

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
June 18, 2012

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Scott Miller
Joseph Pineau
Robert Reding
Lisa Scanio
Chris Stream

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Dr. Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Marybeth DeLaMar, Principal
Jake Jorgenson, Principal

BOARD CLERK

Dorothy Pazanin

VISITORS

Howard Crouse
Cheryl Drake

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Central School, was called to order at 7:17 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding, Lisa Scanio and Chris Stream.

PUBLIC COMMENT – Cheryl Drake said she noticed that the Snow Removal contract was on a recent Board agenda. She noted that the ramp between Millburn West School and the nearby village park is not shoveled or salted during the winter, even though a lot of children use this area to walk to and from school. She said the area also does not have good drainage, which adds to the problem.

Mrs. Drake also commented that with the restructuring of the schools, many parents will not be familiar with the traffic patterns in the parking lots. She asked if there would be any re-striping of the lots to indicate traffic flow. Finally, she said that the intersection at Independence Boulevard and the park is a busy traffic area. She said she hoped the crossing guard would remain at that intersection.

ADDITION OF NON-ACTION ITEMS – There was none.

ACTION ITEMS

AMENDED BUDGET – A motion was made by Lisa Scanio and seconded by Diane Campbell to approve the Amended Budget for FY12. On a roll call vote, the following Board Members voted Aye: Joseph Pineau, Lisa Scanio, Jane Gattone, Robert Reding, Scott Miller, Diane Campbell and Chris Stream. Nays: none. Absent: none. The motion passed.

CONSENT AGENDA – It was requested that the Activity Accounts be removed from the Consent Agenda for a separate vote. A motion was made by Lisa Scanio and seconded by Diane Campbell to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Regular Meeting and Executive Session of May 21, 2012
 - b. Special Meeting and Executive Sessions (2) of June 4, 2012
2. Treasurer's Report and Approval
 - a. Approve Transfer of Entire Amount of Interest for Capital Projects and Debt Service Fund to Tort Fund
3. Bill Approval and Payment Authorization

4. Personnel Report
 - a. Rehire **Lori Cipolla** as 1.0 FTE Teacher to fill one-year Leave of Absence
 - b. Hire **Marcelino Velazquez** as Summer Help (replacement)
 - c. Hire **Patrick DeLaMar** as Summer Help (replacement)
 - d. FMLA Request from **Angela McMahan** 1.0 FTE Social Worker
 - e. FMLA Request from **Debra Kaiserlian** 1.0 FTE Social Worker
 - f. Intent to Retire submitted by **Therese Styx** 1.0 FTE Teacher for the 2015-16 SY
5. Appointment of Depository – State Bank of the Lakes
6. Appointment of Treasurer – Roger Manderscheid
7. Appointment of Legal Counsel – Hodges, Loizzi, Eisenhammer, Rodick and Kohn
8. Appointment of Publisher – The Daily Herald

On a roll call vote, the following Board Members voted Aye: Lisa Scanio, Jane Gattone, Robert Reding, Scott Miller, Diane Campbell, Chris Stream and Joseph Pineau. Nays: none. Absent: none. The motion passed.

		EXPENDITURES			6/30/12
EDUCATION			OPERATIONS & MAINTENANCE		
BILLS PAYABLE	\$2,365,597.76		BILLS PAYABLE		\$52,238.42
PAYROLL	\$627,856.37		PAYROLL		\$36,271.03
MISC					
TOTAL	\$2,993,454.13		TOTAL		\$88,509.45
TRANSPORTATION			IMRF/SOCIAL SECURITY		
BILLS PAYABLE	\$14,935.91		BILLS PAYABLE		\$-
PAYROLL	\$42,386.42		PAYROLL		\$36,487.48
TOTAL	\$57,322.33		TOTAL		\$36,487.48
CAPITAL PROJECTS			DEBT SERVICE		
BILLS PAYABLE	\$0.00		BILLS PAYABLE		\$0.00
			TORT		
			BILLS PAYABLE		-\$136,896.00
			PAYROLL		\$(510.48)
			TOTAL		-\$137,406.48
			FUNDS TOTAL		\$3,038,366.91

ACTIVITY ACCOUNTS – Chris Stream asked how the individual Activity Accounts for Millburn West and Millburn Central would be handled next year when the schools change to grade level centers. Supt. Jason Lind explained that the accounts will be merged into one district account. The line items will remain the same. For instance, funds in a Field Trip Account or Choir Account will remain with that activity. The principals will continue to approve the expenditures. The operation of the funds will be managed in the district Business Office. A motion was made by Lisa Scanio and seconded by Scott Miller to approve the Activity Accounts for Millburn Central and Millburn West. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Robert Reding, Scott Miller, Diane Campbell, Chris Stream, Joseph Pineau and Lisa Scanio. Nays: none. Absent: none. The motion passed.

COMMITTEE PROCESS FOR RENAMING SCHOOLS – Robert Reding reported that the Board is forming a committee that will discuss options for possibly renaming the schools. The committee will report back to the full School Board in July. It was agreed to follow the School Board policy regarding the renaming process, and that no Board action was necessary at this time.

