

BOARD OF EDUCATION
Millburn School District 24
REGULAR MEETING
Dec. 14, 2015

BOARD MEMBERS PRESENT

Greg Ball
Diane Campbell
Jane Gattone
Carissa LaTourette
Trak Patel
Casandra Slade

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Bennett Walshire, Principal

TREASURER

Gary White

ADMINISTRATION ASSISTANT

Bernadette Hanna

BOARD CLERK

Dorothy Pazanin

VISITORS

Meghan Konicki	Suzanne Dekorsi
Sandra Jacobs	Carine Lancaster
Carol McGill	Lorie Cipolla
Joshua Ball	Kim Ball
Kristen Bethancourt	

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7 p.m. by President Jane Gattone. Roll call was taken with the following Board Members in attendance: Greg Ball, Diane Campbell, Jane Gattone, Carissa LaTourette, Trak Patel and Casandra Slade. Nichol Mangino was absent.

PUBLIC COMMENT – There was none.

ADDITION OF NON-ACTION ITEMS – There was none.

RECOGNITION – There was none.

ACTION ITEMS

MEMORANDUM OF UNDERSTANDING – Supt. Jason Lind explained that the district and the Millburn Federation of Teachers have reached an agreement concerning an adjustment in the stipend schedule. A motion was made by Trak Patel and seconded by Diane Campbell to approve the Memorandum of Understanding. On a roll call vote, the following Board Members voted Aye: Greg Ball, Carissa LaTourette, Casandra Slade, Jane Gattone, Trak Patel and Diane Campbell. Nays: none. Absent: Nichol Mangino. The motion passed.

DEDUCT CHANGE ORDER – Dr. Stephen Johns explained that a \$10,000 allowance was included in the specifications for the 2015 Elementary School roofing project because of the potential for additional costs. The allowance was not needed, and, therefore, needs to be deducted from the current contract amount before the district makes the final payment. This will reduce the amount of the roofing contract from \$258,900 to \$248,900. A motion was made by Greg Ball and seconded by Trak Patel to approve the Deduct Change Order for the Millburn Elementary School 2015 Roof Project. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Casandra Slade, Jane Gattone, Trak Patel, Diane Campbell and Greg Ball. Nays: none. Absent: Nichol Mangino. The motion passed.

CONSENT AGENDA – A motion was made by Diane Campbell and seconded by Trak Patel to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Regular Board of Education Meeting and Executive Session of Nov. 23, 2015
2. Treasurer’s Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report
 - a. Requests for Leave of Absence
 - I. Melissa Watters
 - II. Evangelina Reyes
 - b. Intent to Retire
 - I. Cheryl Walsh

On a roll call vote, the following Board Members voted Aye: Casandra Slade, Jane Gattone, Trak Patel, Diane Campbell, Greg Ball and Carissa LaTourette. Nays: none. Absent: Nichol Mangino. The motion passed

DECEMBER 2015 EXPENDITURES

EDUCATION

BILLS PAYABLE	\$94,382.34
PAYROLL/BENEFITS	\$1,120,154.46
MISC	
TOTAL	\$1,214,536.80

OPERATIONS & MAINTENANCE

BILLS PAYABLE	\$74,302.36
PAYROLL	\$58,025.02
TOTAL	\$132,327.38

TRANSPORTATION

BILLS PAYABLE	\$138,220.32
PAYROLL/BENEFITS	\$76,514.91
TOTAL	\$214,735.23

IMRF/SOCIAL SECURITY

BILLS PAYABLE	\$0.00
PAYROLL/BENEFITS	\$60,589.54
TOTAL	\$60,589.54

CAPITAL PROJECTS

BILLS PAYABLE	\$24,890.00
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DEBT SERVICE

BILLS PAYABLE	\$0.00
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TORT

BILLS PAYABLE	\$2,812.18
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FUNDS TOTAL

\$1,649,891.13

INFORMATION/DISCUSSION ITEMS

TECHNOLOGY 1:1 PILOT UPDATE – Suzanne Dekorsi and Carine Lancaster, the Technology Integration and Media Specialists from Millburn Elementary and Millburn Middle School, presented an update on the 1:1 iPad initiative being piloted in the district. Currently, a third grade and sixth grade classrooms are equipped with iPads for every student in those classrooms. The media specialists described many facets of establishing the pilot program including training, equipment storage, setting rules and expectations, and researching curriculum applications. The teachers implementing the pilot program, Meghan Konicki and Sandra Jacobs, discussed the many advantages for teaching and learning. These include the ability to differentiate, allowing students to read on the same topic but at their individual lexile level, increased student enthusiasm and motivation, accessibility to technology, decreasing transition times, interactive peer collaboration, and quick and efficient assessment capabilities. The Technology Committee plans to

start meeting again after winter break, and then present options and recommendations for expanding the pilot program next school year.

