

BOARD OF EDUCATION
Millburn School District 24
REGULAR MEETING
Dec. 15, 2014

BOARD MEMBERS PRESENT

Greg Ball
Diane Campbell
Jane Gattone
Nichol Mangino
Trak Patel
Casandra Slade

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Bennett Walshire, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Carol McGill
Steve Crouse

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7 p.m. by Vice President Diane Campbell. Roll call was taken with the following Board Members in attendance: Greg Ball, Diane Campbell, Jane Gattone and Trak Patel. Joseph Pineau was absent. Casandra Slade entered the meeting at 7:03 p.m. and Nichol Mangino entered the meeting at 7:06 p.m.

PUBLIC COMMENT – There was none.

RECOGNITION – Supt. Jason Lind thanked all the administrators, especially Special Services Director Elizabeth Keefe and Middle School Principal Jake Jorgenson, for their response to a recent tragedy.

ADDITION OF NON-ACTION ITEMS – There was none.

ACTION ITEMS

BUS LEASE – Dr. Stephen Johns recommended that the Board approve a 4-year lease with Midwest Transit at a cost of \$165,020 per year. The lease includes 16 large buses, two 28-passenger buses, and two 24-passenger buses that accommodate wheelchairs. The district would keep the wheelchair bus that it owns, rather than trade it in. The lease is about \$2,256 less than the current lease that is expiring. The Board discussed maintenance agreements, warranties and enrollment projections. A motion was made by Jane Gattone and seconded by Greg Ball to approve the proposed bus lease. On a roll call vote, the following Board Members voted Aye: Casandra Slade, Trak Patel, Jane Gattone, Diane Campbell, Nichol Mangino and Greg Ball. Nays: none. Absent: Joseph Pineau. The motion passed.

IMRF VOLUNTARY PAYMENT – Supt. Jason Lind recommended that the Board not take action on this topic because the current investment return would not be advantageous to the district. No action was taken.

CONSENT AGENDA – A motion was made by Nichol Mangino and seconded by Trak Patel to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Regular Meeting and Public Hearings of Nov. 24, 2014
 - b. Committee of the Whole Meeting of Dec. 8, 2014
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report

a. FMLA

- I. **Gail Sinkus** – 1.0 FTE Gifted Teacher
- II. **Jacqueline Gross**, 1.0 FTE Paraprofessional MMS
- III. **Nomita Umarwadia**, 1.0 FTE Administration Assistant MES
- IV. **Rhonda Prosser**, 1.0 FTE Custodian MES
- V. **Guadalupe Smith**, 1.0 FTE Custodian MES
- VI. **Cheryl Walsh**, 1.0 FTE Grade 4 Teacher

b. Resignation

- I. **Susana Rodriguez**, 1.0 FTE Custodian MES

c. Increase Time

- I. **Alma Maynez** to 1.0 FTE Custodian MES (from 0.6 FTE)
- II. **Ana Maria Rodriguez** to 1.0 FTE Custodian MMS/MES (from 0.8 FTE)

On a roll call vote, the following Board Members voted Aye: Trak Patel, Jane Gattone, Diane Campbell, Nichol Mangino, Greg Ball and Casandra Slade. Nays: none. Absent: Joseph Pineau. The motion passed.

INFORMATION/DISCUSSION ITEMS

PMA FINANCIAL NETWORK PRESENTATION – Steve Crouse, senior financial consultant with PMA, presented the updated 5-year financial projections for the district. He reviewed recent trends and assumptions that were used in making the projections, in addition to available district data. The presentation included projections on Equalized Assessed Valuation of existing property, new construction, Consumer Price Index, General State Aid, enrollment, expenditures on salaries and benefits, other expenditures, and proposed legislation.

STRATEGIC PLANNING – Supt. Jason Lind discussed a potential timetable for updating the district's Strategic Plan. He said the district is on course to start the strategic planning process next fall. This would coincide with the timetable for the Facilities Master Plan. Community engagement forums could be scheduled in the spring to discuss these topics along with the district's Mission Statement.

BOARD REPORTS

Jane Gattone reported on her recent visit to Millburn Middle School. She was there on Ellis Island Day, when students re-enact the immigrant experience and learn the historical significance of Ellis Island. Ms. Gattone also viewed music students using Garage Band in the Computer Lab, an art class on surrealism, and an 8th grade math class. She spent some time conversing with staff in the workroom during lunchtime. She also enjoyed a student lunch of chicken quesadillas in the cafeteria.

Greg Ball reported on his recent visit to Millburn Elementary School. He read to students in four classrooms. He commented on the positive energy and excitement displayed by many students. Mr. Ball said that a few staff members remarked that the classrooms had more available space this year because of slightly smaller class sizes. He visited a kindergarten classroom to observe the new full-day program. One of the kindergarten teachers said student reading levels show an improvement over this same time period in past years.

BUSINESS OFFICE REPORT

Dr. Stephen Johns said that 99.89 percent of 2014 property tax revenue has been received. He also reported that the State Bank of the Lakes has granted conditional funding for up to \$500,000 in Tax Anticipation Warrants at a rate of 2.875 percent interest. The district will have the ability to obtain the funds in \$100,000 increments. Dr. Johns also noted that the district received an upgrade in its Standard & Poors bond rating. The "A-" rating was affirmed and the outlook was changed to "stable" from "negative."

SUPERINTENDENT REPORT

Supt. Jason Lind asked the principals to highlight some of the many activities taking place at this time of the year. Jake Jorgenson said Middle School activities include an assembly featuring the choir and band, an assembly sponsored by the PTO featuring a tumbling and trampoline group, Greek Day, and a PBIS celebration. Bennett Walshire said Elementary School activities include a choir performance that incorporated an interactive 12 Days of Christmas sing-along, a check presentation to Feed My Starving Children that culminates a school-wide philanthropy project, and a PTO-sponsored assembly featuring a magician.

FUTURE AGENDA ITEMS

Future agenda items include:

- School Improvement Presentation
- Fanning & Howey Presentation on the Master Facility Plan
- Semi-Annual Review of Closed Session Minutes
- Building Use, Activity and Registration Fees for 2015-16
- Resolution for Tax Anticipation Warrants

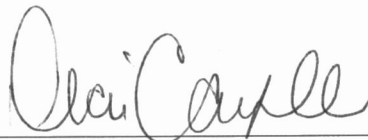
It was noted that Elizabeth Keefe, Joanne Rathunde, Jake Jorgenson, Bennett Walshire and Bernadette Hanna exited the meeting at 8:09 p.m.

EXECUTIVE SESSION

A motion was made by Nichol Mangino and seconded by Jane Gattone to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Diane Campbell, Nichol Mangino, Greg Ball, Casandra Slade and Trak Patel. Nays: none. Absent: Joseph Pineau. The motion passed. The Executive Session began at 8:15 p.m.

A motion was made by Greg Ball and seconded by Trak Patel to exit Executive Session at 9:15 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Joseph Pineau. The motion passed.

There being no further business, a motion was made by Casandra Slade and seconded by Nichol Mangino to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Joseph Pineau. The motion passed. The Regular Meeting adjourned at 9:16 p.m.



Diane Campbell, Vice President
Board of Education
Millburn School District 24

ATTEST:



Greg Ball, Secretary
Board of Education
Millburn School District 24



Date