

**BOARD OF EDUCATION**  
**Millburn School District 24**  
**REGULAR BOARD of EDUCATION MEETING**  
**MINUTES of February 26, 2018**

**BOARD MEMBERS PRESENT**

Carissa Casbon LaTourette, President  
Jim Guziak, Secretary  
Denise Ide, Member  
Irshad Khan, Member  
Brendan Murphy, Member  
Maggie Wentzell, Member

**BOARD CLERK**

Bernadette Hanna

**ADMINISTRATION PRESENT**

Jason Lind, Superintendent of Schools  
Stephen Johns, Business Manager/CSBO  
Joanne Rathunde, Director of Technology  
Jake Jorgenson, Principal, MMS  
Bennett Walshire, Principal, MES

**VISITORS**

Kelly Schmidgall	Melissa Lowrance
Don Perusich	Michael Golebiowski, Sr.
Carol McGill	Michael Golebiowski, Jr.
Lori Cipolla	

The Regular Board of Education Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan, Maggie Wentzell. Absent: Casandra Slade.

**PUBLIC COMMENT**

As President of the Millburn Federation of Teachers, Ms. McGill thanked the Board for their hard work. She asked them to remember how hard the teachers work as they undertake negotiating of the next contract.

It was noted that Brendan Murphy entered the meeting at 7:05 p.m.

**ADDITION of DISCUSSION ITEMS** - none.

**PRESENTATION**

Seventh grade teachers, Ms. Kelly Schmidgall and Mr. Don Perusich, presented how the students use technology in their grade level. A note-taking app called "Notability" is used within Schoology and is very interactive. The students are able to share information and teach each other.

**ACTION ITEMS**

**Approval of Professional and School Related Personnel (PSRP) Contract**

Mr. Guziak took exception with approving a contract that was not 100% complete. Mr. Khan agreed with Mr. Guziak. It was decided that a Closed Session for further discussion was necessary.

**CLOSED SESSION I**

A motion was made by Jim Guziak, with a second by Irshad Khan, to enter into Closed Session for the purpose of discussing the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. On a roll call vote the following members voted Aye: Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Maggie Wentzell. Nays: none. Absent: Casandra Slade. The motion passed the Board entered into Closed Session at 7:20 p.m.

All visitors exited the meeting at this time.

**RETURN TO OPEN SESSION**

A motion was made by Irshad Khan, with a second by Denise Ide, to exit Closed Session and return to Open Session. On a voice vote all members present voted Aye. Nays: none. Absent: Casandra Slade. The Board returned to Open Session at 7:38 p.m. All visitors returned to the meeting.

**Approval of Professional and School Related Personnel (PSRP) Contract, *continued***

A motion was made by Maggie Wentzell, with a second by Denise Ide, to approve the Professional and School Related Personnel contract. On a roll call vote the following members voted Aye: Carissa Casbon LaTourette, Denise Ide, Irshad Khan, Brendan Murphy, Maggie Wentzell. Nays: Jim Guziak. Absent: Casandra Slade. The motion passed.

### Board Expenses

A motion was made by Maggie Wentzell, with a second by Denise Ide, to approve the board expenses related to housing and travel expenses, (3-day Triple I Conference, Chicago Nov. 2017) board trainings, and the architect search totaling \$4,108.09. On a roll call vote the following members voted Aye: Denise Ide, Irshad Khan, Brendan Murphy, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak. Nays: none. Absent: Casandra Slade. The motion passed.

### Purchase of Replacement Bleacher Seats for MMS Gyms (Total \$27,820.60)

A motion was made by Maggie Wentzell, with a second by Denise Ide, to approve the purchase of replacement bleacher seats for both gyms at Millburn Middle School at a total cost of \$27,820.60. On a roll call vote the following members voted Aye: Irshad Khan, Brendan Murphy, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide. Nays: none. Absent: Casandra Slade. The motion passed.

### Purchase of Plow Truck

A motion was made by Maggie Wentzell, with a second by Denise Ide, to approve the purchase of a plow truck at a total cost of \$39,771.00. On a roll call vote the following members voted Aye: Brendan Murphy, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan. Nays: none. Absent: Casandra Slade. The motion passed.

### Staffing Levels for 2018-19 Increased to 102.11 Full Time Equivalent

This staffing level will be an increase of 2.364 FTE higher than 2017-18 school year. A motion was made by Maggie Wentzell, with a second by Denise Ide, to approve the staffing level increase to 102.11 for the 2018-19 school year. On a roll call vote the following members voted Aye: Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy. Nays: none. Absent: Casandra Slade. The motion passed.

