

BOARD OF EDUCATION
Millburn C.C. School District 24

REGULAR MEETING
Sept. 21, 2009

BOARD MEMBERS PRESENT

Robert Buehler
Diane Campbell
Kenneth Dewitt
Shawn Lahr
Robert Reding
Lisa Scanio
Chris Stream

ADMINISTRATION PRESENT

Ellen Mauer, Superintendent
Elizabeth Keefe, Special Services Director
Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Jason Lind, Principal

VISITORS

Janice Koeune
Debbie Bakk
Ben Lester
John Taylor

BUSINESS MANAGER

Mary Taylor

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

The Regular Meeting of the Board of Education of Millburn C.C. School District 24, Lake County, Illinois, held at Millburn West School, was called to order at 7 p.m. by President Shawn Lahr. Roll call was taken with the following Board Members in attendance: Robert Buehler, Diane Campbell, Kenneth Dewitt, Shawn Lahr, Robert Reding, Lisa Scanio and Chris Stream.

REGULAR BUSINESS

APPROVAL OF MINUTES -- A correction was noted to the Minutes of the Regular Board Meeting of Aug. 17, 2009: under the heading "AIM REPORT," the number of AIM teachers should be 3.5, not 3-5. A motion was made by Kenneth Dewitt and seconded by Diane Campbell to approve the Minutes of the Public Hearing, Executive Session and Regular Meeting, as amended, of Aug. 17, 2009; and the Committee of the Whole Minutes of Sept. 8, 2009. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

TREASURER'S REPORT -- Roger Manderscheid reported that the majority of property tax revenue for the year has been received. On Sept. 30, the district will pay off the Tax Anticipation Warrants from last fiscal year, including about \$98,666 in interest. Mr. Manderscheid said he has received a draft of the most recent audit report, which will be helpful in starting the process of obtaining TAWs for this year. A motion was made by Robert Reding and seconded by Kenneth Dewitt to approve the Treasurer's Report. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Robert Buehler, Shawn Lahr, Chris Stream, Robert Reding, Diane Campbell and Lisa Scanio. Nays: none. Absent: none. The motion passed.

AUGUST/SEPTEMBER BILLS -- A motion was made by Robert Buehler and seconded by Robert Reding to approve payment of the August/September bills. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Shawn Lahr, Chris Stream, Robert Reding, Diane Campbell, Lisa Scanio and Kenneth Dewitt. Nays: none. Absent: none. The motion passed.

It was noted that Roger Manderscheid exited the meeting at 7:22 p.m.

EXPENDITURES

EDUCATION		BUILDING	
BILLS PAYABLE	\$4,172,423.79	BILLS PAYABLE	\$78,464.00
PAYROLL	\$639,529.88	PAYROLL	\$40,562.21
MICS	\$0.00		
TOTAL	\$4,811,953.67	TOTAL	\$119,026.21
TRANSPORTATION		IMRF	
BILLS PAYABLE	\$16,093.16	BILLS PAYABLE	\$0.00
PAYROLL	\$52,481.57	PAYROLL	\$35,452.55
TOTAL	\$68,574.73	TOTAL	\$35,452.55
		BONDS&INTEREST	
		BILLS PAYABLE	\$0.00
SITE & CONSTRUCTION		TORT	
BILLS PAYABLE	\$0.00	PAYROLL	\$4,197.12
		BILLS PAYABLE	\$0.00
		TOTAL	\$4,197.12
FUNDS TOTAL		\$5,039,204.28	

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ACTIVITY FUNDS -- Jason Lind and Jake Jorgenson reported there were very few transactions during August in the Activity Funds for either school. A motion was made by Diane Campbell and seconded by Robert Reding to approve the Activity Funds for Millburn Central and Millburn West. On a roll call vote, the following Board Members voted Aye: Shawn Lahr, Chris Stream, Robert Reding, Diane Campbell, Lisa Scanio, Kenneth Dewitt and Robert Buehler. Nays: none. Absent: none. The motion passed.

PUBLIC COMMENT -- There was none.

INFORMATION ITEMS

COMPENSATION REPORTING REQUIREMENTS -- Dr. Ellen Mauer presented information regarding administrative salaries and compensation that will be posted on the district's website to comply with a new state law. She included information from last year and this year. The figures also will be given to the Regional Office of Education and the Illinois State Board of Education. It was agreed that when a particular form of compensation is not offered, the designation will be "N/A" instead of "\$0."

FIRST READING OF BOARD POLICIES -- Dr. Ellen Mauer reviewed changes she is recommending to several School Board policies to update them with current state laws and guidelines. She presented the following Board Policies for First Reading:

- Students 7:130 Student Rights and Responsibilities
- Students 7:190 Student Discipline
- Students 7:200 Suspension Procedures
- Students 7:210 Expulsion Procedures
- Students 7:220 Bus Conduct

ACTION ITEMS

BUDGET FOR FY10 -- A motion was made by Diane Campbell and seconded by Lisa Scanio to approve the Budget for Fiscal Year 2010. On a roll call vote, the following Board Members voted Aye: Chris Stream, Robert Reding, Diane Campbell, Lisa Scanio, Kenneth Dewitt, Robert Buehler and Shawn Lahr. Nays: none. Absent: none. The motion passed.

