

BOARD OF EDUCATION
Millburn School District 24
REGULAR MEETING
August 24, 2015

BOARD MEMBERS PRESENT

Greg Ball (via speaker phone)
Diane Campbell
Jane Gattone
Carissa LaTourette
Nichol Mangino
Casandra Slade

TREASURER

Gary White

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Bennett Walshire, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Carol McGill
Brendan Murphy

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:01 p.m. by President Jane Gattone. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Carissa LaTourette, Nichol Mangino and Casandra Slade. Greg Ball participated via speaker phone, starting at 7:15 p.m. Trak Patel was absent.

SECRETARY PRO TEM -- Due to the absence of Board Secretary Trak Patel, it was decided to name a Secretary Pro Tem. A motion was made by Diane Campbell and seconded by Carissa LaTourette to name Casandra Slade as the Secretary Pro Tem. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball and Trak Patel. The motion passed.

PUBLIC COMMENT – Carol McGill, speaking on behalf of the Millburn Federation of Teachers, thanked the School Board for the swift contract negotiations and said the teachers are looking forward to a good year. She said it is inspiring for her to witness the dedication of all those who work behind the scenes on behalf of the district.

ADDITION OF NON-ACTION ITEMS – There was none.

RECOGNITION – There was none.

ACTION ITEMS

CONSENT AGENDA – A motion was made by Nichol Mangino and seconded by Diane Campbell to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Regular Meeting of July 13, 2015
 - b. Special Meeting of Aug. 10, 2015
 - c. Committee of the Whole Meeting and Executive Session of Aug. 10, 2015
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report
 - a. Resignations
 - I. Noel DeLaMar—MBAC Site Supervisor
 - II. Sherry McKeever—1.0 FTE Special Ed Paraprofessional
 - III. Jennifer Allie—1.0 FTE Special Ed Paraprofessional
 - b. Hire
 - I. Patrick DeLaMar—MBAC Site Supervisor
 - II. Ericka Hendry—1.0 FTE Special Ed Paraprofessional
 - III. Jennifer Hufmann—1.0 FTE Special Ed Paraprofessional
 - c. Substitutes

- I. Erin Lackey
- II. Susan Recker
- III. Karen Mercure
- IV. Karen Andreakis
- V. Sarah Poterek
- VI. Maureen Catalano
- VII. Vijayalakshmi Chandrasekar

d. FMLA

- I. Erin Michel—1.0 FTE Elementary PE Teacher
- II. Erin Aunet—1.0 FTE Kindergarten Teacher
- III. Ana Maria Rodriguez—1.0 FTE Custodian
- IV. Carolyn Smith—1.0 FTE Nurse, MMS

6. Parent/Student Handbook Changes for School Year 2015-16

7. Second Reading and Adoption of Board Policies

- a. Students—7:340 Student Records
- b. Personnel—5:130 Responsibilities Concerning Internal Information

8. Overnight Field Trips for School Year 2015-16

- a. Camp Timber-Lee
- b. 24-Hour Challenge
- c. State Cross Country Meet
- d. State Wrestling Meet
- e. Band Trip
- f. State Cheerleading Competition
- g. State Track Meet
- h. Water Rafting
- i. Springfield Trip

On a roll call vote, the following Board Members voted Aye: Nichol Mangino, Carissa LaTourette, Jane Gattone, Casandra Slade and Diane Campbell. Nays: none. Absent: Greg Ball and Trak Patel. The motion passed.

It was noted that Gary White exited the meeting at 7:06 p.m.

AUGUST, 2015 EXPENDITURES

EDUCATION

BILLS PAYABLE	\$154,723.31
PAYROLL/BENEFITS	\$683,544.98
MISC	
TOTAL	\$838,268.29

TRANSPORTATION

BILLS PAYABLE	\$5,778.29
PAYROLL/BENEFITS	\$14,890.60
TOTAL	\$20,668.89

CAPITAL PROJECTS

BILLS PAYABLE	\$19,420.07
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OPERATIONS & MAINTENANCE

BILLS PAYABLE	\$45,166.47
PAYROLL	\$52,607.06
TOTAL	\$97,773.53

IMRF/SOCIAL SECURITY

BILLS PAYABLE	
PAYROLL/BENEFITS	\$25,820.59
TOTAL	\$25,820.59

DEBT SERVICE

BILLS PAYABLE	\$0.00
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TORT

BILLS PAYABLE	\$3,653.82
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FUNDS TOTAL

\$1,005,605.19

EMERGENCY MANAGEMENT PLANS – Jake Jorgenson reported that the principals recently conducted the Annual Review Meeting for the Emergency Plans for Millburn Elementary School and Millburn Middle School. Representatives from local law enforcement and fire protection agencies attended the meeting to review safety protocols and share ideas. The principals informed the emergency responders about recent safety improvements in the district, including adding protective film to the windows at the entrance of both school offices, installing security cameras at both schools, posting room numbers on the outside of the middle school building and adding an additional intercom in a location other than the office at the elementary school. Other discussion topics included ways to improve drills, how staff members can call a lockdown, how cell phone usage can help or hinder emergency response, and actions to take when students need to exit the building in extremely cold weather. A motion was made by Carissa LaTourette and seconded by Nichol Mangino to approve the Emergency Management Plans for Millburn Elementary and Millburn Middle Schools. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball and Trak Patel. The motion passed.

