

BOARD OF EDUCATION
Millburn School District 24

SPECIAL MEETING
Aug. 1, 2011

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Scott Miller
Joseph Pineau
Robert Reding
Lisa Scanio
Chris Stream

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Marybeth DeLaMar, Principal
Jake Jorgenson, Principal

BUSINESS MANAGER

Dr. Stephen Johns

VISITORS

Bernadette Hanna
Jollene Jones
Donna Gonzalez

BOARD CLERK

Dorothy Pazanin

A Special Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Central School, was called to order at 7:02 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Scott Miller, Joseph Pineau, Robert Reding, Lisa Scanio and Chris Stream. Jane Gattone was absent at this time.

PUBLIC COMMENT – There was none.

It was noted that Jane Gattone entered the meeting at 7:05 p.m.

ACTION ITEMS

CONSENT AGENDA – The Board discussed the procedure for hiring summer help. Mr. Lind explained the process. The Board agreed it would discuss the topic again in March 2012. A motion was made by Lisa Scanio and seconded by Chris Stream to approve the Consent Agenda, including the following:

1. Personnel Report
 - a. Accept Resignation: **Brent McCutcheon** as Bus Driver
 - b. Rehire **Sarah Kilcoin-Johnson** as 0.4 FTE Reading RtI Interventionist
 - c. Hire **Nicole Valdez** for Band PM Stipend Position
 - d. Hire Summer Help
 - (1) **Patrick DeLaMar**
 - (2) **Lucas Gonzalez**

On a roll call vote, the following Board Members voted Aye: Lisa Scanio, Diane Campbell, Chris Stream, Robert Reding, Jane Gattone, Joseph Pineau and Scott Miller. Nays: none. Absent: none. The motion passed.

INFORMATION/DISCUSSION ITEMS

RESOLUTION FOR TAX ANTICIPATION WARRANTS – Mr. Lind explained that Board Treasurer Roger Manderscheid would like the Board to approve a Resolution for Tax Anticipation Warrants as soon as possible so he can begin presenting the proposal to financial institutions. Dr. Johns is evaluating the district's anticipated cash flow for the new fiscal year. He will make a recommendation at the next Regular Board Meeting for the amount of TAWs that will be needed.

AMEND TWO ADMINISTRATOR CONTRACTS – Mr. Lind explained two discrepancies that need to be corrected in administrator contracts. In Dr. Johns' contract, there is conflicting language regarding coursework reimbursement. The contract should include the current reimbursement rate of \$250 per semester hour. In Mr. Lind's contract, language concerning the contribution amount to the pension system should be corrected. The language should be changed to "up to 8%" instead of the "full required contributions." Action to approve the amended contracts will be on the August Regular Meeting agenda.

EMERGENCY MANAGEMENT PLANS – Mr. Jorgenson discussed the Emergency Management Plans that are in place at each school. He reported that the plans are reviewed annually at a meeting with school personnel and local emergency responders. The Board viewed a typical Emergency Bag that is kept in each classroom.

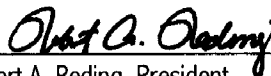
IASB UPDATE – Mr. Miller presented a proposed plan that Board Members could follow to earn Board Recognition from the IASB. Upcoming training and events were discussed, including the annual IASB conference in November.

KINDERGARTEN ENRICHMENT – Mr. Lind asked the Board Members if they would like him to explore a district-sponsored kindergarten enrichment program for the 2012-13 school year. The program would be offered on a tuition basis as a service to district parents. The Board agreed that Mr. Lind should further research this topic.

BUSINESS OFFICE UPDATE -- Business Manager Stephen Johns discussed several topics, including:

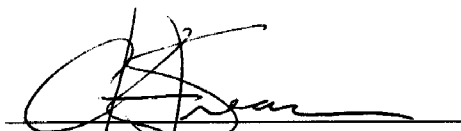
- Computerized controls for air conditioning
- Playground safety issues
- Water damage to Room 204 at Central
- Modification of the district's Account Structure
- The tentative budget and budget hearing
- Tax Anticipation Warrants and cash flow analysis
- How facility renovations can improve learning environments
- Proposal to buy software for upgrading the purchase order system

There being no further business, a motion was made by Diane Campbell and seconded by Lisa Scanio to adjourn. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The Special Meeting adjourned at 9:02 p.m.



Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:



Chris K. Stream, Secretary
Board of Education
Millburn School District 24

15 AUGUST 2011
Date