

MILLBURN C. C. SCHOOL DISTRICT 24
BOARD OF EDUCATION
Regular Meeting
August 27, 2018

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Casandra Slade, Vice President
Jim Guziak, Secretary
Denise Ide, Member
Brendan Murphy Member
Maggie Wentzell, Member

BOARD CLERK

Bernadette Hanna

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Joanne Rathunde, Director of Technology
Elizabeth Keefe, Director of Special Services
Ben Walshire, Principal, MES
Jake Jorgenson, Principal, MMS

TREASURER

Gary White

VISITORS

Lori Cipolla
Anne Marie Maier

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:01 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Brendan Murphy, Casandra Slade, Maggie Wentzell. Absent: Irshad Khan.

PUBLIC COMMENT

None.

ADDITION of DISCUSSION ITEMS

Mr. Guziak asked that an item be added for discussion related to facilities.

ACTION ITEMS

Parent/Student Handbook for 2018-19

A motion was made by Casandra Slade, with a second by Denise Ide, to approve the changes to the Parent/Student Handbook for 2018-19 school year. On a voice vote, all members in attendance voted Aye. Nays: none. Absent: Irshad Khan. The motion passed.

District/Superintendent Goals

A motion was made by Casandra Slade, with a second by Denise Ide, to approve the District/Superintendent Goals for 2018-19. On a voice vote, all members in attendance voted Aye. Nays: none. Absent: Irshad Khan. The motion passed.

CONSENT AGENDA

A motion was made by Casandra Slade, with a second by Denise Ide, to approve the Consent Agenda. On a roll call vote the following members voted Aye: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Brendan Murphy, Casandra Slade, Maggie Wentzell. Nays: none. Absent: Irshad Khan. The motion passed.

The Consent Agenda included:

- Approval of Minutes
 - Regular Meeting of July 16, 2018
 - Committee Meeting of July 23, 2018
 - Special Meeting of August 13, 2018
 - Committee of the Whole Meeting of August 13, 2018
- Treasurer's Report and Approval
- Bill Approval and Payment Authorization
- Activity Account
- Personnel Report
 - Resignations
 - a. Antonio Garcia-Diaz – MBAC Site Supervisor
 - b. Chelsea Montague – MBAC Counselor
 - c. Deborah Kelly – 1.0 FTE Paraprofessional
 - d. Michelle Mateo – Long-Term Substitute Teacher
 - e. Sharon Weeks – 1.0 FTE Paraprofessional
 - Employ
 - a. Jacqueline Krzeminski – 1.0 FTE Paraprofessional
 - b. Jo-Elle Kincaid – 1.0 FTE Paraprofessional
 - c. Kathleen Keefe - Long-Term Substitute Teacher (Aunet)
 - d. Karen Seaholm – Long-Term Substitute Teacher (Blue)
 - e. Alondra Rodriguez – 1.0 FTE MBAC Site Supervisor
 - f. Nicholas Garcia – MBAC Counselor
- Overnight Field Trips for 2018-19

• 24-Hour Challenge - September	Gr 6-8	• Springfield Trip – November	Gr 8	• Band Trip - May	Gr 4-8
• Camp Timber-Lee – October	Gr 6	• State Cheerleading - January	Gr 6-8	• State Track Meet – May	Gr 5-8
• State Cross Country Meet – October	Gr 5-8	• State Wrestling Meet - March	Gr 5-8	• Water Rafting – May/June	Gr 6-7
- Report of Shared Services or Outsourcing

INFORMATION/DISCUSSION

Tentative FY18 Budget Discussion

Dr. Johns informed the Board that the budget is available in both school offices if any one wants to review it. Adjustments can be made up to the public hearing and adoption at the September 24 Regular Board Meeting.

Freedom of Information Request (FOIA)

NBC News – requested records of cases where there was a verdict, settlement, or satisfaction as the result of a sexual misconduct or sex/gender discrimination claim. Millburn has none.

Facilities

Jim Guziak noticed that there were LED lights out in the new lighting in the MMS west gym. He asked if there was any kind of warranty. Dr. Johns will check into this.

FUTURE AGENDA ITEMS

- Emergency Management Plans for Millburn Elementary and Millburn Middle Schools
- School Improvement Plan Presentation
- iPad Academy for Parents
- Budget FY19 Adoption
- Superintendent Evaluation Tool
- Board Agreements

BOARD REPORTS

Denise Ide was impressed with the supply drop off. It was streamlined and efficient.

Jim Guziak stated that the pictures went well at MMS.

Carissa Casbon LaTourette said that it has been mentioned that the board meetings be faster/slower and not everyone is being heard. She stated that this is a group decision. If the meeting should be sped up or slowed down, board members can say, "I'd like to add something," or "We've talked about that a lot so maybe we can move on."

SUPERINTENDENT REPORT

Dr. Lind said it was a good start to the school year. The teachers were prepared. The inservice days and learning seem to be going well. The new teachers are learning the culture of our buildings.

Dr. Lind reported there is a Hwy 45 Bypass Meeting. Residents are trying to lower the speed limits for that area. The meeting is September 5 at 6:30 p.m. at MMS.

BUSINESS OFFICE REPORT

Dr. Johns reported to the Board:

- Shared Services and Outsourcing are approved by the Board annually and posted on the website under Departments > Business Office.
- Property tax collection – 60% have been collected
- Transportation – looking for one more substitute bus driver
- Annual Life Safety Inspection will be October 18
- The staff is annually trained on Waste, Fraud, and Abuse
- Filter for water system at MES – the water will have to be turned off for the day so it won't be installed until October

Cassandra Slade asked about when the FY18 audit would be ready. Dr. Johns informed that he had a few more questions to answer. The report will be finalized in September or October. The auditors will present to the board after that.

CLOSED SESSION

A motion was made by Cassandra Slade, with a second by Denise Ide, to enter into Closed Session for the following purposes:

1. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10), and,
2. The collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

On a roll call vote the following board members voted Aye: Jim Guziak, Denise Ide, Brendan Murphy, Cassandra Slade, Maggie Wentzell, Carissa Casbon LaTourette. Nays: none. Absent: Irshad Khan. The motion passed and the board entered Closed Session at 7:30 p.m.

It was noted that all visitors exited the meeting at this time.

RETURN TO OPEN SESSION

A motion was made by Cassandra Slade, with a second by Denise Ide, to return to Open Session. On a voice vote all Board Members voted Aye. Nays: none. Absent: Irshad Khan. The board returned to Open Session at 8:02 p.m.

ADJOURNMENT

There being no further business, a motion was made by Casandra Slade, with a second by Brendan Murphy, to adjourn the Regular Board of Education Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Irshad Khan. The motion passed. The meeting adjourned at 8:02 p.m.


Board of Education
Millburn School District 24
Lake County, Illinois

By: _____



President

Attest: _____



Secretary

September 24, 2018

Date