

BOARD OF EDUCATION  
Millburn School District 24  
REGULAR MEETING  
Oct. 26, 2015

BOARD MEMBERS PRESENT

Greg Ball (via speaker phone)  
Diane Campbell  
Jane Gattone  
Carissa LaTourette  
Nichol Mangino  
Trak Patel  
Casandra Slade

TREASURER

Gary White

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent  
Dr. Stephen Johns, Business Manager  
Elizabeth Keefe, Special Services Director  
Joanne Rathunde, Technology Director  
Bennett Walshire, Principal  
Jake Jorgenson, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Carol McGill                      Cheryl Drake  
M. David Cain    Larry Kreuscher  
Cassandra N. (as listed on sign-in sheet)

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7 p.m. by President Jane Gattone. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Carissa LaTourette, Nichol Mangino, Trak Patel and Casandra Slade. Greg Ball participated via speaker phone, starting at 7:10 p.m.

PUBLIC COMMENT – There was none.

ADDITION OF NON-ACTION ITEMS – There were none.

RECOGNITION – There was none.

INFORMATION AND DISCUSSION—PART 1

AUDIT PRESENTATION – Auditors David Cain and Larry Kreuscher presented information regarding the external audit of district finances conducted during the summer. The audit's Estimated Financial Profile Summary gives the district a score of 2.55 out of a possible 4.00. Last year's score was 2.45. The 2015 Operating Expense Per Pupil was \$11,159 based on an average daily attendance of 1,257 students. This compares with last year's Operating Expense Per Pupil of \$10,256 based on an average daily attendance of 1,272 students. The complete audit will be posted on the district's website.

It was noted that Greg Ball joined the meeting via speaker phone at 7:10 p.m.

ACTION ITEMS

CONSENT AGENDA – A motion was made by Trak Patel and seconded by Diane Campbell to approve the Consent Agenda, including the following:

1. Approval of Minutes
  - a. Public Hearing of Sept. 28, 2015
  - b. Regular Meeting and Executive Session of Sept. 28, 2015
  - c. Committee of the Whole Meeting and Executive Session of Oct. 13, 2015
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization

## 4. Activity Account

## 5. Personnel Report

## a. Hire

I. M. Elena Sanchez—1.0 FTE Custodian--Temporary

II. Alondra Rodriguez—MBAC Counselor

## b. Intent to Retire

I. Anna Rodewald—1.0 FTE Grade 3 Teacher; Change Intent to Retire to End of 2015-16

School Year

On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Diane Campbell, Trak Patel, Jane Gattone, Greg Ball, Casandra Slade and Nichol Mangino. Nays: none. Absent: none. The motion passed.

**OCTOBER, 2015 EXPENDITURES****EDUCATION**

BILLS PAYABLE	\$140,348.68
PAYROLL/BENEFITS	\$795,903.06
MISC	
TOTAL	\$936,251.74

**TRANSPORTATION**

BILLS PAYABLE	\$15,427.35
PAYROLL/BENEFITS	\$61,515.14
TOTAL	\$76,942.49

**CAPITAL PROJECTS**

BILLS PAYABLE	-\$32,016.74
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**OPERATIONS & MAINTENANCE**

BILLS PAYABLE	\$80,507.05
PAYROLL	\$39,835.99
TOTAL	\$120,343.04

**IMRF/SOCIAL SECURITY**

BILLS PAYABLE	\$7,544.00
PAYROLL/BENEFITS	\$44,744.06
TOTAL	\$52,288.06

**DEBT SERVICE**

BILLS PAYABLE	\$2,395,000.00
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**TORT**

BILLS PAYABLE	\$474.88
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**FUNDS TOTAL**

\$3,549,283.47
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FIRST READING OF THE 2015 PROPERTY TAX LEVY – Supt. Jason Lind said the First Reading of the Certificate of Tax Levy is based on information presented by Dr. Stephen Johns at the Committee of the Whole Meeting on Oct. 13. Approval of the levy will be on the agenda of the Regular Meeting on Nov. 23. A motion was made by Nichol Mangino and seconded by Trak Patel to approve the First Reading of the 2015 Property Tax Levy. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Trak Patel, Jane Gattone, Greg Ball, Casandra Slade, Nichol Mangino and Carissa LaTourette. Nays: none. Absent: none. The motion passed.

