

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
Nov. 25, 2013

BOARD MEMBERS PRESENT

Greg Ball
Diane Campbell
Jane Gattone
Nichol Mangino
Trak Patel

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Joanne Rathunde, Technology Director
Elizabeth Keefe, Special Services Director

ADMINISTRATION ASSISTANT

Bernadette Hanna

BOARD CLERK

Dorothy Pazanin

VISITORS

Colin Marshall

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:21 p.m. by Vice President Diane Campbell. Roll call was taken with the following Board Members in attendance: Greg Ball, Diane Campbell, Jane Gattone and Trak Patel. Nichol Mangino arrived later during the meeting. Scott Miller and Joseph Pineau were absent.

PUBLIC COMMENT – There was none.

ADDITION OF NON-ACTION ITEMS – There was none.

RECOGNITION – There was none.

ACTION ITEMS

TAX LEVY – A motion was made by Trak Patel and seconded by Greg Ball to approve the Tax Levy Resolutions and Certificate of Tax Levy for 2014. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Greg Ball, Diane Campbell and Trak Patel. Nays: none. Absent: Nichol Mangino, Scott Miller and Joseph Pineau. The motion passed.

AMENDED FY14 BUDGET – A motion was made by Jane Gattone and seconded by Trak Patel to approve the Amended FY14 Budget, as presented. On a roll call vote, the following Board Members voted Aye: Greg Ball, Diane Campbell, Trak Patel and Jane Gattone. Nays: none. Absent: Nichol Mangino, Scott Miller and Joseph Pineau. The motion passed.

AUDIT REPORT – A motion was made by Trak Patel and seconded by Jane Gattone to approve the Audit Report FY13 and Annual Financial Report, as presented. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Trak Patel, Jane Gattone and Greg Ball. Nays: none. Absent: Nichol Mangino, Scott Miller and Joseph Pineau. The motion passed.

INCREASE THRESHOLD OF CAPITAL ASSETS – A motion was made by Jane Gattone and seconded by Trak Patel to increase the Threshold of Capital Assets to \$2,500. On a roll call vote, the following Board Members voted Aye: Trak Patel, Jane Gattone, Greg Ball and Diane Campbell. Nays: none. Absent: Nichol Mangino, Scott Miller and Joseph Pineau. The motion passed.

TAX ANTICIPATION RESOLUTION AND WARRANTS – Dr. Stephen Johns explained that the Board passed a Tax Anticipation Resolution in September. Since that time the attorneys have prepared the documents in more detail. Dr. Johns recommended the Board approve the resolution that matches the documents from the attorneys, along with the

assigning of the warrants. The total amount of TAWs being authorized remains unchanged at \$2 million. A motion was made by Greg Ball and seconded by Trak Patel to approve the Tax Anticipation Resolution and Warrants. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Greg Ball, Diane Campbell and Trak Patel. Nays: none. Absent: Nichol Mangino, Scott Miller and Joseph Pineau. The motion passed.

ENERGY EFFICIENT GRANT – Architect Colin Marshall discussed details of the Energy Efficient Grant application. The proposal includes the purchase of boilers that are rated 92 percent efficient. Financial incentives actually make them less expensive than boilers rated 88 percent efficient. The maximum energy savings will be realized as unit ventilators are replaced. Grant awards will be announced in January or February 2014. A motion was made by Jane Gattone and seconded by Trak Patel to approve the Energy Efficient Grant application. On a roll call vote, the following Board Members voted Aye: Greg Ball, Diane Campbell, Trak Patel and Jane Gattone. Nays: none. Absent: Nichol Mangino, Scott Miller and Joseph Pineau. The motion passed.

CONSENT AGENDA – Board Members agreed to remove the Second Reading and Adoption of Board Policy 2:140 from the Consent Agenda. A motion was made by Jane Gattone and seconded by Trak Patel to approve the Consent Agenda, as amended, and including the following:

1. Approval of Minutes
 - a. Regular Meeting of Oct. 28, 2013
 - b. Committee of the Whole Meeting of Nov. 12, 2013
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report
 - a. FMLA – **Sarah Blue** – 1.0 FTE BD Teacher, MES
 - b. Hire Substitutes
 - I. Melissa Giametta (Parapro Sub)
 - II. Brittany Siwy
 - III. Julie O'Connor
 - IV. Courtni Adams
6. Second Reading and Adoption of Board Policies
 - a. Operational Services — Waiver of Student Fees—Policy 4:140
 - b. Instruction – Curriculum Content – Policy 6:60
 - c. Instruction – Access to Electronic Networks – Policy 6:235
 - d. Community Relations – Advertising and Distributing Materials in School Provided by Non-School Entities – Policy 8:25

On a roll call vote, the following Board Members voted Aye: Diane Campbell, Trak Patel, Jane Gattone and Greg Ball. Nays: none. Absent: Nichol Mangino, Scott Miller and Joseph Pineau. The motion passed.

