

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
March 20, 2013

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Scott Miller
Robert Reding
Joseph Pineau
Chris Stream

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Joanne Rathunde, Technology Director
Marybeth DeLaMar, Principal
Jake Jorgenson, Principal

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Patti Pauley	Jackie Edwards
Cheryl Walsh	Stephanie Veres
William Yowell	Suzanne Pursell
Carol McGill	

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding and Chris Stream. Absent was Nichol Mangino.

PUBLIC COMMENT – Suzanne Pursell said she was speaking to the Board on behalf of Citizens for District 24. She updated the Board on recent activities and plans in support of the referendum including:

- Printing 250 yard signs of which about 200 have been distributed
- Speaking to the Heritage Trails Homeowners Association
- Distributing about 5,000 informational door hangers throughout the community
- Planning to distribute reminder door hangers the first week in April
- Placing an informational video on the website: millburnmatters.org
- Hosting an informational table at the Illinois Department of Transportation meeting, which will be March 21 at Millburn Middle School
- Printing large banners that will be placed at strategic spots in the community
- Raising funds to purchase newspaper advertising

RECOGNITION – Supt. Jason Lind recognized fourth grade teacher Cheryl Walsh and her students for writing letters to veterans. Hines Veterans Hospital sent a note of appreciation for the many letters received over the holidays. Mrs. Walsh said her students write letters all year long during any free time, and they have another package of letters ready to be mailed before spring break. She introduced five of her students that were in attendance at the meeting: Joseph Rix, Emma Veres, Kayla Yowell, Halle Edwards and Aryssa Spielmann.

It was noted that the following people temporarily exited the meeting at 7:08 p.m. due to the need for an Executive Session: Elizabeth Keefe, Joanne Rathunde and Bernadette Hanna. All of the visitors also exited the meeting at this time.

EXECUTIVE SESSION

A motion was made by Jane Gattone and seconded by Diane Campbell to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (5ILCS 120/1 et seq.) and for consideration and discussion of "student disciplinary cases" (5 ILCS 120/2(c)(9)) and other matters relating to individual students (5 ILCS 120/2(c)(10)). On a roll call vote, the following Board Members voted Aye: Diane Campbell, Chris Stream, Scott Miller, Jane Gattone, Robert Reding and Joseph Pineau. Nays: none. Absent: Nichol Mangino. The motion passed. The Executive Session began at 7:08 p.m.

A motion was made by Diane Campbell and seconded by Chris Stream to temporarily adjourn the Executive Session at 7:25 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Nichol Mangino. The motion passed.

REGULAR MEETING RESUMES

The following people re-entered the meeting room: Elizabeth Keefe, Joanne Rathunde, Bernadette Hanna and visitor Carol McGill. The Regular Meeting resumed at 7:26 p.m. It was noted that Jake Jorgenson entered the meeting about 7:30 p.m.

ADDITION OF NON-ACTION ITEMS – Joseph Pineau had an update on the topic of generating positive publicity for the district. He said he made some inquiries at area colleges about finding a volunteer interested in doing publicity. He said the Board may need to determine how they want to structure communications duties. Options might include creating a college internship, or finding someone locally who is willing to write occasional articles. The Board also discussed using social media to generate positive publicity. Mr. Pineau said he would continue to research the possibilities for the district.

ACTION ITEMS

CONSENT AGENDA – A motion was made by Diane Campbell and seconded by Jane Gattone to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Regular Meeting of Feb. 27, 2013
 - b. Committee of the Whole Meeting and Executive Session of March 11, 2013
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report
 - a. Request for 2nd Year Leave of Absence – **Rebecca Mosher** – 1.0 FTE Teacher
 - b. FMLA Requests
 1. **Melissa Watters** – 1.0 FTE Grade 5 Teacher
 2. **Evangelina Reyes** – 1.0 FTE Custodian
 - c. Resignation – **Maureen Slade** – 1.0 FTE LRC Clerk
 - d. Hire **Stephen Novak** – 1.0 FTE Head Custodian

e. Hire **Denise Lacke** - 1.0 FTE Special Services Assistant (Paraprofessional)

f. Hire Substitutes

1. Mark Hannan
2. Khairunissa Hussaini
3. Jessica Benser
4. Jamie Grupka
5. Theresa Winter
6. Kristin Kao
7. William Sivia

6. Overnight Field Trip — 8th Grade to Springfield, IL May 21-22

On a roll call vote, the following Board Members voted Aye: Chris Stream, Scott Miller, Jane Gattone, Robert Reding, Joseph Pineau and Diane Campbell. Nays: none. Absent: Nichol Mangino. The motion passed.