INFORMATION/DISCUSSION ITEMS

PRESENTATION ON FINANCES – Howard Crouse of PMA Financial Planning updated the Board on the district's financial picture, including the most recent figures for Fiscal Year 2012, general state aid and assessed valuation. The presentation is posted on the district website.

STRATEGIC PLAN UPDATE – Supt. Jason Lind gave a status report on the Strategic Plan.

The Student Learning Committee has met and developed goals. The adoption of Common Core Learning Standards has added a new dimension to the committee. Other areas of focus are Classroom Walk-Throughs, middle school specials such as Project Lead the Way and foreign language, staff development for the improvement of learning, and the new evaluation process.

The Communications Committee has started collecting email addresses of district residents who do not have children in school. The purpose is to establish effective and efficient communication with all district residents. In other areas, the administration has maintained transparency in reporting district finances, School Board meeting highlights are posted regularly on the website, and the School Board has hosted information nights on grade-level centers and finances. Also, students have joined the Communications Committee to include their feedback.

The Facilities and Finance Committee led the research on grade level configuration of the schools. They met weekly throughout the fall, and continue to meet monthly now. They are discussing the possibility of increasing revenue through a referendum and creating a comprehensive maintenance plan.

The Culture and Climate Committee reported on several programs and activities that were enacted to improve school climate. These include a system to reward students for positive behavior, four school rallies held to send students to state competition, recognition of students and staff at Board meetings, a staff appreciation dinner, staff parties and outings planned by a staff committee from both schools, and the implementation of Second Step to teach appropriate interaction among students at school.

REFERENDUM UPDATE – Supt. Jason Lind said the Facilities and Finance Committee is researching referendum options, he has met with some consultants, and he is meeting with a consultant from Fanning Howey later this week. The language of the ballot question and statutory limits on borrowing must be considered when researching the possibility of a referendum. All decisions about a referendum will be made by the School Board.

SUMMER PROJECTS LIST – Supt. Jason Lind presented a list of potential maintenance projects for this summer and their estimated costs. Some projects are carried over from last year's list. Dr. Stephen Johns said priority will be given to Life/Safety improvements such as work on the parking lot, sidewalks, broken windows and roof repairs. The number of projects that are completed will depend primarily on the budget. The Board suggested the Summer Project List be presented earlier next year, perhaps in February.

CROSSING GUARDS FOR MIDDLE SCHOOL – Supt. Jason Lind suggested that at least one of the three crossing guard positions could be eliminated. He said the other 1-2 guards could be employed at the start of the school year, and the situation could be evaluated as the year continues. The Board will continue to discuss the issue.

FUTURE AGENDA ITEMS – Supt. Jason Lind said that the district has received a few impact fees lately, which indicates it may be time to review the rates. The last time impact fees were updated was around 2007-2008. Another future agenda item is the review of Closed Session minutes. The 6-month review of Closed Session minutes is scheduled for July. Also, a state representative will be advising the district on how long specific school records need to be saved and what records can be destroyed.

BOARD REPORTS – Jane Gattone said she attended the end-of-year PBIS Celebration at Millburn West and participated in some of the volleyball and dodge ball activities. She said the students enjoyed the games, raffles and ice cream rewards.

Diane Campbell said she attended the recent SEDOL Governing Board meeting. Executive Board officers were elected, and four additional delegates, one of which was Ms. Campbell, were named to the Executive Board. She reported on other SEDOL Board action, including changes to the superintendent’s contract, presentation of the tentative budget, and changes in billing for Early Childhood assessments.

Scott Miller said a draft application for Board Recognition has been completed. He plans to have it available at the upcoming Board Governance Review session.

SUPERINTENDENT’S REPORT – Supt. Jason Lind reported on the following:

- Moving trucks will be on site Wednesday to begin the moving process. Gyms are being used as storage areas until the rooms are emptied and cleaned.
- Two additional break-ins have occurred at Millburn Central. Classroom windows were broken and some computer equipment was missing. Supt. Lind said he has researched the cost and installation of security cameras.

BUSINESS OFFICE REPORT -- Dr. Stephen Johns said he had no additional information to report.

It was noted that Dr. Cheryl Kucera, Elizabeth Keefe, Joanne Rathunde, Marybeth DeLaMar and Jake Jorgenson exited the meeting at 8:46 p.m.


EXECUTIVE SESSION

A motion was made by Lisa Scanio and seconded by Joseph Pineau to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Robert Reding, Scott Miller, Diane Campbell, Chris Stream, Joseph Pineau, Lisa Scanio and Jane Gattone. Nays: none. Absent: none. The motion passed. The Executive Session began at 8:50 p.m.

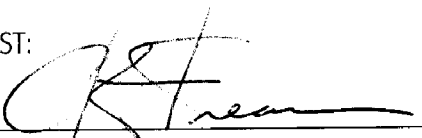
A motion was made by Lisa Scanio and seconded by Scott Miller to adjourn the Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Executive Session adjourned at 10:10 p.m.

REGULAR MEETING RESUMES

A motion was made by Chris Stream and seconded by Scott Miller to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Regular Meeting adjourned at 10:10 p.m.


 Robert A. Reding, President *Lisa Scanio, Vice President*
 Board of Education
 Millburn School District 24

ATTEST:



Chris K Stream, Secretary
Board of Education
Millburn School District 24

Date

25 JULY 2012