BOARD POLICY ON COMMUNICATIONS – The Board discussed proposed changes in Board of Education Policy 2:140— Communications To and From the Board. At issue was whether e-mail questions from the community to the Board should be sent first through the superintendent. Supt. Jason Lind suggested the Board approve wording recommended by the Illinois Association of School Boards, which allows for e-mailed questions to be submitted simultaneously to the superintendent and the Board. A motion was made by Greg Ball and seconded by Trak Patel to approve the Second Reading and Adoption of Board Policy 2:140 -- Communications To and From the Board, with the suggested revisions. On a roll call vote, the following Board Members voted Aye: Trak Patel, Jane Gattone, Greg Ball and Diane Campbell. Nays: none. Absent: Nichol Mangino, Scott Miller and Joseph Pineau. The motion passed.

NOVEMBER, 2013 EXPENDITURES**EDUCATION**

BILLS PAYABLE	\$131,635.60
PAYROLL/BENEFITS	\$696,945.10
MISC	
TOTAL	\$828,580.70

OPERATIONS & MAINTENANCE

BILLS PAYABLE	\$45,820.79
PAYROLL	\$39,020.95
TOTAL	\$84,841.74

TRANSPORTATION

BILLS PAYABLE	\$17,579.59
PAYROLL/BENEFITS	\$56,290.09
TOTAL	\$73,869.68

IMRF/SOCIAL SECURITY

BILLS PAYABLE	SEDOL	\$0.00
PAYROLL/BENEFITS		\$40,480.03
TOTAL		\$40,480.03

CAPITAL PROJECTS

BILLS PAYABLE	\$9,492.99
---------------	------------

DEBT SERVICE

BILLS PAYABLE	\$1,926,200.50
---------------	----------------

TORT

BILLS PAYABLE	\$1,974.78
---------------	------------

FUNDS TOTAL

\$2,965,440.42

INFORMATION AND DISCUSSION ITEMS

ANNUAL STATEMENT OF AFFAIRS – Supt. Jason Lind reported that the Annual Statement of Affairs has been submitted to the Illinois Board of Education, as required. The document contains information on capital assets and liabilities, enrollment, employee salary ranges, tax rates, revenues and expenditures. The Annual Statement of Affairs will be published in the Daily Herald and will be posted on the district website.

FUTURE AGENDA ITEMS

Media Specialist Randee Hudson is scheduled to give the annual presentation on the LRC in December.

BOARD REPORTS

Board Members discussed the recent Tri-Conference in Chicago. Supt. Jason Lind said he would like to highlight the School Board Members' training and recognition in an upcoming community newsletter.

Diane Campbell reported that the SEDOL Governing Board is sponsoring an orientation on Dec. 4, and all School Board Members are invited to attend. Topics will include the SEDOL mission; the Governing Board's powers and duties; the organizational structure; funding and billing; and resources. There also will be a presentation about the grants that have been received and how they have been used.

It was noted that Nichol Mangino entered the meeting at 8 p.m.

SUPERINTENDENT REPORT

Supt. Jason Lind reported on a recent meeting he attended with area legislators. Also attending the meeting were Board President Joseph Pineau and Board Vice President Diane Campbell. He said the purpose was to make a personal connection with the legislators and discuss issues that affect education.

Supt. Lind also discussed the lockdown on Friday at Millburn Elementary. The lockdown was put into effect because a contracted SEDOL speech pathologist, who had been dismissed, would not leave the school parking lot. Supt. Lind said the administration conducted a review of the circumstances. He said the lockdown procedures were followed and students were dismissed on time.

BUSINESS OFFICE REPORT


Dr. Stephen Johns said he had nothing further to report.

EXECUTIVE SESSION

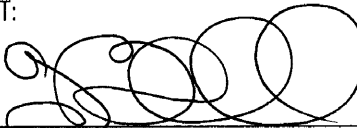
A motion was made by Nichol Mangino and seconded by Trak Patel to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Greg Ball, Diane Campbell, Trak Patel and Nichol Mangino. Nays: none. Absent: Scott Miller and Joseph Pineau. The motion passed. The Executive Session began at 8:30 p.m.

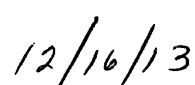
A motion was made by Greg Ball and seconded by Trak Patel to exit Executive Session at 8:43 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Scott Miller and Joseph Pineau.

There being no further business, a motion was made by Jane Gattone and seconded by Nichol Mangino to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Scott Miller and Joseph Pineau. The motion passed. The Regular Meeting adjourned at 8:44 p.m.


 Diane Campbell, Vice President
 Board of Education
 Millburn School District 24

ATTEST:


 Greg Ball, Secretary
 Board of Education
 Millburn School District 24


 Date