

BOARD OF EDUCATION
Millburn C.C. School District 24

REGULAR MEETING
March 16, 2009

BOARD MEMBERS PRESENT

Robert Buehler
Kenneth Dewitt
Stacy Freeman
Thomas Heinrich
Shawn Lahr
Therese Schmidt
Chris Stream

ADMINISTRATION PRESENT

Superintendent James Menzer
Elizabeth Keefe, Special Services Director
Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Jason Lind, Principal

TREASURER

Roger Manderscheid

ACCOUNTANT

Gary White

VISITORS

Bobbi Jindra
Michael Ryan
Kim Dodd
Jane Gattone
Emily Szpak
Bob Reding
Diane Campbell
Bill Anderson

BOARD CLERK

Dorothy Pazanin

The Regular Meeting of the Board of Education of Millburn C.C. School District 24, Lake County, Illinois, held at Millburn West School, was called to order at 7 p.m. by President Kenneth Dewitt. Roll call was dispensed with because it had been taken prior to the start of the meeting with the following Board Members in attendance: Robert Buehler, Kenneth Dewitt, Stacy Freeman, Thomas Heinrich, Shawn Lahr, Therese Schmidt and Chris Stream.

APPROVAL OF MINUTES -- A motion was made by Robert Buehler and seconded by Thomas Heinrich to approve the Minutes of the Regular Meeting of Feb. 17, 2009 and the Special Meeting of Feb. 25, 2009. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

TREASURER'S REPORT -- Roger Manderscheid reported that the district had about \$2.6 million on hand at the end of February. This should be sufficient to see the district through June, when the first half of next fiscal year's tax revenue is expected. He recommended the district start looking into next year's Tax Anticipation Warrants as soon as this fiscal year is ended. Chris Stream asked about the negative balance in the Transportation Fund. Gary White responded that the state is about \$300,000 behind in payments to the district. The payment is expected in April. A motion was made by Robert Buehler and seconded by Stacy Freeman to approve the Treasurer's Report. On a roll call vote, the following Board Members voted Aye: Therese Schmidt, Shawn Lahr, Kenneth Dewitt, Robert Buehler, Chris Stream, Stacy Freeman and Thomas Heinrich. Nays: none. Absent: none. The motion passed.

FEBRUARY BILLS -- A motion was made by Shawn Lahr and seconded by Stacy Freeman to approve payment of the February bills. On a roll call vote, the following Board Members voted Aye: Shawn Lahr, Kenneth Dewitt, Robert Buehler, Chris Stream, Stacy Freeman, Thomas Heinrich and Therese Schmidt. Nays: none. Absent: none. The motion passed.

It was noted that Gary White and Roger Manderscheid exited the meeting at 7:12 p.m.

EXPENDITURES		3/31/2009	
EDUCATION		BUILDING	
BILLS PAYABLE	\$205,773.37	BILLS PAYABLE	\$77,642.39
PAYROLL	\$692,570.34	PAYROLL	\$39,349.38
MICS	\$10.50		
TOTAL	\$898,354.21	TOTAL	\$116,991.77
TRANSPORTATION		IMRF	
BILLS PAYABLE	\$21,133.96	BILLS PAYABLE	\$0.00
PAYROLL	\$75,190.13	PAYROLL	\$41,494.70
TOTAL	\$96,324.09	TOTAL	\$41,494.70
SITE & CONSTRUCTION		BONDS&INTEREST	
BILLS PAYABLE	\$0.00	BILLS PAYABLE	\$0.00
		TORT	
		PAYROLL	\$4,221.28
		BILLS PAYABLE	\$0.00
		TOTAL	\$4,221.28
		FUNDS TOTAL	\$1,157,386.05

ACTIVITY FUNDS -- Jason Lind explained that the total balance in the Central School Activity Fund is higher because of several big deposits at the end of March. Several bills have already been paid at the beginning of April, and will show on next month's report. A motion was made by Therese Schmidt and seconded by Robert Buehler to approve the Activity Funds for Millburn Central and Millburn West. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Robert Buehler, Chris Stream, Stacy Freeman, Thomas Heinrich, Therese Schmidt and Shawn Lahr. Nays: none. Absent: none. The motion passed.

PUBLIC COMMENT -- Michael Ryan addressed the Board with an update on the Financial Advisory Committee. Just before this meeting he sent an e-mail to committee members with the final version of the committee's mission statement. He also included in the e-mail some history on school districts in the collar counties that was compiled by the Daily Herald a few years ago. He wanted committee members to get a sense of where Millburn fits within this group. He asked the committee to send their ideas on priorities, cutting costs and generating revenue.

Bobbi Jindra read a letter she wrote to the Board. She said that she was "devastated" when she learned that she would not be asked to return to her teaching job at Millburn Central because of a reduction in force. She said she hoped the Board was not willing to lose long-term, valuable staff and programs to achieve short-term financial goals. She emphasized that she has volunteered at numerous activities over the past 11 years, and still has the utmost pride and respect for the school. She asked the Board to value the true assets of Millburn and continue to make it a special place.

Kim Dodd asked about the success of the recent March Madness auction, and if there was a way to bid on items if you could not attend. It was suggested she contact the Millburn Education Foundation, which sponsors the auction.