EXPENDITURES

3/31/13

EDUCATION

BILLS PAYABLE	\$201,576.83
PAYROLL	\$576,170.03
MISC	
TOTAL	\$777,746.86

TRANSPORTATION

BILLS PAYABLE	\$12,825.40
PAYROLL	\$46,709.54
TOTAL	\$59,534.94

CAPITAL PROJECTS

BILLS PAYABLE	\$12,741.47
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OPERATIONS & MAINTENANCE

BILLS PAYABLE	\$44,739.14
PAYROLL	\$29,445.83
TOTAL	\$74,184.97

IMRF/SOCIAL SECURITY

BILLS PAYABLE	- SEDOL -	\$0.00
PAYROLL		\$37,954.61
TOTAL		\$37,954.61

DEBT SERVICE

BILLS PAYABLE	\$3,263.00
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TORT

BILLS PAYABLE	\$4,542.10
PAYROLL	\$0.00
TOTAL	\$4,542.10

FUNDS TOTAL

\$969,967.95

INFORMATION AND DISCUSSION ITEMS

REFERENDUM – Supt. Jason Lind said he accepted an invitation to speak about the referendum at a recent meeting of the Heritage Trails Homeowners Association. He said the administration also has been answering emails and fact-checking when comments and questions are received from citizens. The Board discussed the two recent Information Meetings sponsored by the district. The presentation was well received, but the public turnout was considered low. The presentation can be viewed on the district website. Articles about the referendum have also appeared in area newspapers.

BOARD MEETING DATES – The Board reviewed options for meeting dates next year. Conflicts with religious holy days, business travel, meeting preparation and SEDOL Governing Board were discussed. It was noted that new Board Members will be seated after the April 9 election and a decision does not need to be made until June.

TERMS OF BOARD OFFICERS – Robert Reding suggested the Board consider allowing the option for one-year terms for School Board officers. He said he believes one-year terms would allow for a Board with more depth and more opportunities. The Board discussed several aspects of the topic at length, including Board consistency, time to learn the job, and the required timeline for changing a policy.

FUTURE AGENDA ITEMS – Board Members brought up several topics that were then discussed during the meeting, including the following:

1. How the superintendent is notified about current legislation and changes in the law
2. Updates on Board Members' training requirements and the Board's progress toward receiving IASB recognition
3. Components of the state's Financial Profile and Millburn's progress toward being removed from the Watch List
4. Staffing plans and budget projections for the 2013-14 School Year, based on the referendum results

These topics will continue to be updated, as further information becomes available.

BOARD REPORTS – Jane Gattone said she was on hand to observe the 8th grade Biography Tea recently at the Middle School. Second graders from the Elementary School also participated in the activity. She was impressed with the great number of students that filled the cafeteria, hallways and LRC. The costumes were interesting and the younger students appeared very excited to be involved.

SUPERINTENDENT'S REPORT – Supt. Jason Lind reported that he met recently with the articulation group from Community High School District 117 and the feeder schools. He also has received some recommendations from SEDAC, the state energy assistance center. These will be discussed at an upcoming meeting. He also mentioned the upcoming meeting being hosted by the Illinois Department of Transportation regarding the relocation of Rt. 45.

BUSINESS OFFICE REPORT – Dr. Stephen Johns said he had nothing further to report.

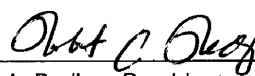
It was noted that administrators Elizabeth Keefe, Joanne Rathunde, Marybeth DeLaMar and Jake Jorgenson exited the meeting at 8:40 p.m.

EXECUTIVE SESSION

A motion was made by Jane Gattone and seconded by Joseph Pineau to re-convene the Executive Session. On a roll call vote, the following Board Members voted Aye: Scott Miller, Jane Gattone, Robert Reding, Joseph Pineau, Diane Campbell and Chris Stream. Nays: none. Absent: Nichol Mangino. The motion passed. The Executive Session resumed at 8:51 p.m.

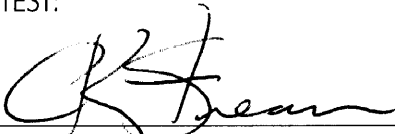
A motion was made by Joseph Pineau and seconded by Diane Campbell to adjourn the Executive Session at 9:32 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Nichol Mangino. The motion passed.

There being no further business, a motion was made by Joseph Pineau and seconded by Diane Campbell to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Nichol Mangino. The motion passed. The Regular Meeting adjourned at 9:33 p.m.



Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:



Chris K. Stream, Secretary
Board of Education
Millburn School District 24

24 APRIL 2013
Date