**INFORMATION/DISCUSSION ITEMS—PART 2**

STRATEGIC PLAN UPDATE – Supt. Jason Lind reported that 26 people have signed up to attend the last of the Strategic Plan community events, which is scheduled on Oct. 27. The next step will be for him to tabulate the results of the focus groups and forward them to Board Members and the consulting firm, Big

River Group. The consultant will meet with the Board Members at the Committee of the Whole Meeting on Nov. 9 to create a final draft of the Strategic Plan. It will then be up to the administration to create a plan of action to implement the Strategic Plan. The Committee of the Whole Meeting will start at 6 p.m. on Nov. 9, an hour earlier than the usual start time.

2015-16 ESTIMATED CASH FLOW – Dr. Stephen Johns presented information on the Fiscal Year 2016 cash flow as of Oct. 21, 2015. He said the trend is positive, and he does not anticipate a need for Tax Anticipation Warrants. He said it is difficult to estimate the cost of some building repairs such as lighting and installation of carbon monoxide detectors. Decisions made by the state regarding education funding also cannot be predicted.

BALANCED ACCOUNTABILITY MODEL – Supt. Jason Lind presented information he learned recently concerning the Balanced Accountability Model. It is a proposal that entails rating schools on a balance of components, rather than solely on state test scores. In the balanced model, student performance would be 30 percent of the rating, and district practices would account for the other 70 percent. The goal of the model is to recognize the uniqueness of each district and to close the achievement gap within student subgroups. Supt. Lind said he will continue to gather information on the topic.

5 ESSENTIALS SURVEY – Supt. Jason Lind presented results of the 5 Essential Survey for 2014-15. He discussed some overall reflections including:

- Main area resulting in growth: Alignment of curriculum—Staff development
- Main area of strength: Strong relationships amongst all major stakeholders
- Main area for continued emphasis for growth: Teacher/Principal trust and Teacher-to-Teacher trust

The results of the 5 Essentials Survey are included on the State Report Card. Supt. Lind said he has used the results of the survey to identify areas that need improvement and to plan steps for improvement.

It was noted that Gary White exited the meeting at 8:15 p.m.

KIDS ASSESSMENT – Supt. Jason Lind said the KIDS Assessment (Kindergarten Individual Development Survey) was a topic of discussion at the recent superintendent's conference. Supt. Lind presented statistics for the amount of time and the cost involved in implementing the KIDS Assessment. The superintendents as a group took a position that they do not support this assessment, believing that it detracts from valuable instructional time. Supt. Lind explained that Millburn is in its third year of piloting the assessment. However, the state contact person for the administration of the pilot assessment resigned in the middle of last year and there no longer is any state support. Supt. Lind said he is recommending that Millburn teachers discontinue the pilot process until there is a better understanding of the final assessment requirements.

## FUTURE AGENDA ITEMS

Future agenda items include:

- Presentation of the tax levy
- KIDS Assessment at Millburn
- Board e-mails.

## BOARD REPORTS

There were none.

## SUPERINTENDENT REPORT

Supt. Jason Lind reported on the following:

- The district is preparing equipment to be ready for snow-plowing season.
- There is a statewide shortage of substitute teachers and paraprofessionals.
- A general education teacher shortage is expected in the next several years.
- The number of students participating in Millburn's Band program is increasing.

## BUSINESS OFFICE REPORT

Dr. Stephen Johns reported on work that was done to an outside drain line at the Elementary School in response to past problems with frozen pipes. He said that most of the other items on his report had been discussed earlier in the meeting.


It was noted that Supt. Jason Lind, Dr. Stephen Johns, Elizabeth Keefe, Joanne Rathunde, Jake Jorgenson, Bennett Walshire and Bernadette Hanna exited the meeting at 8:39 p.m.

## EXECUTIVE SESSION

A motion was made by Nichol Mangino and seconded by Trak Patel to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Trak Patel, Jane Gattone, Greg Ball, Casandra Slade, Nichol Mangino, Carissa LaTourette and Diane Campbell. Nays: none. Absent: none. The motion passed. The Executive Session began at 8:45 p.m.

A motion was made by Trak Patel and seconded by Carissa LaTourette to adjourn the Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Executive Session ended at 9:02 p.m.


There being no further business, a motion was made by Carissa LaTourette and seconded by Nichol Mangino to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Regular Meeting adjourned at 9:03 p.m.

  
 President  
 Board of Education  
 Millburn School District 24

ATTEST:



Secretary  
 Board of Education  
 Millburn School District 24

  
 Date