It was noted that Gary White exited the meeting at 7:50 p.m.

STRATEGIC PLAN UPDATE – Supt. Jason Lind updated the Board on actions taken to implement the short-term goals of the new Strategic Plan. These include meeting with the feeder high schools to discuss foreign language curriculum; asking Millburn administrators to create a log of time spent on certain job duties to assess the needs for administration support; beginning the discussion with staff about schedule changes and efficiencies; and the possibility of attending a job fair in Chicago to expand staff diversity.

EARLY CHILDHOOD ASSESSMENT – Supt. Jason Lind explained options for completing the Early Childhood assessments next year. The district can continue to have SEDOL conduct the assessments at a cost of about \$64,000 a year. The other option would be to complete the assessments in-house with Millburn staff. That would require reconfiguring some staff duties and adding some personnel. The administration will present a recommendation to the Board in January.

RESPONSE TO BOARD EMAILS – Board Members discussed the topic of who should respond to emails sent to the Board via the district website. Currently, Supt. Jason Lind responds to emails that are sent to the Board. The discussion included several points including the following: laws concerning School Board emails, expectations of the email writer as to who is receiving the message, the superintendent’s role as district employee and spokesperson, ability to respond promptly, and Board oversight of responses. There was a general consensus to continue the current practice.

FUTURE AGENDA ITEMS

Future agenda items include:

- Lighting Retrofit Bid Approval
- Paving/Drainage Bid Approval
- Fees—Building Use, Registration, Activity Bus
- Early Childhood Assessment

BOARD REPORTS

There were none.

SUPERINTENDENT REPORT

Supt. Jason Lind reported that he has compiled all of the PARCC testing scores, comparing Millburn scores to other schools in the county. In general, Millburn ranks in the upper-middle of the group. He will report more information in the future.

BUSINESS OFFICE REPORT

Dr. Stephen Johns’ Business Office Update included information on the following:

- How cash flow balances have improved over time
- State superintendent advising districts to delay the installation of carbon monoxide detectors until the rules for implementation are set
- Items targeted for the lighting and paving/landscape bids
- Application for the Electrical Demand Response Program
- Last payment of the 2014 (pay 2015) tax revenue received
- Private day-school exploring the possibility of renting classrooms at Millburn Elementary
- Changes in the E-Rate program that subsidizes internet services for schools

- Outstanding state payments owed to the district

It was noted that Elizabeth Keefe, Joanne Rathunde, Jake Jorgenson and Bennett Walshire exited the meeting at 9 p.m.

EXECUTIVE SESSION

A motion was made by Jane Gattone and seconded by Greg Ball to enter into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Trak Patel, Diane Campbell, Greg Ball, Carissa LaTourette and Casandra Slade. Nays: none. Absent: Nichol Mangino. The motion passed. The Executive Session began at 9:10 p.m.

It was determined that the motion to enter Executive Session needed to be amended to include additional criteria. A motion was made by Jane Gattone and seconded by Diane Campbell to suspend the Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Nichol Mangino. The motion passed. The Executive Session was suspended at 9:11 p.m.

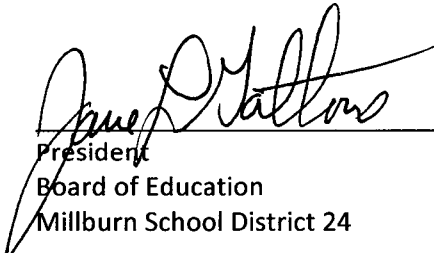
Board Members reconvened the Regular Meeting at 9:11 p.m. Jane Gattone amended the motion to enter into Executive Session to also include the discussion of purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. The motion was seconded by Carissa LaTourette. On a roll call vote, the following Board Members voted Aye: Trak Patel, Diane Campbell, Greg Ball, Carissa LaTourette, Casandra Slade and Jane Gattone. Nays: none. Absent: Nichol Mangino. The motion passed. The Executive Session reconvened at 9:12 p.m.

It was noted that Dr. Stephen Johns exited the meeting at 9:21 p.m.

A motion was made by Jane Gattone and seconded by Trak Patel to adjourn the Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Nichol Mangino. The motion passed. The Executive Session ended at 9:58 p.m.

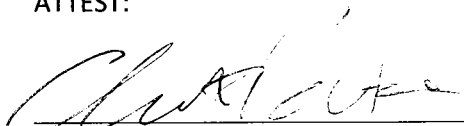
REGULAR MEETING RESUMES

There being no further business, a motion was made by Diane Campbell and seconded by Trak Patel to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Nichol Mangino. The motion passed. The Regular Meeting adjourned at 9:59 p.m.



 President
 Board of Education
 Millburn School District 24

ATTEST:



 Secretary
 Board of Education
 Millburn School District 24

1-25-16

 Date