It was noted that Greg Ball joined the meeting via speaker phone at 7:15 p.m.

PRINCIPALS' CONTRACTS – Supt. Jason Lind recommended that three-year contracts be approved for both principals: Jake Jorgenson at Millburn Middle School, and Bennett Walshire at Millburn Elementary School. He said that both principals had met their goals, especially regarding academic indicators that showed strong growth in math across the district.

A motion was made by Jane Gattone and seconded by Carissa LaTourette to approve the contract for Jake Jorgenson. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Greg Ball, Jane Gattone, Casandra Slade, Diane Campbell and Nichol Mangino. Nays: none. Absent: Trak Patel. The motion passed.

A motion was made by Diane Campbell and seconded by Carissa LaTourette to approve the contract for Bennett Walshire. On a roll call vote, the following Board Members voted Aye: Greg Ball, Jane Gattone, Casandra Slade, Diane Campbell, Nichol Mangino and Carissa LaTourette. Nays: none. Absent: Trak Patel. The motion passed.

MISSION STATEMENT BOARD POLICY – Supt. Jason Lind reported on the meeting last week to create a new Mission Statement for the district. The group of district leaders at the meeting agreed upon the following Mission Statement: Millburn School District 24 exists to create a culture of learning that inspires and empowers students to enrich our community. He said the new Mission Statement will be used during the upcoming Strategic Plan process. A motion was made by Greg Ball and seconded by Diane Campbell to approve Board Policy 1:30 School District Philosophy—Mission Statement. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Trak Patel. The motion passed.

INFORMATION/DISCUSSION ITEMS

FISCAL YEAR 2016 TENTATIVE BUDGET – Supt. Jason Lind asked if there were any questions regarding the Fiscal Year 2016 Tentative Budget, which is on public display and has been discussed at previous meetings. A Public Hearing on the Budget is scheduled for Sept. 14. This will be followed by a Special Meeting to take action to approve the Budget. Finally, on that evening will be the monthly Committee of the Whole Meeting. Dr. Stephen Johns said he will be recommending one change in the proposed Budget: that money being transferred into the Capital Projects Fund be taken from the Transportation Fund instead of the Education Fund. This will not impact the total for all funds.

SUPERINTENDENT GOALS – Supt. Jason Lind asked Board Members to email him with any comments regarding his proposed goals for the 2015-16 school year. It was pointed out that the goals may be clarified during the Strategic Plan process, and that goals must be measurable.

STRATEGIC PLAN UPDATE – Supt. Jason Lind said that the new Mission Statement does not have a Vision Statement attached to it, as had been past practice. He said if the Board believes a Vision Statement is needed, it can be added in the future. He said the next step in the Strategic Plan process is to set dates for future meetings that will include community input.

FUTURE AGENDA ITEMS

The main future agenda items are a Public Hearing on the Fiscal Year 2016 Budget and a Special Meeting to take action on the Budget. Both meetings will be on Sept. 14, 2015.

BOARD REPORTS

There were none.

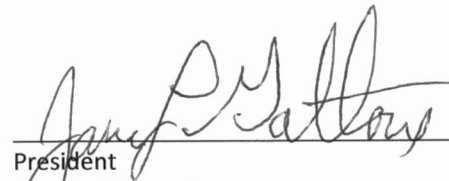
SUPERINTENDENT REPORT

Supt. Jason Lind said staff members will report this week for two days of inservice training before the first day of student attendance on Thursday, Aug. 27. Open houses and student pictures also will take place this week.

BUSINESS OFFICE REPORT


Dr. Stephen Johns reported on several projects that were completed this summer, including the roof project and paving improvements at the Elementary School, and repairs to the retaining wall and installation of a new outdoor sign at the Middle School.

There being no further business, a motion was made by Diane Campbell and seconded by Casandra Slade to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Trak Patel. The motion passed. The Regular Meeting adjourned at 7:46 p.m.



 President
 Board of Education
 Millburn School District 24

ATTEST:



 Secretary
 Board of Education
 Millburn School District 24

9/28/15

 Date