### Fees

A motion was made by Maggie Wentzell, with a second by Denise Ide, to approve the 2018-19 fees for registration, activities and clubs, iPad Protection Plan, activity bus, and facilities use as presented. After discussion about the fees for the activity bus and the sample surveys taken from the community, the motion was amended by Maggie Wentzell, with a second by Denise Ide, to approve the 2018-19 fees for registration, activities and clubs, iPad Protection Plan, and facilities, but eliminate the fees for the activity bus. On a roll call vote, the following members voted Aye: Denise Ide, Irshad Khan, Brendan Murphy, Maggie Wentzell, Carissa Casbon LaTourette. Nays: Jim Guziak. Absent: Casandra Slade. The motion passed.

### Consent Agenda

A motion was made by Maggie Wentzell, with a second by Denise Ide, to approve the items on the Consent Agenda as presented. On a roll call vote the following board members voted Aye: Denise Ide, Irshad Khan, Brendan Murphy, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak. Nays: none. Absent: Casandra Slade. The motion passed.

The Consent Agenda included:

- Approval of the District-owned House Lease Extension for Mariana Bibian from 7/01/2017 through 6/30/2018.
- Approval of Minutes - Regular Meeting of January 22, 2018, Committee of the Whole and Closed Session Meetings of February 12, 2018
- Treasurer's Report
- Bill Approval and Payment Authorization
- Activity Account
- Personnel Report
  - Resign: Terri Zemaitis – 1.0 FTE Kindergarten Associate
  - Employ: Chelsea Montague – MBAC Counselor  
Caitlin Bethancourt – 1.0 FTE Paraprofessional  
Keerthi Singal – Substitute Teacher

### **INFORMATION and DISCUSSION**

None

### **FUTURE AGENDA ITEMS**

- Selection of Architect of Record
- Summer Projects 2018 (April BOE)
- NEWSELA Social Studies Curriculum

### **BOARD REPORT**

Compliments were given to Denise Ide and Carissa Casbon LaTourette for the organization of the Talent Show. It was well attended and enjoyable.

Kudos again to Denise Ide for her successful annual organization of "Read Across America." There were about fifty readers including the Village of Lindenhurst Mayor, Police Chief and officers from the Lindenhurst Police Department, Lake County conservation officers, Illinois Senator Melinda Bush and House of Representative Sheri Jesiel, to name a few.



**SUPERINTENDENT REPORT**

Dr. Lind reported how well the Millburn Education Foundation's "March Madness" event was. They raised over \$20,000 and would like to grant the money for STEM. Previously, the Foundation purchased all the classroom projectors.

Dr. Lind reminded the board members of these dates:

- March 7 - Cultural Competency workshop
- March 14 – IASB Lake Division Meeting
- April 16 – first negotiation meeting with teachers

Dr. Lind requested that the board consider moving the June 25<sup>th</sup> Regular Board Meeting to June 18<sup>th</sup>. A trip to a school in Puerto Rico is being organized by local school superintendents to help them get their education back on track.

**BUSINESS OFFICE REPORT**

Dr. Johns reported that the water at MES has more sedimentation than usual. Estimates for a filtration system are being sought.

Dr. Johns reported on updates to the district's insurances through Co-op 90s. For health PPO there will be an increase of 3%; for HMO 2.4% increase. There will be no increase in dental and vision or life insurance. Wilmette District 39 recently joined the Co-op.

**CLOSED SESSION II**

A motion was made by Maggie Wentzell, with a second by Denise Ide, to enter into Closed Session for the purpose of discussing the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. On a roll call vote the following members voted Aye: Irshad Khan, Brendan Murphy, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide. Nays: none. Absent: Casandra Slade. The motion passed the Board entered into Closed Session at 8:26 p.m.

All visitors exited the meeting at this time.

**RETURN TO OPEN SESSION**

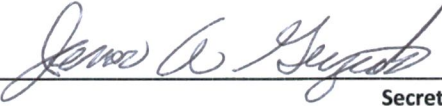
A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to exit Closed Session and return to the Regular Board Meeting. On a voice vote, all members voted Aye. Nays: none. Absent: Casandra Slade. The motion passed.

**ADJOURNMENT**

There being no further business, a motion was made by Jim Guziak, with a second by Denise Ide, to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Casandra Slade. The motion passed. The Regular Meeting adjourned at 8:35 p.m.

Board of Education  
Millburn School District 24  
Lake County, Illinois

By:  \_\_\_\_\_ President

Attest:  \_\_\_\_\_ Secretary

Date: March 19, 2018