

BOARD OF EDUCATION
Millburn School District 24

SPECIAL MEETING
July 5, 2011

BOARD MEMBERS PRESENT

Diane Campbell
Scott Miller
Joseph Pineau
Robert Reding
Chris Stream

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Marybeth DeLaMar, Principal

BUSINESS MANAGER

Dr. Stephen Johns

VISITORS

Valerie Powley
Barb Justus
Michelle Costa

BOARD CLERK

Dorothy Pazanin

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn West School, was called to order at 7:02 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Scott Miller, Joseph Pineau, Robert Reding and Chris Stream. Jane Gattone and Lisa Scanio were absent.

PUBLIC COMMENT – There was none.

ADDITIONAL NON-ACTION ITEMS – A report from the Business Office was added to the end of the agenda.

INFORMATION/DISCUSSION ITEMS

PROJECTED ENROLLMENT AND STAFFING – Mr. Lind presented the enrollment projections and staffing plan for School Year 2011-12. The figures were compared to projections made about a year ago for the upcoming school year. The average class size district-wide is projected to be 30.72.

STRATEGIC PLAN UPDATE – Mr. Lind said the Strategic Plan process will continue. He is coordinating with facilitator Linda Hansen to schedule the next meetings.

RESIDENCY INVESTIGATION INFORMATION – Mr. Lind suggested the Board consider hiring a private firm to carry out residency investigations. He said this is especially important now that class sizes will be larger than in the past. Services vary from initial screenings to specific household investigations. The Board discussed the value of potential savings compared to the upfront costs. A proposal to hire a firm to conduct an initial residency screening of all district families will be on the agenda at the next Regular Meeting.

SUPERINTENDENT GOALS AND EVALUATION – Mr. Lind said that he forwarded some general information about Superintendent Goals and Evaluation to Board President Robert Reding. Board training on this topic is offered by the IASB. The Board discussed tying goals to the Strategic Plan, and establishing a timeline for the evaluation.

BUSINESS OFFICE UPDATE – Business Manager Stephen Johns discussed several topics, including:

- Obtaining a Procurement Card through a program sponsored by the Illinois Association of School Business Officials. This would replace the credit card that the district has used in the past.
- Obtaining a Shell Fleet Card for fuel purchases for the school buses. He will also research obtaining fleet cards from 1-2 additional stations for use on field trips.
- Completing playground improvements that had been recommended in previous inspection reports.
- Repairing Room 204 at Millburn Central with regard to water damage that occurred in May.

SEDOL REPORT – Diane Campbell reported that she attended her first SEDOL Executive Board Meeting. She said that SEDOL is a member of Ed-Red, an education lobbying organization, and she will be able to share Ed-Red reports with the Millburn Board of Education.

There being no further business, a motion was made by Chris Stream and seconded by Joseph Pineau to adjourn. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Jane Gattone and Lisa Scanio. The Committee of the Whole Meeting adjourned at 8:07 p.m.

Robert A. Reding
Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:

Chris K. Stream - Pro Tem
Chris K. Stream, Secretary
Board of Education
Millburn School District 24

7/18/11
Date