

BOARD OF EDUCATION
Millburn C.C. School District 24

REGULAR MEETING
Aug. 17, 2009

BOARD MEMBERS PRESENT

Robert Buehler
Diane Campbell
Kenneth Dewitt
Shawn Lahr
Robert Reding
Lisa Scanio

ADMINISTRATION PRESENT

Ellen Mauer, Superintendent
Elizabeth Keefe, Special Services Director
Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Jason Lind, Principal

BUSINESS MANAGER

Mary Taylor

VISITORS

Thomas Heinrich
Barbara Hubbard

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

ACCOUNTANT

Gary White

The Regular Meeting of the Board of Education of Millburn C.C. School District 24, Lake County, Illinois, held at Millburn Central School, was called to order at 7:25 p.m. by President Shawn Lahr. Roll call was dispensed with because it had been taken at the Public Hearing which had preceded the meeting. The following Board Members were in attendance: Robert Buehler, Diane Campbell, Kenneth Dewitt, Shawn Lahr, Robert Reding and Lisa Scanio. It was noted that Board Secretary Chris Stream was absent, and that Robert Reding would continue to serve as Secretary Pro Tem, as he had done at the Public Hearing.

REGULAR BUSINESS

APPROVAL OF MINUTES -- A motion was made by Diane Campbell and seconded by Robert Reding to approve the Minutes of the Public Hearing, Regular Meeting and Executive Session Meeting of July 20, 2009; the Special Meeting and Executive Session Meeting of August 3, 2009; and the Special Training Session of Aug. 8, 2009. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Chris Stream. The motion passed.

TREASURER'S REPORT -- Roger Manderscheid reported that by the next Board meeting more than 90 percent of the property tax revenue for the year should be received. He cautioned the Board to be aware of the township assessments now taking place. The assessments will have an impact on the amount of tax revenue the district receives in 2010, and, therefore, on the district's financial planning. A motion was made by Lisa Scanio and seconded by Kenneth Dewitt to approve the Treasurer's Report. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Kenneth Dewitt, Shawn Lahr, Robert Buehler, Lisa Scanio and Robert Reding. Nays: none. Absent: Chris Stream. The motion passed.

JULY BILLS -- A motion was made by Kenneth Dewitt and seconded by Lisa Scanio to approve payment of the July bills. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Shawn Lahr, Robert Buehler, Lisa Scanio, Robert Reding and Diane Campbell. Nays: none. Absent: Chris Stream. The motion passed.

It was noted that Roger Manderscheid and Gary White exited the meeting at 7:45 p.m.

<u>EXPENDITURES</u>		<u>08/31/2009</u>	
EDUCATION		BUILDING	
BILLS PAYABLE	\$248,296.76	BILLS PAYABLE	\$55,671.03
PAYROLL	\$596,801.67	PAYROLL	\$42,425.10
MISC	\$0.00		
TOTAL	\$845,098.43	TOTAL	\$98,096.13
TRANSPORTATION		IMRF	
BILLS PAYABLE	\$24,029.85	BILLS PAYABLE	\$0.00
PAYROLL	\$11,096.07	PAYROLL	\$21,914.17
TOTAL	\$35,125.92	TOTAL	\$21,914.17
		BONDS&INTEREST	
		BILLS PAYABLE	\$0.00
SITE & CONSTRUCTION		TORT	
BILLS PAYABLE	\$0.00	PAYROLL	\$2,779.46
		BILLS PAYABLE	\$0.00
		TOTAL	\$2,779.46
		FUNDS TOTAL	\$1,003,014.11

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ACTIVITY FUNDS -- Jason Lind reported that no checks were written from the Millburn Central Activity Fund during July. A motion was made by Kenneth Dewitt and seconded by Lisa Scanio to approve the Activity Funds for Millburn Central and Millburn West. On a roll call vote, the following Board Members voted Aye: Shawn Lahr, Robert Buehler, Lisa Scanio, Robert Reding, Diane Campbell and Kenneth Dewitt. Nays: none. Absent: Chris Stream. The motion passed.

PUBLIC COMMENT -- There was none.

ADDITION OF NON-ACTION ITEMS -- Dr. Ellen Mauer said she will be at a conference on Oct. 5, the date of the October Committee Meeting. The Board agreed to change the Committee Meeting date to Oct. 7, 2009.

INFORMATION ITEMS

FIRST READING OF BOARD POLICIES -- Dr. Ellen Mauer reviewed changes she is recommending to several School Board policies to update them with current state laws and guidelines. She presented the following Board Policies for First Reading:

School Board 2:260 Uniform Grievance Procedure
Operational Services 4:170 Safety
General Personnel 5:185 Family and Medical Leave
Professional Personnel 5:220 Substitute Teachers
Instruction 6:120 Education of Children with Disabilities
Students 7:230 Misconduct by Students with Disabilities

BOARD OF EDUCATION WORKSHOP -- The Board discussed setting a date, tentatively Nov. 14, to continue its training workshop with Dr. David Clough. It was agreed to purchase a \$100 gift certificate for Dr. Clough because he is facilitating the training sessions free of charge.