RECOGNITION OF SCHOOLS -- A motion was made by Kenneth Dewitt and seconded by Chris Stream to approve the Application for Recognition of Schools. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

BOND RESOLUTION PARAMETERS -- Ben Lester of Wm. Blair & Co. addressed the Board regarding the parameters of refinancing a portion of the building bonds.

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Citizens will realize a small savings on their property tax bills with this action. A motion was made by Kenneth Dewitt and seconded by Lisa Scanio to approve the Bond Resolution Parameters. On a roll call vote, the following Board Members voted Aye: Robert Reding, Diane Campbell, Lisa Scanio, Kenneth Dewitt, Robert Buehler, Shawn Lahr and Chris Stream. Nays: none. Absent: none. The motion passed.

SPECIAL EDUCATION WORKLOAD PLAN -- Elizabeth Keefe explained that the State Board of Education recently changed the requirements for determining the maximum workload for special education teachers. To formulate a district plan that complies with the new regulations, staff members completed time studies last year and reviewed the recommendations of professional organizations regarding appropriate workloads. Mrs. Keefe said the workload plan she is presenting to the Board meets student IEP requirements while ensuring that no staff member has an excessive workload. The plan will be reviewed each year. A motion was made by Robert Reding and seconded by Lisa Scanio to approve the Workload Plan for Special Educators. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

BUSINESS MANAGER'S CONTRACT -- A motion was made by Robert Buehler and seconded by Kenneth Dewitt to amend the Business Manager's Contract to include \$50 per month for travel reimbursement. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Lisa Scanio, Kenneth Dewitt, Robert Buehler, Shawn Lahr, Chris Stream and Robert Reding. Nays: none. Absent: none. The motion passed.

SUPERINTENDENT'S GOALS -- A motion was made by Robert Reding and seconded by Kenneth Dewitt to approve the Superintendent's Goals. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

PERSONNEL REPORT -- A motion was made by Chris Stream and seconded by Lisa Scanio to approve the following Personnel actions:

- Resignation of **Maria Giesler**, full-time Custodian
- Resignation of **Michelle Michalski**, Bus Driver
- FMLA Request from **Christine Hutson**, full-time Psychologist
- FMLA Request from **Renee Marasco**, full-time Reading Resource Teacher
- Hire **Shoundra Washington**, 0.7 FTE Reading Resource Teacher (\$32,844)
- Hire **Amber Munson Stewart**, 0.5 FTE Transportation Coordinator (\$16 an hour)
- Hire **Christine Wypych**, Bus Driver
- Hire **Lawrence Laird**, Bus Driver
- Create 0.5 FTE Special Services Assistant Position
- Hire **Dawn Bombicino**, full-time Special Services Assistant (\$8.99 per hour)
- Hire **Lori Pighini**, 0.5 FTE Special Services Assistant (\$8.99 per hour)

On a roll call vote, the following Board Members voted Aye: Lisa Scanio, Kenneth Dewitt, Robert Buehler, Shawn Lahr, Chris Stream, Robert Reding and Diane Campbell. Nays: none. Absent: none. The motion passed.

SECOND READING AND ADOPTION OF BOARD POLICIES -- A motion was made by Kenneth Dewitt and seconded by Robert Reding to approve the Second Reading and Adoption of the following Board Policies:

School Board 2:260 Uniform Grievance Procedure
 Operational Services 4:170 Safety
 General Personnel 5:185 Family and Medical Leave
 Professional Personnel 5:220 Substitute Teachers
 Instruction 6:120 Education of Children with Disabilities
 Students 7:230 Misconduct by Students with Disabilities

On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

ADMINISTRATIVE REPORTS

TECHNOLOGY DIRECTOR'S REPORT -- Joanne Rathunde said she is working to resolve some network issues that arose during the recent NWEA testing. She is receiving positive feedback on the updated website and the new communication software First Class. Equipment orders have been placed for items on the stimulus fund grant worksheet. Also, a committee is being formed to work on developing a new three-year technology plan.

CURRICULUM DIRECTOR'S REPORT -- The districtwide assessment MAP testing began Sept. 14. Reading resource and special education teachers have been taking advantage of a series of webinars on the new reading intervention program.

PRINCIPALS' REPORTS -- Jake Jorgenson reported that Millburn West recognized National Anthem Day by playing the anthem over the intercom while a staff member and student sang. Parents have reacted positively to receiving the school newsletter online. Millburn West also is updating its Emergency Management Plan, and continuing to monitor progress on the Response to Intervention process.

Jason Lind reported that the recent curriculum nights at Millburn Central were condensed to two nights, instead of the three that had been scheduled in past years. NWEA testing will be finished this week; AIMSweb testing will begin next week. Upcoming events include the Fall Festival on Sept. 26; the Education Foundation Golf Outing on Sept. 25; and the 24-Hour Challenge on Oct. 2-3.

EXECUTIVE SESSION -- The Board determined there was no need for an Executive Session.

There being no further business, a motion was made by Kenneth Dewitt and seconded by Chris Stream to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Regular Board Meeting adjourned at 8:30 p.m.

Shawn Lahr, President
Board of Education
Millburn C.C. School District 24

ATTEST:

Chris Stream, Secretary
Board of Education
Millburn C.C. School District 24

Date