

MILLBURN C. C. SCHOOL DISTRICT 24
BOARD OF EDUCATION
Regular Meeting
July 16, 2018

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Casandra Slade, Vice President
Jim Guziak, Secretary
Denise Ide, Member
Irshad Khan, Member
Brendan Murphy Member
Maggie Wentzell, Member

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Joanne Rathunde, Director of Technology
Ben Walshire, Principal, MES

VISITORS

Terry Miller

BOARD CLERK

Bernadette Hanna

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Brendan Murphy, Casandra Slade. Absent: Irshad Khan and Maggie Wentzell.

PUBLIC COMMENT

None.

ADDITION of DISCUSSION ITEMS

Mr. Guziak asked that an item be added for discussion related to the supplemental curriculum, cost, and what grades are affected.

It was noted that Mr. Khan and Dr. Wentzell entered the meeting at 7:04 p.m.

PRESENTATION

Mr. Terry Miller, Head of Building & Grounds presented an update on the 2018 summer projects. The custodians are involved in the deep cleaning of the schools and painting. The rains have affected the upkeep of some the outside work. The two-week shutdown just began and they are working around the Spectrum classrooms. Some other work involves maintaining equipment, welding doors, trimming trees, finding a replacement bridge by the cross country trails, checking HVAC system, tiling the MES cafeteria stage area, installing a filter to remove sediment in the MES water system, and adding a more efficient water system.

ACTION ITEMS

Emergency Resolution to Replace Boiler at MES

A motion was made by Casandra Slade, with a second by Denise Ide, to approve the emergency resolution to replace the boiler at MES not to exceed \$200,000. This constitutes an emergency because of the time frame; the order has to be placed now for installation in October. On a roll call vote the following members voted Aye: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell. Nays: none. Absent: none. The motion passed.

Lightspeed Filtering for iPads

A motion was made by Denise Ide, with a second by Casandra Slade, to approve the filtering system proposal by Lightspeed for \$16,835. On a roll call vote the following members voted Aye: Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette. Nays: none. Absent: none. The motion passed.

Ratify Indemnification Agreement with Lake County for Impact Fee Payments

A motion was made by Casandra Slade, with a second by Brendan Murphy, to approve the Indemnification Agreement with Lake County for Impact Fee Payments. This agreement allows Lake County to collect the impact fees from builders and send it to the district. This filed with the Regional Office of Education and Lake County Assessor's Office. On a roll call vote the following members voted Aye: Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak. Nays: none. Absent: none. The motion passed.

Updated Impact Fees for 2018 – Cottonwood Estates

A motion was made by Casandra Slade, with a second by Brendan Murphy, to accept the 2018 Impact Fees for Cottonwood Estates as presented. On a roll call vote the following members voted Aye: Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide. Nays: none. Absent: none. The motion passed.

CONSENT AGENDA

A motion was made by Denise Ide, with a second by Casandra Slade, to approve the Consent Agenda. On a roll call vote the following members voted Aye: Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan. Nays: none. Absent: none. The motion passed.

The Consent Agenda included:

- Approval of Minutes
 - Regular Meeting of May 21, 2018
 - Special Meeting for Board Governance of June 6, 2018
 - Public Hearing for Transfer of Funds Meeting of June 18, 2018
 - Regular Meeting of June 18, 2018
 - Closed Session Meeting of June 18, 2018
- Treasurer's Report and Approval
- Bill Approval and Payment Authorization
- Activity Account
- Personnel Report
 - Intent to Retire – Judy Calhoun – 1.0 FTE Middle School Teacher – Effective June 2022
 - Resignations
 - Gerald Wescott – Summer Custodial
 - Employ
 - Matthew Carroll – Summer Custodial
 - William Prosisie – Bus Driver

INFORMATION/DISCUSSION

District Goals

Dr. Lind presented a paper to the Board to clarify the direction of the Strategic Plan through goal setting and progress monitoring. The Board will set priorities for next year and delegate authority to the superintendent to implement the goal. Questions arose about how to measure goals. Dr. Wentzell cautioned the Board about being too "married" to metrics. It was decided to hold a committee meeting to specifically discuss District Goal Metrics.

FOIA Request

Data Research Partners requested a list of all employees, work email addressed, title/position and primary campus location.

Supplemental Curriculum

Dr. Lind will create a spreadsheet listing the curriculum (pilots and implementation), what grade levels are using it, and the costs involved.

FUTURE AGENDA ITEMS

- iPad Academy for Parents
- Budget FY19 Adoption
- Emergency Management Plans for MES and MMS
- Parent/Student Handbook Changes for 2018-19
- Superintendent Goals
- Board Agreements

BOARD REPORTS

None.

SUPERINTENDENT REPORT

Dr. Lind shared a video of the before and after pictures of the Puerto Rican school he helped repair since the hurricane damage.

BUSINESS OFFICE REPORT

Dr. Johns reported that the rate paid to Illinois Municipal Retirement Fund (IMRF) would reduce by about 1.5%.

He also stated that the Treasurer's Report needs to be completed in time for the audit.


ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, second by Casandra Slade, to adjourn the Regular Board of Education Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The meeting adjourned at 8:40 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By:  _____

President

Attest:  _____
Secretary

August 27, 2018
Date