

**BOARD OF EDUCATION
Millburn School District 24
REGULAR BOARD of EDUCATION MEETING
October 23, 2017**

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Casandra Slade, Vice President
Jim Guziak, Secretary
Denise Ide, Member
Irshad Khan, Member
Brendan Murphy, Member
Maggie Wentzell, Member

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Joanne Rathunde, Director of Technology
Jake Jorgenson, Principal, MMS
Ben Walshire, Principal, MES

VISITORS

Carol McGill

BOARD CLERK

Bernadette Hanna

The Regular Board of Education Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Maggie Wentzell. Absent: Casandra Slade.

PUBLIC COMMENT – There were no public comments.

ADDITION of DISCUSSION ITEMS

There were no items added.

It was noted that Board Member Casandra Slade entered the meeting at 7:03 p.m.

ACTION ITEMS

Emergency Management Plan

Principals Jake Jorgenson and Ben Walshire created a PowerPoint presentation about different aspects of the Emergency Management Plan. Included in this presentation was an overview of "NaviGate Prepared ®," the safety software program currently being used in both schools. A motion was made by Brendan Murphy, with a second by Denise Ide, to approve the Emergency Management Plans as presented. On a voice vote all members voted Aye. Nays: none. Absent: none. The motion passed.

Purchase of Printers and Printer Supplies

A motion was made by Casandra Slade, with a second by Brendan Murphy, to approve the purchase costing \$18,850.82 for two color laser printers, eleven monochrome laser printers plus printer supplies to be placed in special education classrooms. Monies used for this purchase are from Medicaid reimbursement funding. On a roll call vote the following board members voted Aye: Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell. Present: Jim Guziak. Nays: Carissa Casbon LaTourette. Absent: none. The motion passed.

Consent Agenda

A motion was made by Casandra Slade, with a second by Irshad Khan, to approve the Consent Agenda as presented.

On a roll call vote the following board members voted Aye: Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak. Nays: none. Absent: Casandra Slade and Irshad Khan. The motion passed.

The Consent Agenda included:

Approval of Minutes

- Public Hearing for Budget FY18 of September 25, 2017
- Regular Board Meeting of September 25, 2017
- Committee of the Whole Meeting of October 2, 2017

Treasurer's Report and Approval

Bill Approval and Payment Authorization

Activity Account

Personnel Report – Employ:

- Alicia Nordigian – MBAC Counselor
- Elizabeth Dean – Vision & Hearing Tester
- Amy Modell – Substitute Paraprofessional
- Phyllis Seday Jurgens – Substitute Paraprofessional
- Margaret Muscia – Substitute Teacher
- Sudha Kathirvel – Substitute Teacher
- Beth Kelly – Substitute Teacher
- Ann Tommy – Substitute Teacher
- Carrie Chilcote – Substitute Teacher
- Jennifer Anderson – Substitute Teacher

INFORMATION/DISCUSSION

Student Performance Results

Dr. Lind presented testing results to the Board. Currently our goal is to improve 3% each year. Using the PARCC test results, we are not trending toward this goal.

Board Agreements - This item was tabled until next meeting.

FUTURE AGENDA ITEMS

- Completed Summer 2017 Projects
- Property Tax Levy Calendar
- FY17 Audit Presentation
- Policy about Firearms
- Board Agreements
- Next Step on Intercultural Development of Staff

BOARD REPORTS

Ms. Casbon LaTourette and Dr. Johns attending a meeting about school funding formula. For our district the funding formula is good. It was noted that charter schools would receive a higher rate of reimbursement.

At the IASB Fall Meeting, the Millburn Board was presented with their Board Governance award.

SUPERINTENDENT REPORT

Dr. Lind reported that he attended the Lake County Superintendents' meeting in Galena. One of the main topics was how to manage the change process. He also attended the Intercultural Development Inventory training and is now a certified trainer.

BUSINESS OFFICE REPORT

Dr. Johns' highlighted the following topics from his posted report:

- Replacement of the pneumatic control system for the HVAC system at MES
- Audit from FY17 will soon be scheduled for board presentation
- Requests for Proposals (RFPs) will be sent out soon for elevator maintenance and audit services
- Responded to a FOIA request for debt amounts and the superintendent employment contract
- Architect RFQ Meeting – 11/6 is a tentative date

CLOSED SESSION

A motion was made by Brendan Murphy, with a second by Casandra Slade, to enter into Closed Session for the purpose of discussing the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. On a roll call vote the following board members voted Aye: Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide. Nays: none. Absent: none. The motion passed and the Board entered Closed Session at 9:17 p.m.

It was noted that Mr. Khan exited the meeting at 9:17 p.m.


It was noted that Ms. Rathunde, Mr. Walshire, Mr. Jorgenson, and all guests exited the meeting room.


A motion was made by Carissa Casbon LaTourette, seconded by Casandra Slade, to exit Closed Session and return to the Regular Board meeting. On a voice vote, all Board Members present voted Aye. Nays: none. Absent: Irshad Khan. The motion passed. The Closed Session ended at 9:42 p.m.

ADJOURNMENT

There being no further business, a motion was made by Casandra Slade, with a second by Brendan Murphy to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Irshad Khan. The motion passed. The Regular Meeting adjourned at 9:42 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By:  _____
President

Attest:  _____
Secretary

November 27, 2017
Date