NEW BUSINESS

FMLA REQUESTS -- A motion was made by Therese Schmidt and seconded by Thomas Heinrich to approve Requests for FMLA from: **Becky Curran**, full-time Learning Disabilities Teacher; and **Anna Rodewald**, full-time Grade 3 Teacher. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

LETTERS OF RESIGNATION -- A motion was made by Stacy Freeman and seconded by Robert Buehler to approve Letters of Resignation from: **Anne Kondzlela**, full-time Grade 8 Teacher; **Nancy Brodson**, full-time Speech Pathologist; **Michelle Michalski**, Bus Driver; and **Cynthia Hyne**, not returning from 2nd Year Leave of Absence. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

LEAVE OF ABSENCE -- A motion was made by Shawn Lahr and seconded by Chris Stream to approve the 2nd Year Leave of Absence Request from **Tricia Phelan**. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

RESOLUTION FOR DISMISSAL -- A motion was made by Stacy Freeman and seconded by Shawn Lahr to approve the Resolution for Dismissal of the following Fourth-Year Probationary Teachers for Reduction-In-Force Reasons: **Megan Engelmann, Bobbi Jindra, Barbara Kreamer and Mary Lou McClain**. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

RESOLUTION FOR NON-REEMPLOYMENT -- A motion was made by Stacy Freeman and seconded by Shawn Lahr to approve the Resolution for Non-Reemployment of the following First-, Second- and Third-Year Probationary Teachers: **Katherine Anderson, Allison Chase, Evan Clark, Cheryl DeVries, Joyce Mol, Anthony Wittman, Jennifer Dussault, Paul Hedlund, Sandra Lynn-Swanson, Denise McHugh, Lisa Mitchell and Anna Rodewald**. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

RESOLUTION FOR NON-REEMPLOYMENT -- A motion was made by Stacy Freeman and seconded by Shawn Lahr to approve the Resolution for Non-Reemployment of the following Part-Time Teachers: **Cara Anderson, Stacy Buckland, Susan Kopff, LeAnn Malecha, Julie O'Connor, Jamie Paramski and Megan Shewan**. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

RESOLUTION FOR HONORABLE DISCHARGE -- A motion was made by Stacy Freeman and seconded by Shawn Lahr to approve the Resolution for Honorable Discharge of the following Educational Support Personnel Employees: **Maureen Knoebi, Janice Koeune, Teresa McGrath, Cynthia Pederson, Jennifer Ryan, Pamela Sherman, Bonnie White and Laurie Pighini**. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

ADAPTIVE P.E. CONTRACT -- A motion was made by Stacy Freeman and seconded by Thomas Heinrich to approve a contract with **David Bogenschutz** for Adaptive Physical Education services for the 2009-10 School Year. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Chris Stream, Stacy Freeman, Thomas Heinrich, Therese Schmidt, Shawn Lahr and Kenneth Dewitt. Nays: none. Absent: none. The motion passed.

OVERNIGHT TRIP -- A motion was made by Thomas Heinrich and seconded by Robert Buehler to approve the Overnight Field Trip for Band Students from Millburn Central, scheduled May 17-19, to Sandusky, OH. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

ARBOR MANAGEMENT CONTRACT -- Dr. James Menzer explained that the only contract proposal received for running the cafeteria food service program was from the current provider, Arbor Management. The district was not obligated to seek bids this year. He is researching the cost of running the program and considering an increase in the price students pay for a lunch. He said a final decision on cost does not have to be made before approving a contract. A motion was made by Therese Schmidt and seconded by Robert Buehler to approve the contract with Arbor Management, Inc. for the 2009-10 School Year. On a roll call vote, the following Board Members voted Aye: Chris Stream, Stacy Freeman, Thomas Heinrich, Therese Schmidt, Shawn Lahr, Kenneth Dewitt and Robert Buehler. Nays: none. Absent: none. The motion passed.

ADMINISTRATIVE REPORTS

SUPERINTENDENT'S REPORT -- Dr. James Menzer reported on the following:

- * The Financial Advisory Committee is up and running. They hope to have a report for the Board in June. Dr. Menzer sees the committee continuing its work through next school year.
- * Bands from both schools won first place ratings at a contest last week.
- * The Talent Show at West was a success; tryouts for Central's Talent Show are coming up next week.
- * Central is planning for its St. Baldrick's Day fundraiser, scheduled for tomorrow.

CURRICULUM DIRECTOR'S REPORT -- Dr. Cheryl Kucera reported on the following:

- * ISAT testing is finished. Tests are being packed and prepared to be returned to the state in the mail.
- * MAP testing is scheduled April 13-24.
- * Teachers will use an inservice day to review the results of the MAP scores.
- * Dr. Kucera submitted the textbook loan paperwork last week. Funds will be used this year to support the RTI initiative.
- * In light of the recent budget cuts, two workshops on resume writing were offered for the staff.

TECHNOLOGY DIRECTOR'S REPORT -- Joanne Rathunde explained that recent power outages created the need for some server adjustments. Another attempt will be made to send School Board packets to Members electronically, this time via a jump drive. This method may be tried at the next Committee Meeting.

**Millburn C. C. School District 24
Regular Board of Education Meeting
March 16, 2009**

*Visitors, please sign in.
Public Comment will be taken in the order that names are listed.*

*Check below if
you wish to
address the Board*

Print Name

Signature

Print Name	Signature	Check below if you wish to address the Board
1. Bobbi Janda	<i>Bobbi Janda</i>	
2. MICHAEL RYAN	<i>Michael Ryan</i>	
3. Kim Dede	<i>Kim Dede</i>	
4. JANE GATONE	<i>Jane Gatone</i>	
5. Emily Szpak	<i>Emily Szpak</i>	
6. Bob Reding	<i>Bob Reding</i>	
7. Diane Campbell	<i>Diane Campbell</i>	
8. Bill Anderson	<i>Bill Anderson</i>	
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