BUS LEASE -- Mary Taylor explained that the method of funding has changed for the Bus Bid approved at the July 20, 2009 meeting. The district's original plan was to use government stimulus money to acquire the bus. However, that method of financing would not qualify for reimbursement from the state. The bus will now be leased under the same terms of the approved bid, and be paid for with money from the Transportation Fund. The first payment will not be due until July 2010, and will qualify for state reimbursement. At the end of a five-year lease, the district will own the bus.

TRANSPORTATION COORDINATOR POSITION -- Dr. Ellen Mauer explained that the district posted a job opening for Transportation Coordinator. The position will probably be part-time. The job description includes doing the work at a district location, and not as a work-at-home situation.

REPORT ON READING PLUS -- Dr. Cheryl Kucera presented the final results of the Reading Plus program that was piloted last year with some middle school students. The results showed that 22 of the 29 students using the program improved their ISAT scores from "Below" ratings to "Meets or Exceeds." Dr. Kucera said one of her goals for the new year is to help students at the lower end of the "Meets" category to continue to improve their scores.

AIM REPORT -- The Board reviewed a summary of the gifted program, Advanced Instruction at Millburn, known as AIM. For the upcoming school year there will be 3-5 teaching positions designated to serve about 185 identified students in Language Arts and Math. A group of talented math students have been added to accelerated math classes in grades three through six. The goal of accelerating a bigger pool of students is to provide math instruction at an appropriate level and to move toward completion of Algebra I in middle school. The AIM staff will continue to be available to aid classroom teachers with differentiation for their high ability and gifted learners in all academic areas.

FIRST INSTITUTE DAYS -- Dr. Cheryl Kucera presented agendas for the two Teacher Institutes planned for the start of school. Activities include presentations with the superintendent and principals, curriculum reviews and technology training. Also included in the Institute Day schedule are the "Meet and Greet" open houses for parents and students.

ADMINISTRATIVE REPORTS

TECHNOLOGY DIRECTOR'S REPORT -- Joanne Rathunde said she has received a positive response to the newly designed district website. Staff members also are being trained in how to create classroom web pages; the use of First Class, the new communication software; and MIMIO, a portable interactive teaching tool that can be used with white boards.

SPECIAL SERVICES DIRECTOR'S REPORT -- Elizabeth Keefe reviewed plans for government stimulus money. Most of the funds will be used for technology and infrastructure, as designated in the government guidelines. Purchases will include 20 MIMIOs, more than 80 computers, software upgrades, and curriculum and support materials for special education and at-risk students.

PRINCIPALS' REPORTS -- Jason Lind reported that "Meet and Greet" open houses are scheduled at each school from 4:30 to 6 p.m. Thursday, Sept. 20. The office and custodial staffs at both buildings have been working throughout the summer to be ready for the start of school.

It was noted that Gary White, Mary Taylor, Cheryl Kucera, Joanne Rathunde, Elizabeth Keefe and Jason Lind exited the meeting at 8:40 p.m.

EXECUTIVE SESSION

A motion was made by Robert Reding and seconded by Lisa Scanio to enter into Executive Session at 8:41 p.m. for the purpose of discussing personnel. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Lisa Scanio, Robert Reding, Diane Campbell, Kenneth Dewitt and Shawn Lahr. Nays: none. Absent: Chris Stream. The motion passed.

A motion was made by Robert Reding and seconded by Lisa Scanio to exit Executive Session at 8:59 p.m. On a voice vote, all Board members voted Aye. Nays: none. Absent: Chris Stream. The motion passed.

REGULAR MEETING RESUMES

The Regular Board Meeting resumed at 9 p.m.

DISCUSSION OF DRUG PREVENTION PROGRAM -- Robert Reding asked if the district still used the DARE program to encourage drug prevention. Dr. Ellen Mauer said the district uses a similar program called SEND, which is sponsored by the Lindenhurst Police Department. Local police officers meet with fifth graders during seven sessions a year, at a cost of \$1,500. The Board discussed the use and effectiveness of such programs.

There being no further business, a motion was made by Lisa Scanio and seconded by Robert Reding to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Chris Stream. The motion passed. The Regular Board Meeting adjourned at 9:12 p.m.

Shawn Lahr, President
Board of Education
Millburn C.C. School District 24

ATTEST:

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Robert Reding, Secretary Pro Tem
Board of Education
Millburn C.C. School District 24

Date