

**MILLBURN C. C. SCHOOL DISTRICT 24**  
**BOARD OF EDUCATION**  
**Regular Meeting**  
**October 22, 2018**

**BOARD MEMBERS PRESENT**

Carissa Casbon LaTourette, President  
Casandra Slade, Vice President  
Jim Guziak, Secretary  
Denise Ide, Member  
Irshad Khan, Member  
Brendan Murphy Member  
Maggie Wentzell, Member

**BOARD CLERK**

Bernadette Hanna

**ADMINISTRATION PRESENT**

Jason Lind, Superintendent of Schools  
Stephen Johns, Business Manager/CSBO  
Ben Walshire, Principal, MES  
Jake Jorgenson, Principal, MMS

**TREASURER**

Gary White

**VISITORS**

Carol McGill

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:00 p.m. following the Public Hearing, by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell. Absent: none.

**PUBLIC COMMENT** - None.

**ADDITION of DISCUSSION ITEMS** - None.

**ACTION ITEMS**

Ratify Contract with Millburn Federation of Teachers

A motion was made by Denise Ide, with a second by Casandra Slade, to ratify the contract between the Millburn Board of Education and the Millburn Federation of Teachers beginning with the 2018-19 school year through the 2021-22 school year. On a roll call vote the following members voted Aye: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell. Nays: none. Absent: none. The motion passed.

**CONSENT AGENDA**

Mr. Guziak asked that the minutes of the Regular Board Meeting of September 24, 2018 be amended to reflect the following under "Time Limits on Added Agenda Items": If needed an extra two minutes will be allowed per board member for additional discussion. A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the Consent Agenda with the minutes as amended above. On a roll call vote the following members voted Aye: Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Maggie Wentzell, Carissa Casbon LaTourette. Nays: none. Absent: none. The motion passed.

The Consent Agenda included:

- Approval of Minutes
  - Public Hearing Meeting of September 24, 2018
  - Regular Board Meeting of September 24, 2018, as amended
  - Closed Session of September 24, 2018
- Treasurer's Report and Approval
- Bill Approval and Payment Authorization
- Activity Account

- Personnel Report
  - Employ
    - Colleen Lamb Ferrara – Bus Driver
    - Rebecca Tallian – Bus Driver
    - Melody Eckenstahler – Substitute Teacher
    - Samantha Shifflett – Substitute Teacher
    - Valerie Correa – Substitute Teacher
  - Intent to Retire: Anne-Marie Maier – Elementary Teacher Eff. 2022-23 SY

## INFORMATION/DISCUSSION

### IASB Resolutions

Mr. Murphy is the Board's IASB Representative who will vote on the resolutions put before the delegates on November 16, 2018. The most controversial proposed resolution calls for the Illinois Association of School Board to support legislation that would provide local school boards the option to decide if they will allow for properly trained staff to be armed in school buildings as part of the district's overall student safety and protection plans. Ms. Casbon LaTourette wants board discussion so Mr. Murphy will have clear direction when comes to a vote. After much discussion, a straw poll was taken with three board members wanting to allow staff to be armed and three not wanting; one board member wants to put more thought into the issue before deciding.

### Board Agreements

#### *Community Engagement*

The Board discussed a more continuous connection with the community through "town hall" meetings on specific topics, such as property taxes, tax abatements, curriculum, etc. The district does offer meetings called "Parent University," which would fit this type of discussion. A focus meeting is more a one-topic meeting. It was suggested to encourage more people to attend board meetings to hear the discussion.

#### *Social Media*

In discussing the proper way to respond to questions or comments on social media, Ms. Slade stated that there was a problem with the suggested sentence in the Board Agreement about "when attempting to restate...." Since minutes are posted and are a record of the meeting, it is not necessary to post content that the district has already released. Ms. Casbon LaTourette suggested whenever replying refer to the public record resources such as agendas, meeting minutes, or upcoming agenda and do not discuss what is before the board. In addition give the board email – [Boardofeducation@millburn24.com](mailto:Boardofeducation@millburn24.com). This goes to all board members and the superintendent. When responding clarify that you are not responding as the board spokesperson, but as an individual board member. Again, refer to public records.

#### *Adding Items to the Board Agenda*

Ms. Wentzell feels that there is confusion about how a board member can add items to the agenda. Information was shared that the board would like to look over and discuss at the next meeting.

### Summer Projects

This item was tabled for a future meeting.

## FUTURE AGENDA ITEMS

- Property Tax Levy
- Audit Report FY18
- House Lease
- School Report Card 2017-18
- Board Agreement – Adding Agenda Items

## BOARD REPORTS

Ms. Wentzell and Ms. Casbon LaTourette attended the Parent University about how to use the iPads better. Parents were shown how the students were using the iPads in the classroom.



Ms. Wentzell attended an IASB webinar on Equity Lens. It introduced board members to what the IASB is doing. There is a new commission on equity. A suggestion is to adopt an equity statement and/or policy. Twenty-five percent of the districts have not yet started and seventy-five percent are just underway.

Ms. Slade attended the IASB Lakes Division meeting where social/emotional issues in the school were the topic of discussion. More supports are needed to understanding these issues.

Ms. Casbon LaTourette congratulated Ms. Slade on becoming a Master Board Member. Ms. Casbon LaTourette also made Master Board Member through the IASB programs.

Ms. Casbon LaTourette attended the Center for Tax Symposium where pension funds were discussed.

### **SUPERINTENDENT REPORT**

Dr. Lind informed the Board that the Illinois School Report Cards are to be released soon. Millburn Elementary and Middle Schools are in the commendable category. The top ten percent of schools are called exemplary.

Dr. Lind spoke about the district goals. Financially Stable and Solvent - there will be discussion about a tax abatement. Communication – Parent University meetings discussing evidence-based funding (ESSA) and other financial topics. Positive Culture and Climate – All members of the newly formed “Champions for Equity” have met four times and taken the Intercultural Development Inventory (IDI). They will talk about the assessment tool at the next meeting. Dr. Lind stated that if we are going to transform the district, we need to transform the leadership. A community survey will be sent out about religious survey for the purpose of developing a calendar for the 2019-20 school year. Outstanding Core Academics – much work being done at MES by Principal Walshire with the ARC pilot. The least work has been done with STEM.

### **BUSINESS OFFICE REPORT**

Dr. Johns reported:

- Property tax collections – the next distribution will be November 8;
- New boiler installed at MES; may be an additional cost of \$10,000 for controls; ready to send for the \$22,000 rebate;
- Met with the architect to narrow the scope of projects;
- Life Safety Inspection went well;
- Property Tax Levy – first reading will be November 12; presented for adoption at the December 17 Board meeting, and filed with the Lake County Clerk’s Office prior to December 22.

### **ADJOURNMENT**

There being no further business, a motion was made by Casandra Slade, with a second by Denise Ide, to adjourn the Regular Board of Education Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The meeting adjourned at 9:03 p.m.

Board of Education  
Millburn School District 24  
Lake County, Illinois

By: \_\_\_\_\_

President

Attest: \_\_\_\_\_

Secretary

November 26, 2018

Date