

BOARD OF EDUCATION  
Millburn School District 24

REGULAR MEETING  
July 22, 2013

BOARD MEMBERS PRESENT

Greg Ball  
Diane Campbell  
Jane Gattone  
Nichol Mangino  
Scott Miller  
Trak Patel

ADMINISTRATION PRESENT

Jason Lind, Superintendent  
Dr. Stephen Johns, Business Manager  
Joanne Rathunde, Technology Director  
Elizabeth Keefe, Special Services Director  
Marybeth DeLaMar, Principal  
Jake Jorgenson, Principal

TREASURER

Roger Manderscheid

ADMINISTRATION ASSISTANT

Bernadette Hanna

BOARD CLERK

Dorothy Pazanin

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7 p.m. by Vice President Diane Campbell. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Nichol Mangino and Trak Patel. Greg Ball and Scott Miller arrived during the course of the meeting. Board President Joseph Pineau was absent.

Due to the absence of Board Secretary Greg Ball at the start of the meeting, it was decided to appoint a Secretary Pro Tem. A motion was made by Jane Gattone and seconded by Trak Patel to appoint Nichol Mangino as Secretary Pro Tem. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball, Scott Miller and Joseph Pineau. The motion passed.

PUBLIC COMMENT – There was none.

ADDITION OF NON-ACTION ITEMS – There was none.

RECOGNITION – There was none.

ACTION ITEMS

CONSENT AGENDA – A motion was made by Jane Gattone and seconded by Trak Patel to approve the Consent Agenda, including the following:

1. Approval of Minutes
  - a. Regular Meeting and Executive Session of June 26, 2013
  - b. Committee of the Whole Meeting and Executive Session of July 8, 2013
2. Treasurer's Report and Approval
  - a. Transfer of Interest
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report
  - a. Addition of 0.6 FTE Special Services Assistant
  - b. Addition of MBAC Counselor
  - c. Resignations:

- I. **Cortney Shea** —1.0 FTE MBAC Program Coordinator
  - II. **Patrick DeLaMar** — MBAC Counselor
  - III. **Joseph Crowley** — MBAC Counselor
  - IV. **Michelle Speck** – MBAC Counselor
  - V. **Sherri Beatty** –0.2 FTE Administrative Assistant
- d. Positions changes
- I. **Jimichael Slaby** – 1.0 FTE MBAC Program Coordinator
  - II. **Yvonne Glay**–increased from 0.8 FTE to 1.0 FTE Administrative Assistant
6. Snow Bid Extension for 2013-14
7. Reading and Approval of Board Policies
- a. School Board – Board Member Conflict of Interest 2:100
  - b. Personnel – Expenses 5:60
  - c. Operational Services – Safety 4:170
  - d. Operational Services – Pandemic Preparedness

On a roll call vote, the following Board Members voted Aye: Nichol Mangino, Trak Patel, Diane Campbell and Jane Gattone. Nays: none. Absent: Greg Ball, Scott Miller and Joseph Pineau. The motion passed.

<b>JULY, 2013 EXPENDITURES</b>				
<b>EDUCATION</b>			<b>OPERATIONS &amp; MAINTENANCE</b>	
BILLS PAYABLE	\$62,219.69		BILLS PAYABLE	\$47,297.97
PAYROLL/BENEFITS	\$653,610.04		PAYROLL	\$56,740.91
MISC				
TOTAL	\$715,829.73		TOTAL	\$104,038.88
<b>TRANSPORTATION</b>			<b>IMRF/SOCIAL SECURITY</b>	
BILLS PAYABLE	\$92,395.84		BILLS PAYABLE	- SEDOL - \$0.00
PAYROLL/BENEFITS	\$15,228.47		PAYROLL/BENEFITS	\$25,387.70
TOTAL	\$107,624.31		TOTAL	\$25,387.70
<b>CAPITAL PROJECTS</b>			<b>DEBT SERVICE</b>	
BILLS PAYABLE	\$159,283.90		BILLS PAYABLE	\$88,662.84
			<b>TORT</b>	
			BILLS PAYABLE	\$1,472.87
			<b>FUNDS TOTAL</b>	\$1,202,300.23

REVIEW OF CLOSED SESSION MINUTES – Supt. Jason Lind explained the process required for reviewing Closed Session Minutes, and his criteria for recommending whether minutes should be opened or remain closed. He said that names will be redacted, when appropriate, from Closed Session Minutes that are opened. A motion was made by Jane Gattone and seconded by Trak Patel to open Closed Session Minutes as recommended by the superintendent. On a roll call vote, the following Board Members voted Aye: Trak Patel, Diane Campbell, Jane Gattone and Nichole Mangino. Nays: none. Absent: Greg Ball, Scott Miller and Joseph Pineau. The motion passed.

