

BOARD OF EDUCATION
Millburn C.C. School District 24

SPECIAL MEETING
July 6, 2009

BOARD MEMBERS PRESENT

Robert Buehler
Diane Campbell
Kenneth Dewitt
Lisa Scanio
Chris Stream

ADMINISTRATION PRESENT

Ellen Mauer, Superintendent
Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Jason Lind, Principal

ACCOUNTANT

Gary White

VISITORS

Mary Taylor
Pati Kelly

BOARD CLERK

Dorothy Pazanin

The Special Meeting of the Board of Education of Millburn C.C. School District 24, Lake County, Illinois, held at Millburn West School, was called to order by Vice President Robert Buehler at 7 p.m. Roll call was dispensed with because it had been taken prior to the start of the meeting with the following Board Members in attendance: Robert Buehler, Diane Campbell, Kenneth Dewitt, Lisa Scanio and Chris Stream. Board President Shawn Lahr and Board Member Robert Reding were absent.

PUBLIC COMMENT -- There was none.

EXECUTIVE SESSION

A motion was made by Chris Stream and seconded by Robert Buehler to enter into Executive Session for the purpose of discussing personnel issues. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Robert Buehler, Chris Stream, Kenneth Dewitt and Lisa Scanio. Nays: none. Absent: Shawn Lahr and Robert Reding. The motion passed. The Executive Session began at 7:09 p.m.

A motion was made by Kenneth Dewitt and seconded by Chris Stream to exit Executive Session and re-enter the Special Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Shawn Lahr and Robert Reding. The motion passed, and the Executive Session was exited at 7:20 p.m.

NEW BUSINESS

APPLICATION FOR EMPLOYMENT -- A motion was made by Chris Stream and seconded by Diane Campbell to approve **Mary Taylor** as a full-time Administrator/Business Manager at a contract salary of \$87,500. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Chris Stream, Kenneth Dewitt, Lisa Scanio and Diane Campbell. Nays: none. Absent: Shawn Lahr and Robert Reding. The motion passed.

PRELIMINARY BUDGET -- Gary White explained that the proposed Preliminary Budget for the 2009-10 School Year reflects the staff cuts that were announced in January and increases in Registration Fees and Activity Fees. It does not include any government stimulus money; a new account will be added for that purpose. Mr. White said that it is a balanced budget. The board discussed several aspects of the budget and compared it to last year's figures.

FINANCIAL ADVISORY COMMITTEE RESPONSE -- Dr. Ellen Mauer gave the Board a draft copy of the Administrative Response to the Finance Advisory Committee. The Board agreed that the response should be forwarded to the committee. Dr. Mauer said she will include a cover letter stating that the School Board and the Administration are in agreement with the contents of the response statement.

LUNCH FEE INCREASE -- A motion was made by Kenneth Dewitt and seconded by Lisa Scanio to approve increasing the cost of a student lunch to \$2.50. On a roll call vote, the following Board Members voted Aye: Chris Stream, Kenneth Dewitt, Lisa Scanio, Diane Campbell and Robert Buehler. Nays: none. Absent: Shawn Lahr and Robert Reding. The motion passed.

ACTIVITY FEE INCREASE -- Dr. Ellen Mauer said that increasing the Activity Fee from \$35 to \$70 would cover the cost of re-instating Jazz Band and 6th Grade sports. This fee would be charged to each student for each activity; there would not be a maximum charge set per family. The Board discussed raising the fee slightly higher than \$70 to provide a financial cushion. A motion was made by Chris Stream and seconded by Diane Campbell to approve increasing the Activity Fee to \$75. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Lisa Scanio, Diane Campbell, Robert Buehler and Chris Stream. Nays: none. Absent: Shawn Lahr and Robert Reding. The motion passed.

FACILITY USE FEES -- Jason Lind presented a proposal for Facilities Use Charges that was prepared by himself and Athletic Director Dan Jazo. The proposed charges were based on actual cost and a comparison to what surrounding districts are charging. After a lengthy discussion, the Board decided to table the issue pending clarification of some wording and further study.

MIDDLE SCHOOL POSITION -- Dr. Ellen Mauer presented several options for adding a middle school teacher to help ease some high class sizes. A motion was made by Chris Stream and seconded by Lisa Scanio to approve adding a full-time middle school teacher whose time would be shared between Millburn Central and Millburn West. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Shawn Lahr and Robert Reding. The motion passed.

LEAVE OF ABSENCE -- A motion was made by Kenneth Dewitt and seconded by Chris Stream to accept a Request for Leave of Absence for the 2009-10 School Year from **J. David Schroeder**, full-time Middle School Teacher. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Shawn Lahr and Robert Reding. The motion passed.

APPLICATIONS FOR EMPLOYMENT -- A motion was made by Kenneth Dewitt and seconded by Chris Stream to approve the Application for Employment for the 2009-10 School Year from **Anthony Wittman**, full-time Middle School Teacher, at a contract salary of \$37,616. On a roll call vote, the following Board Members voted Aye: Lisa Scanio, Diane Campbell, Robert Buehler, Chris Stream and Kenneth Dewitt. Nays: none. Absent: Shawn Lahr and Robert Reding. The motion passed.

A motion was made by Kenneth Dewitt and seconded by Chris Stream to approve the Application for Employment from **Gabriel Gonzalez**, full-time Custodian, at a rate of \$10.78 and hour. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Robert Buehler, Chris Stream, Kenneth Dewitt and Lisa Scanio. Nays: none. Absent: Shawn Lahr and Robert Reding. The motion passed.

ADEQUATE YEARLY PROGRESS REPORT -- The Board discussed the district's 2009 Adequate Yearly Progress (AYP) results based on state testing. The district once again has met AYP in all categories.

BOARD OF EDUCATION MEETING DATES -- Dr. Ellen Mauer noted that the upcoming December Board Meeting occurs during winter break. Also, she pointed out that the March Board Meeting falls on the Casimir Pulaski holiday, in which school may or may not be in session, depending on the use of snow days. The Board agreed to leave the Board Meeting Dates unchanged.

BOARD OF EDUCATION RETREAT -- Dr. Ellen Mauer said she would like to schedule a Board Retreat, a time for setting Board and superintendent goals. She asked Board Members to check their availability during August. Kenneth Dewitt mentioned that the Board has a procedure for superintendent goal-setting that was developed a few years ago. He will send a copy to Dr. Mauer and the other Board members.

There being no further business, the Special Board Meeting was adjourned at 8:25 p.m.

Robert Buehler, Vice President
Board of Education
Millburn C.C. School District 24

ATTEST:

Chris Stream, Secretary
Board of Education
Millburn C.C. School District 24

Date