0 FTE Administrative Assistant to Principal MES and School Board Clerk

b. Employ

I. Donald Thomas, 1.0 FTE Elementary Teacher (Grade 4) 2016-17 SY

II. Katherine Curran, 1.0 FTE Middle School Teacher (Spanish) 2016-17 SY

III. Emily David, 1.0 FTE Elementary Teacher (Grade 3) 2016-17 SY

c. Rehire for Summer Help

I. Brian Mellinger, 0.58 FTE

II. Larry Souder, 0.48 FTE

III. Heather Speck, 0.8 FTE

IV. Ryan Prais, 0.97 FTE

V. Andreas Thedorf, 0.35 FTE

VI. Luis Martinez, 0.97 FTE

d. FMLA

I. Meredith Frediani, 1.0 FTE Grade 2 Teacher MES (extend to end of year)

6. Final Public School Calendar for 2015-16 School Year

7. Milburn Cain Audit Proposal 2016

8. Arbor Management, Inc. Contract Renewal for 2016-17 School Year

9. Meal Pricing for 2016-17 School Year

10. House Lease Extension Contract for 2016-17 School Year

11. Lake County Regional Office of Education Membership for 2016-17 School Year

12. IASB Annual Dues for 2016-17 School Year

On a roll call vote, the following Board Members voted Aye: Nichol Mangino, Carissa LaTourette, Diane Campbell and Casandra Slade. Nays: none. Absent: Jane Gattone and Trak Patel. The motion passed.

MAY, 2016 EXPENDITURES

EDUCATION

BILLS PAYABLE \$127,021.52

PAYROLL/BENEFITS \$853,221.78

MISC

TOTAL \$980,243.30

TRANSPORTATION

BILLS PAYABLE \$11,712.91

PAYROLL/BENEFITS \$58,854.08

TOTAL \$70,566.99

CAPITAL PROJECTS

BILLS PAYABLE \$21,143.99

OPERATIONS & MAINTENANCE

BILLS PAYABLE \$42,983.19

PAYROLL \$39,794.24

TOTAL \$82,777.43

IMRF/SOCIAL SECURITY

BILLS PAYABLE \$0.00

PAYROLL/BENEFITS \$45,231.52

TOTAL \$45,231.52

DEBT SERVICE

BILLS PAYABLE \$113,752.06

TORT

BILLS PAYABLE \$3,702.51

FUNDS TOTAL \$1,317,417.80

APPOINTMENTS – A motion was made by Nichol Mangino and seconded by Carissa LaTourette to approve the following appointments for the 2016-17 School Year:

- Depository – State Bank of the Lakes
- Treasurer – Gary White
- Legal Counsel – Hodges, Loizzi, Eisenhammer, Rodick & Kohn (HLERK)
- Publisher for Legal Notices – The Daily Herald
- Board Clerk – Bernadette Hanna

On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Diane Campbell, Casandra Slade and Nichol Mangino. Nays: none. Absent: Jane Gattone and Trak Patel. The motion passed.

SCHOOL TREASURER'S BOND – Dr. Jason Lind said he is recommending that the surety bond for the School Treasurer be increased from \$2 million to \$3 million. A motion was made by Diane Campbell and seconded by Carissa LaTourette to approve the School Treasurer's Bond, as presented. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Casandra Slade, Nichol Mangino and Carissa LaTourette. Nays: none. Absent: Jane Gattone and Trak Patel. The motion passed.

DRAFT CONTRACT WITH SPECTRUM – Dr. Jason Lind reported that the district has a draft contract with Spectrum, a private therapeutic day school, to lease space in Millburn Elementary School. Dr. Stephen Johns and Elizabeth Keefe have been working with Spectrum and Millburn's attorneys on the plan. Dr. Lind said Spectrum will pay for some remodeling to the east end of Millburn Elementary. The Board discussed several aspects of the proposal including:

- Number of total students attending
- Potential for Millburn students to attend
- Transportation concerns
- Length of the lease
- Lunch program options
- Use of other school facilities
- Director on site
- Timeline for approval

A motion was made by Nichol Mangino and seconded by Diane Campbell to approve the Spectrum Draft Contract, subject to review and approval by the district's legal counsel. On a roll call vote, the following Board Members voted Aye: Casandra Slade, Nichol Mangino, Carissa LaTourette and Diane Campbell. Nays: none. Absent: Jane Gattone and Trak Patel. The motion passed.