It was noted that Scott Miller entered the meeting at 7:29 p.m.

TENTATIVE BUDGET – Dr. Stephen Johns gave a presentation about the Tentative Budget for Fiscal year 2014. He included details and highlights of the anticipated revenue and expenses in the various funds, including the Education, Operations and Maintenance, Debt Service, Transportation, Illinois Municipal Retirement/Social Security, Capital Projects, Working Cash and Tort. The presentation is linked to the district website. The Tentative Budget will be on public display for at least 30 days. The Budget Hearing and Adoption is scheduled for the Regular Meeting of Aug. 26, 2013. A motion was made by Jane Gattone and seconded by Nichol Mangino to approve the Tentative Budget for Public Display. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Jane Gattone, Scott Miller, Nichol Mangino and Trak Patel. Nays: none. Absent: Greg Ball and Joseph Pineau. The motion passed.

SUPERINTENDENT’S CONTRACT – Diane Campbell reviewed the terms of the superintendent’s contract. A motion was made by Nichol Mangino and seconded by Trak Patel to close the 2011-2014 superintendent’s contract with Jason Lind and agree to the terms of the 2013-2016 contract, as submitted. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Scott Miller, Nichol Mangino, Trak Patel and Diane Campbell. Nays: none. Absent: Greg Ball and Joseph Pineau. The motion passed.

BOARD CLERK RATE – A motion was made by Trak Patel and seconded by Nichol Mangino to set the Board Clerk rate at \$100 per meeting date. On a roll call vote, the following Board Members voted Aye: Scott Miller, Nichol Mangino, Trak Patel, Diane Campbell and Jane Gattone. Nays: none. Absent: Greg Ball and Joseph Pineau. The motion passed.

It was noted that Roger Manderscheid exited the meeting at 8:10 p.m.

#### INFORMATION AND DISCUSSION ITEMS

FIRST READING OF BOARD POLICY – The Board reviewed the following policies for a First Reading:

1. Board of Education – Board Member Term of Office 2:50
2. Instruction – Field Trips 6:240
3. Instruction – Extracurricular and Co-Curricular Activities 6:190
4. Students – Student Use of Buildings – Equal Access 7:330

It was noted that Greg Ball entered the meeting at 8:14 p.m.

#### FUTURE AGENDA ITEMS

Future Agenda Items include the following:

- Strategic Plan Update
- Board Policies – Second Reading and Approval
- Intergovernmental Agreement with Warren Township High School for Special Education Transportation

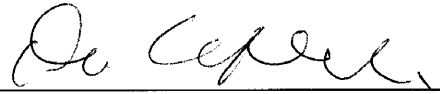
It was noted that Dr. Stephen Johns, Elizabeth Keefe, Joanne Rathunde, Marybeth DeLaMar, Jake Jorgenson and Bernadette Hanna exited the meeting at 8:20 p.m.

EXECUTIVE SESSION

A motion was made by Jane Gattone and seconded by Trak Patel to enter into Executive Session to discuss matters pertaining to employment and compensation. On a roll call vote, the following Board Members voted Aye: Nichol Mangino, Trak Patel, Diane Campbell, Jane Gattone, Scott Miller and Greg Ball. Nays: none. Absent: Joseph Pineau. The motion passed. The Executive Session began at 8:25 p.m.

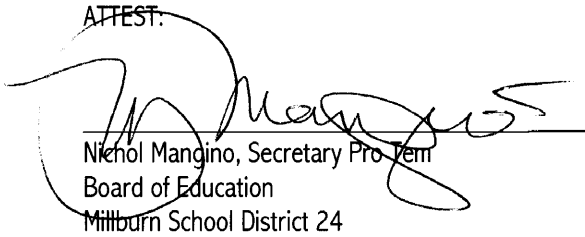
A motion was made by Jane Gattone and seconded by Greg Ball to adjourn the Executive Session at 9:28 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Joseph Pineau. The motion passed.

There being no further business, a motion was made by Nichol Mangino and seconded by Trak Patel to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Joseph Pineau. The motion passed. The Regular Meeting adjourned at 9:30 p.m.



Diane Campbell, Vice President  
Board of Education  
Millburn School District 24

ATTEST:



Nichol Mangino, Secretary Pro Tem  
Board of Education  
Millburn School District 24

8/26/13  
Date