NOTICE OF REMEDIAL WARNING – A motion was made by Nichol Mangino and seconded by Carissa LaTourette to approve the Formal Resolution Authorizing Issuance of Notice of Remedial Warning to Tenured Teacher Daniel Jazo. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Diane Campbell and Casandra Slade. Nays: Nichol Mangino. Absent: Jane Gattone and Trak Patel. The motion passed.

It was noted that Gary White exited the meeting at 7:25 p.m.

INFORMATION/DISCUSSION ITEMS

There were none.

FUTURE AGENDA ITEMS

Future agenda items include:

- Prevailing Wage Resolution
- Board Meeting Dates 2016-17 SY
- Transfer of Interest
- Transfer of Funds

BOARD REPORTS

Carissa LaTourette said she attended the recent Choir Concert at the Middle School, with students in Grades 4-8 participating. She said it was “the best ever.” Ms. LaTourette also reported that she attended the recent PTO meeting. She said a core of dedicated PTO volunteers are working to raise revenue and support the district.

Nichol Mangino reported that Supt. Jason Lind has completed the doctoral dissertation process and is now officially Dr. Lind.

SUPERINTENDENT REPORT

Dr. Jason Lind reported that the Millburn Girls Track Team placed 3rd in State at competition this past weekend. Top performers include:

- Olivia Schmitt -- State Champion in the 800 with a time of 2:23, and repeat State Champion in the 1600 with a time of 5:11
- Jason Langevin -- 5th Place in the 1600 with a time of 4:43

Other top-ten medal winners include:

- High jump -- Kayleigh Glickley and Emma Martinez
- 4 x 200 -- Noelia Padilla, Emma Hochstein, Elizabeth Weinberg, Stephanie Cajka and Isabela Garibay
- 4 x 400 -- Noelia Padilla, Emma Hochstein, Elizabeth Weinberg, Olivia Schmitt and Isabela Garibay

BUSINESS OFFICE REPORT

Dr. Stephen Johns said that the district’s experience modification factor for workers compensation claims decreased this year from 1.09 to 0.95. The average is 1.00, and the district has been implementing safety training and improvements in an effort to decrease the number of workers compensation claims.

PLAQUE PRESENTATION

Nichol Mangino announced that tonight is the last meeting in which Dorothy Pazanin will be serving as School Board Clerk. Ms. Pazanin was presented a plaque in recognition of her 22 years of dedicated service as Millburn District’s School Board Clerk. Diane Campbell also presented a floral arrangement, citing Ms. Pazanin’s integrity and dedication to the Board.

It was noted that Dr. Stephen Johns, Elizabeth Keefe, Joanne Rathunde, Jake Jorgenson, Bennett Walshire and Bernadette Hanna exited the meeting at 7:41 p.m.

EXECUTIVE SESSION

A motion was made by Nichol Mangino and seconded by Carissa LaTourette to enter into Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Diane Campbell, Casandra Slade and Nichol Mangino. Nays: none. Absent: Jane Gattone and Trak Patel. The motion passed. The Executive Session began at 8:03 p.m.

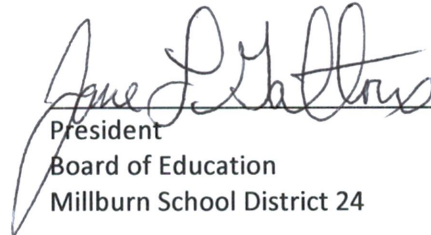
A motion was made by Nichol Mangino and seconded by Diane Campbell to exit Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Jane Gattone and Trak Patel. The motion passed. The Executive Session ended at 9:20 p.m.

REGULAR MEETING RESUMES

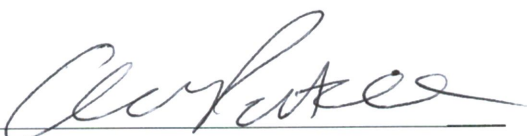
NEW BOARD MEMBER APPOINTMENT – A motion was made by Diane Campbell and seconded by Casandra Slade to appoint Heath Rosten as a member of the Millburn District 24 Board of Education. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Jane Gattone and Trak Patel. The motion passed.


OATH OF OFFICE – Heath Rosten stood, raised his right hand and recited the Oath of Office for a School Board Member.

There being no further business, a motion was made by Nichol Mangino and seconded by Diane Campbell to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Jane Gattone and Trak Patel. The motion passed. The Regular Meeting adjourned at 9:30 p.m.


 President
 Board of Education
 Millburn School District 24

ATTEST:


 Secretary
 Board of Education
 Millburn School District 24


 Date